

COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
1111 E. BROAD STREET, 6th Floor
P. O. BOX 1199
RICHMOND, VIRGINIA 23218-1199

NOTICE OF CONTRACT AWARD

- 1. DATE October 30, 2006
- 2. COMMODITY NAME Microfilm Supplies
Commodity # 57549
- 3. CONTRACT NUMBER..... 5754900-70
- 4. CONTRACT PERIOD November 1, 2006 through October 31, 2009
- 5. SUPERSEDES N/A
- 6. AUTHORIZED USERS State Agencies and Other Public Bodies
- 7. CONTRACTORS' FEIN NUMBER..... See Page 3
- 8. CONTRACTOR..... See Page 3
- 9. CONTRACTORS' PHONE NUMBER See Page 3
- 10. TERMS..... Net 30 Days
- 11. DELIVERY 21 Days
- 12. F.O.B..... Destination
- 13. MINIMUM ORDER \$100.00
- 14. FOR FURTHER CONTRACT INFORMATION CONTACT: Chris A. Nichols, CPPB, VCO
Phone (804) 786-3849
FAX (804) 786-0223
- 15. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: www.eva.virginia.gov
- 16. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is **optional** for all State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
- 17. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

By: Chris A. Nichols
Statewide Contract Officer

INSTRUCTIONS

1. **ORDERS:**
 - A. Unless otherwise instructed by the Division of Purchases and Supply, all departments, institutions and agencies of the Commonwealth of Virginia will order items/services through eVA.
 - B. If this contract is authorized for use by localities, Virginia cities, counties, towns and political subdivisions, orders will be placed through eVA to the maximum extent possible.
2. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.
3. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
4. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Preprinted forms (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, are available from the Division of Purchases and Supply (786-8873).
5. **Renewals:** Two (2), one year renewal remains. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
6. **Price Adjustments:** During the current term of the contract, price escalation may be allowed every 180 days, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.
7. **Minimum Orders:** will be \$100.00 for F.O.B. delivery to ordering agency within the Commonwealth of Virginia. For orders of less than \$100.00, the contractor will be permitted to add actual transportation cost (prepaid) to invoice for payment, or the agency may purchase such order off contract from other sources. Partial shipments of less than the minimum order value which are made at the option of the contractor shall be made F.O.B. Destination with no transportation charges added. If at the agency's request shipments are below the minimum order value, the contractor may add actual transportation cost to invoice for payment.
8. **Delivery Service:** Delivery of all requested contract items shall be made within 21 calendar days after receipt of purchase order. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.
9. **Substitution or Additional Items:** Contractor shall not substitute any other brand from that awarded by the Division, nor sell any additional items under this contract not specifically covered herein without the prior written permission of the Department of General Services, Division of Purchases and Supply.

5754900-70 MICROFILM SUPPLIES
NOVEMBER 1, 2006 THRU OCTOBER 31, 2009

VENDOR ORDER ADDRESS LIST

<u>FIN</u>	<u>VENDOR NAME/ADDRESS/CONTACT PERSON</u>	<u>TELEPHONE</u>
540962119 E194-411-1	FILMDEX, INC. P. O. BOX 222670 CHANTILLY, VIRGINIA 20153 DMBE CERTIFIED: Small Business	(703) 631-0600 Phone (703) 818-0237 FAX
540806890 E194-412-1	EASTERN MICROFILM SALES & SERVICE, INC. 636 COMMERCE STREET STUART, VIRGINIA 24171 DMBE CERTIFIED: Small Business	(276) 694-4660 Phone (276) 694-0119 FAX

Commodity Information

VENDOR: FILMDEX, INC.

Line: 1

Description: Fuji Film HR21.

Unit Price: \$5.24000

Unit: each

Line: 2

Description: Kodak Filmdex 111-9130
Magazine, 16MM; 100/case.

Unit Price: \$92.00000

Unit: case

Commodity Information**VENDOR: EASTERN MICROFILM SALES & SERVICE, INC.**

Line: 1

Description: Kodak HQ 845-1502; 20 rolls/case.

Unit Price: \$278.00000

Unit: case

Line: 2

Description: Kodak 102-2656; Prostar Fixer; 4 gal/case.

Unit Price: \$42.36000

Unit: case

Line: 3

Description: Kodak 102-2490; Prostar Developer; 4 gal/case.

Unit Price: \$67.24000

Unit: case

Line: 4

Description: Kodak 873-0715; Reels, 16MM, 300/case.

Unit Price: \$111.00000

Unit: case

Line: 5

Description: Kodak 149-1703; holder, trailer, 1000/case.

Unit Price: \$142.60000

Unit: case

Line: 6

Description: Boxes, Acid Free Storage 16MM 500/Box, Altek #1701.

Unit Price: \$110.00000

Unit: case

Line: 7

Extended Description: Boxes, Storage 16MM;
1000/case, Altek 1006.

Unit Price: \$110.00000

Unit: case

Line: 8

Description: Kodak 199-0993 Self Threaders,
Prostar 16MM; 3package (pk).

Unit Price: \$5.63000

Unit: pack

Line: 9

Extended Description: Kodak 150-0719 - 4
gal/case.

Unit Price: \$59.40000

Unit: case

Line: 10

Description: Kodak 810-5652 Microfilm, direct
duplicating, 16 MM, 1000ft., 10 reels/case.

Unit Price: \$307.60000

Unit: case

Line: 11

Description: Kodak 139-5110 Cleaner, Fix/Wash
system, 10 pkg/case.

Unit Price: \$60.90000

Unit: case

Line: 12

Description: Kodak 150-0719 Developer, System
Cleaner Neutralizer, Powder, 32 lb./case (must be
shipped by Truck HAZMAT).

Unit Price: \$59.40000

Unit: case

Line: 13

Description: Kodak 853-5981 Roller Cleaner Pads.

Unit Price: \$19.80000

Unit: pack

Line: 14

Description: Kodak 896-5519 Static Wipes.

Unit Price: \$46.20000

Unit: pack

Line: 15

Description: Kodak 822-3232 Film, 16 MM x 100,
Image Capture; 20 rolls/case.

Unit Price: \$6.50000

Unit: each

Line: 16

Description: Kodak 199-0977 Prostar, Tape and
Dispenser, Pressure Sensitive.

Unit Price: \$14.37000

Unit: each

Line: 17

Description: Kodak # 863-2150 toner cartridge.

Unit Price: \$178.11000

Unit: each