

COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
805 E. BROAD STREET
P. O. BOX 1199
RICHMOND, VIRGINIA 23218-1199

NOTICE OF CONTRACT RENEWAL

- 1. DATE June 11, 2007
- 2. COMMODITY NAMEAluminum License Plate Stock
- 3. CONTRACT NUMBER57005-02-08VP
- 4. CONTRACT PERIODJuly 1, 2007 through June 30, 2008
- 5. SUPERSEDES 5700502-60VAPP
- 6. AUTHORIZED USERSVirginia Correctional Enterprises
- 7. CONTRACTORS' FEIN NUMBER.....36-3805478
- 8. CONTRACTOR.....Jupiter Aluminum Corp.
- 9. CONTRACTORS' PHONE NUMBER219-933-2712
- 10. TERMSNet 30
- 11. DELIVERY Monthly per Standing Order
- 12. F.O.B. Agency
- 13. MINIMUM ORDER.....NONE
- 14. FOR FURTHER CONTRACT INFORMATION CONTACT: Fran Finch,
Phone (804) 786- 0079 / Fax (804) 786-5413
- 15. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: www.dgs.state.va.us/dps.
- 16. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is optional for all State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein
- 17. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

By: 
Statewide Contract Officer

INSTRUCTIONS

1. Purchase orders will be submitted to the Contractor via the Commonwealth of Virginia's electronic procurement system, also known as eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through eVA.

Written Purchase Orders Required by the Contractor. **When required by the contractor**, state agencies and public bodies will supply written purchase order forms for orders under \$5,000.

Verbal/Facsimile Orders. When a written purchase order is not required by the contractor, state agencies have the authority to place verbal and/or facsimile orders for requirements valued at less than \$5,000.

2. If this contract is authorized for use by localities (see line item 6, page 1), Virginia cities, counties, towns and political subdivisions may use their own form to order items listed in this contract.
3. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia City, county, town or political subdivision.
5. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Preprinted forms (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, are available from the Division of Purchases and Supply (786-8873).
6. Renewals. Three (3), one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
7. Price Adjustments. During the current term of the contract, price escalation may be allowed every 365 days, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved. There is also a price adjustment allowed for gold (see paragraph 10)

SPECIAL CONDITIONS

8. **EXTRA CHARGES NOT ALLOWED:** The bid price shall be for complete delivery ready for the Commonwealth's use, and shall include all applicable freight and installation charges; extra charges will not be allowed.

5700502-08VP

ALUMINUM LICENSE PLATE STOCK
07/01/2007 THROUGH 06/30/2008

VENDOR ORDER ADDRESS LIST

FIN/DUNS

VENDOR
NAME/ADDRESS/CONTACT PERSON

TELEPHONE

36-3805478
78-679-4099

JUPITER ALUMINUM COPR.
1745 165TH STREET
HAMMOND, IN 46320
PARTICK MULLER X 2712
E-MAIL PARTICK@JUPITERALUMINUM.COM
LORA LARKIN x 2705
E-MAIL LORA@JUPITERALUMINUM.COM

(219) 933-2712 Phone
(219) 933-2728 FAX
(800) 392-7265

ALUMINUM LICENSE PLATE STOCK
07/01/2007 THROUGH 06/30/2008

ITEM NO.	COMMODITY CODE	DESCRIPTION	UNIT	UNIT PRICE
1	57005	ALUMINUM VEHICLE LICENSE PLATE COATED STOCK PER ABOVE SPECIFICATIONS	LBS	\$1.69
2	57005	ALUMINUM MOTORCYCLE LICENSE PLATE COATED STOCK PER ABOVE SPECIFICATION	LBS	\$1.69