

COMMONWEALTH OF VIRGINIA  
DIVISION OF PURCHASES AND SUPPLY  
Department of General Services  
P. O. Box 1199  
Richmond, Virginia 23218-1199

**NOTICE OF RENEWAL**

Contract No. **2854501-08**

Date: December 19, 2007

Name: Scott Electric

Address: 1000 S. Main St.  
Greensburg, PA 15601

Your Offer Dated: 12/11/2007

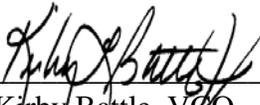
In Response to: Letter dated 11/27/2007

To Furnish: Lamps, Photographic and Speciality

During the Period: January 1, 2008 through December 31, 2008

Contract No. **2854501-08** is hereby accepted at prices and terms stated, subject to all conditions and requirements of the Invitation, advertisement, purchase specifications, warranties, performance bond and other stipulations, if any.

The Invitation, your proposal and this notice of acceptance constitute the contract.

  
\_\_\_\_\_  
Kirby Battle, VCO  
Contract Officer  
Phone (804) 786-5414

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF GENERAL SERVICES  
DIVISION OF PURCHASES AND SUPPLY  
P.O. BOX 1199  
RICHMOND, VIRGINIA 23218-1199

**NOTICE OF CONTRACT RENEWAL**

1. DATE ..... December 19, 2007
2. COMMODITY NAME.....LAMPS, PHOTOGRAPHIC AND SPECIALTY
3. CONTRACT NUMBER ..... **2854501-08**
4. CONTRACT PERIOD..... January 1, 2008 through December 31, 2008
5. SUPERSEDES ..... 2854501-70
6. AUTHORIZED USERS ..... STATE AGENCIES AND OTHER PUBLIC BODIES
7. COMMODITY CODE.....28545
8. CONTRACTOR'S FEI NUMBER..... 25-1052048
9. CONTRACTOR ..... Scott Electric  
1000 S. Main Street  
Greensburg, PA 15601

TELE: 800-442-8045 FAX: 877-837-8906 WEB: sld.scottelectricusa.com  
Contractor Representative: Mr. Mark Troutman

10. TERMS .....NET 30
11. DELIVERY.....5 DAYS After Receipt of Order
12. F.O.B..... DELIVERED
13. MINIMUM ORDER: \$100.00 (ORDERS LESS THAN \$100 ACCEPTED, BUT FREIGHT WILL BE ADDED)
14. FOR FURTHER CONTRACT INFORMATION CONTACT: Kirby Battle (804) 786-5414  
Fax: 804-786-0223  
Email: kirby.battle@dgs.virginia.gov
15. VIEW/PRINT THIS CONTRACT AND ANY CHANGES AT: <http://www.eva.state.va.us/>
16. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is mandatory for all State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
17. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

By:   
Statewide Commodity Contract Officer

## INSTRUCTIONS

1. ORDERS:

- A. Unless otherwise instructed by the Division of Purchases and Supply, all departments, institutions and agencies of the Commonwealth of Virginia will order items/services through eVA.
  - B. If this contract is authorized for use by localities, Virginia cities, counties, towns and political subdivisions, orders will be placed through eVA to the maximum extent possible.
2. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.
  3. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
  4. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Forms (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints are available from the Division of Purchases and Supply web site at [www.dgs.state.va.us](http://www.dgs.state.va.us).
  5. Renewals. This contract may be renewed by the Commonwealth upon written agreement of both parties for **three (3)** successive one-year period. The decision as to whether to exercise the renewal option will be made by the contract officer approximately 90 days in advance of the expiration date of the current term.
  6. Price Adjustments. During the current term of the contract, price escalation may be allowed every 365 days, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.
  7. eVA BUSINESS-TO-GOVERNMENT CONTRACTS: The Contractor has agreed to participate in the eVA Internet e-procurement solution, web site portal [www.eva.state.va.us](http://www.eva.state.va.us) , which streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies.
  8. Discount Percentage: Lamps covered under this solicitation are classified as Photographic, Photo-Optic, Audio-Visual, and Specialty Lamps, including but not limited to, Photo Flash, Photo Flood, Projection, Studio, Sound and Enlarger.

This contract offers an **88.0 percent discount (multiplier .12)** off the Osram Sylvania Product Price Schedule 01-2 Photo-Optic Specialty Lamps PL-375 Suggested Retail Prices Effective October 1, 2001. A copy of this Product Price Schedule is attached to this contract. The more commonly used lamps are listed on page 4 of this contract.

9. Minumum Orders: \$100.00 will be the minimum order requirement for F.O.B. Delivered to ordering agency within the Commonwealth of Virginia. For orders of less than \$100.00, the contractor will be permitted to add actual transportation cost (prepaid) to invoice for payment, or the agency may purchase such order off contract from other sources. Partial shipments of less than the minimum order value which are made at the option of the contractor shall be made F.O.B. Delivered with no transportation charges added. If at the agency's request shipments are below the minimum order value, the contractor may add actual transportation cost to invoice for payment.
10. Order Quantities: State agencies and public bodies may order any quantity of any lamp, regardless of the standard package quantities as shown in the Product Price Schedule. However, see minimum order requirement above.
12. Delivery Point: Except when otherwise specified herein, all items shall be F.O.B. Delivered to any point within the Commonwealth of Virginia as directed by ordering department, institution or agency of the Commonwealth or Public bodies of the Commonwealth as defined in Section 11-37 of the Virginia Public Procurement Act.
13. Special Educational or Promotional Discounts: The Contractor shall extend any special educational or promotional sale prices or discounts immediately to the Commonwealth during the term of the contract. Such notice shall also advise the duration of the specific sale or discount price.
14. Quantity Discounts: For individual orders totaling \$3,000 or more for delivery to one location, the Commonwealth reserves the right to request additional discounts from the Contractor and/or request bids separate and apart from any contract that may result from this solicitation.
15. Packaging: All items shall be securely packaged and packed in fiberboard or equivalent boxes that will assure acceptance by a common carrier and provide adequate protection against damage and loss during multiple shipments, handling and storage.
16. Warranty: Problem or defective lamps should be reported to **Scott Electric**. **Scott Electric** will issue a UPS call tag and a return authorization number which must accompany the merchandise. There will be no freight or delivery charge to State agencies and other public bodies for returning problem or defective lamps. Replacement lamps will be shipped at no charge to the State agency or other public body.

	ANSI Code	Osram Sylvania Item No.	Suggested Price	Commonwealth of VA Price (includes 88.0% discount) (multiplier .12)
1.	BHC/DYS/DYV	32955	\$ 24.58	\$ 2.95
2.	BHC/DYS/DYV-5	19479	\$ 26.25	\$ 3.15
3.	BVE	38675	\$108.25	\$12.99
4.	CAL/CXP	29525	\$ 94.42	\$11.33
5.	DAY/DAK	29695	\$ 25.00	\$ 3.00
6.	DDM	43206	\$ 53.08	\$ 6.37
7.	DEK/DFW	29737	\$ 25.00	\$ 3.00
8.	EHA	37527	\$ 64.58	\$ 7.75
9.	EHG	39770	\$ 97.92	\$11.75
10.	ELC	37462	\$ 37.25	\$ 4.47
11.	EMM/EKS	40017	\$ 25.00	\$ 3.00
12.	ENX	41705	\$ 29.17	\$ 3.50
13.	ENX-5	19475	\$ 30.42	\$ 3.65
14.	EVD	41164	\$ 28.33	\$ 3.40
15.	EXR	12092	\$ 34.83	\$ 4.18
16.	EYB	12696	\$ 23.75	\$ 2.85
17.	EYB-5	19322	\$ 23.83	\$ 2.86
18.	FCS	13598	\$10.00	\$ 1.20
19.	FHS	47614	\$ 37.08	\$ 4.45
20.	FXL	21613	\$ 36.67	\$ 4.40
21.	ELH	38476	\$35.00	\$ 4.20

This contract also offers an 88% percent discount (multiplier .12) off lamps listed in the G.E. Retail Price List PH-3200-RS dated 8-1-2005.