COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
1111 E. BROAD STREET
P. O. BOX 1199
RICHMOND, VIRGINIA 23218-1199

NOTICE OF CONTRACT RENEWAL

1. DATE ..... January 17, 2012

2. COMMODITY NAME..... Office Supplies and Toner

3. CONTRACT NUMBER.....6150402-12

4. CONTRACT PERIOD..... January 17, 2012 to January 16, 2013

5. SUPERSEDES.....6150402-11VP

6. AUTHORIZED USERS: .....State Agencies, Institutions of Higher Education, Public Bodies, & Other Entities authorized to use these contracts by the Code of Virginia

7. CONTRACTORS' FEIN NUMBER..... Pages 2 thru 7

8. CONTRACTOR..... Pages 2 thru 7

9. CONTRACTORS' PHONE NUMBER..... Pages 2 thru 7

10. TERMS.....Net 30 Days

11. DELIVERY.....1 or 2 Days for Stock Standard Office Supply Items and Toner see Page 2 thru 8

12. F.O.B.....Destination

13. MINIMUM ORDER.....$25.00, also see Pages 2 thru 8

14. FOR FURTHER CONTRACT INFORMATION CONTACT: Kirby Battle, VCO,
Phone: (804) 786-5414
Fax: (804) 786-0223
Email: kirby.battle@dgs.virginia.gov

15. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: www.dgs.state.va.us/dps.

16. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive bid program and its use is optional for all State Agencies in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.

17. Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

By: _____
Contract Officer

OFFICE SUPPLIES AND TONER

JANUARY 17, 2012 THROUGH JANUARY 16, 2013

VENDORS:

NAME/ADDRESS/CONTACT PERSON	TELEPHONE
THE SUPPLY ROOM COMPANIES 1414 N. WASHINGTON HWY P.O. BOX 1810 ASHLAND, VA 23005 KATHERINE MCINTIRE kmcintyre@thesupplyroom.com or VALENCIA SMITH vsmith@thesupplyroom.com	800-849-7239 800-849-9772FAX 804-412-1200 804-412-1313FAX

SCC# 033125-6

AWARD IS FOR OFFICE SUPPLY AND TONER LOTS

Certification: The Supply Room Companies has been certified as a Small Woman Owned Business by the Virginia Department of Minority Business Enterprises. Certification number is WS-6360

Cost Savings Plan: Contact your account manager if you wish to take advantage of the free Cost Saving Plan. This tool can be made part of a business review process to determine areas of saving possible from value engineering. Plan is ongoing and continuous once implemented.

Credit Cards: Supply Room accepts MasterCard, Visa and American Express.

Delivery Capabilities: The Supply Room will make deliveries on stock items within 1 day for orders place by 4:00 PM.

Incentives: Additional 3% discount for agencies wishing to pick up merchandise at The Supply Room Distribution Centers. Distribution centers are located in Norfolk, Ashland, Lynchburg/Roanoke, Charlottesville, Harrisonburg, Sterling, Fredericksburg, and Richmond. To receive discounts employees must present Agency/Locality ID card and their account number.

Minimum Order: For order below the minimum order amount of $25.00 The Supply Room will charge a flat fee of $5.00 per order.

Payment Terms: Standard payment terms are net 30 days. The Supply Room offers discounts of 1% for net 10 days and 2 % for 5 days EDI payment. These discounts do not apply to credit card payments.

State of Virginia - Contract # 6150402-12 - Other Discounts

Non Contract Discount

Category	Discount off List	Floor
Binders	35.00	Cost
View / Standard round	60.00	Cost
Boards	62.00	Cost
Calendars	52.00	Cost
Computer	50.00	Cost
DVD/Zip Disk/Drives	30.00	Cost
Desktop	45.00	Cost
Clips/Fastners/Rubberbands/Rulers	65.00	Cost
Electronics	28.00	Cost
Copier/Fax/Refrigerators/Microwave	25.00	Cost
Punches/Projectors/Time Clocks	35.00	Cost
Filing	58.00	Cost
Classification	38.00	Cost
Pockets & Wallets	55.00	Cost
Forms	65.00	Cost
Furniture	35.00	Cost
Herman Miller Remanufactured Workstations: Action Office 1, Action Office 2	79.00	NA
HON Furniture Direct (Discount does not apply to HNI products.)	52.00	Cost
Janitorial	28.00	Cost
Breakroom/Safety & Security	25.00	Cost
Labels	50.00	Cost
Paper	55.00	Cost
Specialty	35.00	Cost
Presentation	62.00	Cost
Ribbons	60.00	Cost
Stamps	60.00	Cost
Storage	60.00	Cost
Category	Discount off List	Floor
Tape/Adhesives	50.00	Cost

Writing	60.00	Cost

Pricers can be provided. Pricing is also available online and through eVA.

VIB Products: The Supply Room stocks and distributes products for the Virginia Industries for the Blind. VIB writing instruments orders are requested to be included with a minimum $25.00 order for office supplies.

There will be an additional fee of $3.95 for orders including VIB products that total less than 25.00 in office products and toner.

If ordering VIB products only please place orders directly with VIB.

HON FURNITURE DISCOUNT

The HON Furniture Discount of 52% applies only to furniture purchased and shipped directly from the manufacturer. When there is an immediate need for HON furniture, the agency shall contact Customer Service (800/849-7239) for the General Furniture Discount of 35%.

OTHER FEES

Additional fees may also apply for delivery, installation and/or assembly (including HON Furniture).

NAME/ADDRESS/CONTACT PERSON	TELEPHONE
OFFICE DEPOT, INC. 5957 East Virginia Beach Blvd Norfolk, VA 23502	410-381-2797, FAX
SCC# F103974-4	
TOM ONDREJCAK Sales Manager Tom.ondrejcak@officedepot.com	504-329-8028, CELL
INSIDE SALES SUPPORT Leo Maynes leo.maynes@ogfficedepot.com	804-640-9720

AWARD IS FOR OFFICE SUPPLY LOT

Credit Cards: Office Depot accepts American Express, Discover, Mastercard, and Visa.

Cost Reduction Programs: Contact TOM ONDREJCAK for Cost Reduction Initiatives.

Delivery Capabilities: FREE Next day delivery for ALL Office Depot orders placed by 4:00 PM for all zones (items covered under state contract #6150402-12 only).

Minimum Order: - NO LONGER APPLICABLE

Payment Terms: Standard payment terms are net 30 days. Office Depot offers a discount of .5 % for 5 days EDI payment. These discounts do not apply to credit card payments. The discount will be paid semi annual or annual to the business unit at the end of the six month or year period.

PRICING AND PRICE ADJUSTMENTS. During the Contract Period, prices for products included in Office Depot's printed Business Solutions Division Catalog ("BSD Catalog") in circulation at the time of order shall be in accordance with the discounts set forth in the Average Discount Schedule Office Supplies ("Discount Schedule") attached to the Contract and incorporated therein. For purposes of clarification, only products identified in the BSD Catalog and that fall into the categories designation in the Discount Schedule will be subject to the discounts set forth in the Discount Schedule. The discounts set forth in the Discount Schedule shall be based on the list price in the printed BSD Catalog in circulation at the time of order. During the Contract Period, any decreases to the discounts set forth in the Discount Schedule shall be approved in writing by the contract officer. If any discount decrease is approved by the Commonwealth, the Commonwealth will issue a Notice of Contract Change, notifying all authorized users of the change.

Section 9, Most Favored Customer Pricing Section 9 in INSTRUCTIONS is deleted in its entirety and replaced with the following:

PRICE MATCH: In the event any state agency purchasing under this Contract identifies a product offered under this Contract at a price lower than the price offered pursuant to this Contract on either www.officedepot.com or within an Office Depot U.S. retail store, such agency may request a price match by contacting Office Depot's customer service department and providing evidence of the lower price.

Section 20, Special Education Or Promotional Discounts is deleted in its entirety. (see PRICE MATCH)

OTHER DISCOUNTS: For products not covered by the discount Schedule but identified in the BSD Catalog in circulation at the time of order, Office Depot will provide pricing as set forth in the Net Pricer attached to this Amendment as Exhibit A and incorporated by reference. The prices set forth in Exhibit A may be updated every six (6) months upon mutual agreement of Contractor and the Commonwealth.

EXCLUSIONS: Notwithstanding anything in the Contract to the contrary, cut sheet paper (white and colors), ink and toner products, business machines, computers, software and computer accessories as further described in Exhibit B shall not be subject to the discounts set forth in this Contract and shall be priced as mutually agreed to by Office Depot and the ordering agency, not to exceed the Single Quote limit of $5,000 per transaction.

NON-BSD CATALOG PRODUCTS. Products not subject to the discounts set forth in the Discount Schedule, not subject to the prices set forth in the Net Pricer and not identified in the BSD Catalog shall not be subject to the discounts set forth in this Contract and shall be priced as mutually agreed to by Office Depot and the ordering agency, not to exceed the Single Quote limit of $5,000 per transaction.

NAME/ADDRESS/CONTACT PERSON	TELEPHONE
OFFICEMAX 7870 VILLA PARK DRIVE, SUITE 700 RICHMOND, VA 23228	877-969-6629

SCC# F018591-0

AWARD IS FOR OFFICE SUPPLY AND TONER LOTS

General and Sales Management – 800-235-1399 + extensions listed below

Senior Key Account Manager	Bob Zugay, ext. 5522 BobZugay@OfficeMax.com	Central & Western Virginia
District Sales Manager	Pam Mann, ext. 5427 PamMann@OfficeMax.com	Central & Western Virginia

Customer Service
Orders: 877-969-6629, Fax: 877-969-1629
Customer Service: 877-969-6629

Field Sales Representation – 800-235-1399 + extensions listed below

Richmond Market:	Vickie Pethtel, 804-307-5690* VickiePethtel@officemax.com
Roanoke Market:	Teresa Evans, 540-205-9700 TeresaEvans@officemax.com
Blacksburg Market:	Teresa Evans, 540-205-9700 TeresaEvans@officemax.com
Tidewater Market:	Vickie Pethtel, 804-307-5690 VickiePethtel@officemax.com
Northern Virginia:	Kelly Herder, ext. 4403 KellyHerder@OfficeMax.comm

Demand Management or SelectSave Programs: Kathy Schmitt ext. 5468

Credit Cards: OfficeMax accepts American Express, MasterCard, and Visa.

Delivery Capabilities: Delivery within one day for OfficeMax stock items for zones 97 through 105 if orders placed by 4:00 PM. Delivery of stock items for Zone 106 is within 2 days if orders placed by 4 PM. Delivery from wholesale stock is 2 to 5 days. Furniture orders can be blanket wrapped or "carton-ed" delivery.

Energy Savings: To promote energy conservation and reduce transportation and emissions, OfficeMax offers each COV ordering entity that attains a median order size of greater than $200.00 a Quarterly rebate equal to 10% of those orders at or above the median order size.

Minimum Order: For order below the minimum order amount of $25.00 OfficeMax will charge a flat fee of $3.00 per order

Other Discounts: OfficeMax will give the following discount to those products and or manufacturers not listed in the Discount Schedules: Office Supplies 20%, Toner 10%, and Machines 7%.

Retail Connect:
The Commonwealth of Virginia (COV) customer may utilize OMX "Retail Connect" card. The card utilizes "best price logic" at the retail store meaning COV OfficeMax customers will get the lower of either the contract or the retail price in the retail store. USERS SHOULD CONTACT THEIR FIELD SALES REPRESENTATIVE TO OBTAIN THE RETAIL CONNECT CARD NUMBER!

Payment Terms: Standard payment terms are net 30 days. OfficeMax will offer discounts of 1 % for net 20 days, 1.5% for net 15 days, 2% for net 10 days and 3% for 5 days ACH/EDI. These discounts do not apply to credit card payments. The discount will be paid quarterly to the respective agency or business unit at the end of the quarter.

OfficeMax offers the Commonwealth of Virginia a discount from list for items; such discount will be applied to the manufacturer's most current list pricing, as updated from time to time. OfficeMax reserves the right not to sell Products to Customer below a minimum margin floor of Cost.

NAME/ADDRESS/CONTACT PERSON	TELEPHONE
GUY BROWN MANAGEMENT 9003 OVERLOOK BLVD BENTWOOD, TN 37027	800-564-8008 800-562-0400 FAX
SCC# T034385-7	
STACEY JONES staceyjones@guybrownproducts.com	804-931-9435, CELL 615-777-1501, Fax

CERTIFIED BY DMBE AS A SMALL MINORITY OWNED BUSINESS

Guy Brown Products has been acquired by its parent company, Guy Brown Products. Guy Brown Products (effective 1-1-08). Guy Brown Products is certified as a Small Minority owned company by the Virginia Department of Minority Business Enterprises. Their certification # is 647488.

OfficeMax and E & I entered into Supplier Agreement # CNR01054 October 17, 2003 as the result of a competitive solicitation for office supplies and toner. Division of Purchases and Supply and Guy Brown Products in partnership with OfficeMax entered into a contract # 6150402-50 December 14, 2004 for office supplies and toner. Therefore the pricing structure applicable to the punch out catalog and all other sales to DPS or COV authorized agencies or institutions by Guy Brown Products will be set forth in the E&I agreement #CNR01054 and will supercede the pricing structure in contract #6150402-50. Guy Brown Products shall provide the goods/services to E&I, DPS and COV (including its authorized entities) as set fourth in existing contract Documents E&I # CNR01054 and DPS contract 6150402-50.

In order to participate and maximize savings specific to your agency or institution, the following will need to take place:

a) The Guy Brown Products E&I pricing will be implemented for all DPS and COV authorized agencies.

b) Semi-annual spend and savings reviews will take place each July and January for each participating agency. Any subsequent changes will be mutually agreed upon by the agency and Guy Brown Products prior to implementation of changes.

c) Guy Brown Products E&I incentives will be calculated on an annual calendar and be disbursed by February 15th of the following year.

AWARD IS FOR OFFICE SUPPLY AND TONER LOTS

Credit Cards: Guy Brown accepts American Express, MasterCard, and Visa.

Cost Saving Programs: Contact Guy Brown Products for Procurement Analyzer Process.

Delivery Capabilities: Next day delivery for Guy Brown items on orders place by 4:00 PM for all zones except Zones 105 & 106. Delivery for stock items to Zones 105 and 106 is within 2 days of orders placed by 4:00 PM.

Minimum Order: $25.00 for FOB Destination

Payment Terms: Standard payment terms are net 30 days. Guy Brown offers a discount of 1.5 % for 5 days EDI payment. These discounts do not apply to credit card payments. The discount will be paid quarterly to the respective agency or business unit at the end of the quarter.

E&I Agreement Summary
July 2010

Term of Agreement: 7/1/10 – 12/31/15. One 5 year extension option available.

Off Core Pricing: Discounts from list by category. No margin floors or exceptions.

Category Name	Indicator	Discount % from List Price
OFFICE PRODUCTS	A4, A6, A7, A8, A9, B1, B2, B3, B4, B5, G8, H1, H2, H3, H4, J1, J2, K1, K3, K4, K5, K6, L1, L5, L9, M2, M5, R1, R2, S6, W1, W2, W5	50%
TONER	S1, S5	30%
PAPER, COPY & WIDE FORMAT	P1, P8	35%
FURNITURE	E1, E2, E3, E4, E5, E6, E7, E8, E9, J4	35%
TECHNOLOGY	K7, L8, M1, M3, M4, M6, M7, M9, Q3, Q8, Q9, S2, S7, S9	30%
ADHESIVES	A1	45%
FILING SUPPLIES	F1, F2, F3, F4, F5, F7, F8	46%
WRITING INSTRUMENTS	N1, N2, N3, N4, N5, N6, N9	50%
INDEXES	L3	50%
PAPER PRODUCTS	A2, P2, P3, P4, P5, P6, P7	45%
RESTROOM SUPPLIES	W3	40%
BINDERS & SUPPLIES	L2	42%
LABELS	A5	45%

Paper (P1 prefix) and Toner (S1 prefix) will be reviewed each calendar quarter as per the E&I agreement.

*Approx 389 misc products receive custom DFL %'s.

E&I Discount Schedule

Category:	Manufacturer:	Cost plus:	Cost Range:
Systems - Notebooks	ALL	9.00% Margin	ALL
Systems - Desktops & Servers	ALL	9.00% Margin	ALL
Input Devices - Keyboards	ALL	15.50% Margin	ALL

Input Devices - Pointing Devices	ALL	15.50% Margin	ALL
Output Devices - Monitors	ALL	9.50% Margin	ALL
Output Devices - Presentation Monitors	ALL	9.50% Margin	ALL
Output Devices - Projectors	ALL	9.50% Margin	ALL
Output Devices - Printers	ALL	9.00% Margin	ALL
Software - Operating Systems	ALL	8.50% Margin	ALL
Software - Applications	ALL	8.50% Margin	ALL
Software - Application - Software Suite	ALL	8.50% Margin	ALL
Software - Application - Internet/Communication Application	ALL	8.50% Margin	ALL
Output Devices - Optput Cables	ALL	20.00% Margin	$0.01 - $50.00
Output Devices - Output Cables	ALL	18.00% Margin	$50.01 - $500.00
Networking - Hubs & Switches	Cisco Systems	10.00% Margin	ALL
Networking - Bridges & Routers	Cisco Systems	10.00% Margin	ALL
Output Devices - Printers	Hewlett Packard	8.50% Margin	ALL
Category Prefix Codes		Margin % over cost	
C5	Software	8%	
C8	Miscellaneous Tech Items	15%	
C9	Miscellaneous Tech Items	15%	
K7	Shredders	25%	
L8	Telephones and Accessories	22%	
M1	Calculators	25%	
M3	Fax and Multi-function Machines	15%	
M4	Copy Machines	18%	
Category:	Manufacturer:	Cost plus:	Cost Range:
M6	Dictation Recorders and Film	20%	
M7	Multimedia Projectors, TV, VCR	15%	
M8	Electronic Organizers, PDAs	12%	
M9	Digital & PC Cameras	18%	
P8	Data Center Rolls	18%	
Q1	Memory	15%	
Q3	Drives, PCMCIA Cards, Modems	12%	
Q4	Laptop Computers	8%	
Q5	Desktop Computers	8%	
Q6	Servers	8%	
Q7	Monitors	8%	
Q8	Printers, Scanners	10%	
S7	Diskettes, Data Media / Storage	24%	

S9	Surge, Wire, Keyboard, Accs	25%	
Q9	Networking	10%	
S1	Printer Supplies	19%	
S2	Ribbons	25%	
S5	Copier & Fax Supplies	20%	

2012 Product Code	Core List Item Description (High Usage Items for COVA)	Sell Price	Comments
A20M99172	SELF-STICK NOTES 3X3 18PK YLW	$ 2.00	Priced by 1080/PK, Sold by 1800/PK
A20M99172	SELF-STICK NOTES 3X3 18PK YLW	$ 4.00	Priced by 2160/PK, Sold by 1800/PK
A265524VADB	POST-IT 3X5 YW 24PK	$ 31.90	
A20M99172	SELF-STICK NOTES 3X3 18PK YLW	$ 3.33	
A511608	13PT WIRED SHIPPING TAG	$ 52.51	
A530252	LABELS FOR LABERWRITER PRINTER	$ 9.80	
A54150	PRINTER LABEL ROLL WHITE 260CT	$ 6.33	
A55160	MAIL LABEL 3000CT WHT LSR	$ 15.37	
A55163	MAIL LABEL WHT LSR 2X4 1000PK	$ 25.25	
A55366	FILE FOLDER LABELS WHITE 1500BX	$ 16.38	
A50M97508	BADGE CLIP TOP LOAD 3X4 40 BX	$ 29.22	
A56464	LABEL LASER REMV WE4X3-1/3 150	$ 12.98	
A5TZE2312PK	BRTH LT BLK ON WHT 1/2" 2PK	$ 9.62	Priced by 1/EA, Sold by 2/EA
A5TZE2312PK	BRTH LT BLK ON WHT 1/2" 2PK	$ 19.24	
A80M96475	CLEAR PACKING TAPE 2.6MIL 6PK	$ 75.18	Priced by 1965.6/PK, Sold by 327.6/PK
A8385018CP	SCOTCH PACKAGING TAPE 18RLS	$ 87.68	
A8810K12	TAPE INVISIBLE 3/4 1000	$ 14.00	
A80M96190	TAPE MATT .75X1296 16 PACK	$ 20.83	Priced by 16000/PK, Sold by 20736/PK
A8845R2	BOOK REPAIR TAPE	$ 4.95	
A889724MM	FILAMENT TAPE 3" CORE CLR 24MM	$ 4.71	
A80M96709	3/4"X1296" INVISIBLE 12PK	$ 5.99	
A95640415	LIQUID PAPER MULTIFLUID	$ 1.07	
A900803	CORRECTION TAPE 5MMX10M 2PK	$ 1.42	Priced by 394/EA, Sold by 788/PK
A9W0TAP10	WITE-OUT CORR TAPE 10PK	$ 11.84	
B1709500512	2012 RY WEEKLY DESK APMT 9X11	$ 12.45	
B176060512	2012 RY MONTH PLANNER QN 9X11	$ 12.75	
B1GG25000012	2012 RY MNTH DP EXEC 22X17	$ 11.75	
B10M03951	2012RY OFFICEMAX DSKPD22X17	$ 6.26	
B10M0448812	2012 RY PB MNTH DSK PAD 17X22	$ 6.47	
B1SD3741312	2012RY DLY STD BUS DRY RD7X10	$ 39.95	
B1SD3891312	2012RY DIARY DMNDR RED 9X6	$ 21.00	
E45705GA10T	TASK STOOL ADJ HEIGHT	$ 179.99	
E6PF170	PRIVACY FILTER	$ 83.22	
E8960S	60" PORTABLE CINEMA SCREEN	$ 679.22	
E9120358	RECT BERBMAT 46X60	$ 70.92	
E9121828	ECONOMAT WIDE UP 45X53	$ 44.99	
E9121866	ECONOMAT RECT SHP 46X60	$ 55.16	
F11526EGN	TOP TAB FILE POCKETS	$ 3.64	

F11526ER	TOP TAB FILE POCKETS	$	3.64	
F158385	SELF ADHESIVE PROTECTORS CLEAR	$	3.94	
F162702	FF MICROBGRD MN 1/3 LTR 100/BX	$	9.21	
F173790	TUFF POCKET END TAB FILE PCKET	$	68.21	
F10M01460	POCKET LTR 3-1 2 25BX YLW	$	1.54	
F10M01553	POCKET TYV LTR 5-1 4 10 BX BRN	$	23.24	
F10M01559	POCKET STD LTR 3-1 2 25BX BRN	$	16.58	
F10M01569	CLASS FLDR LTR 2DIV 10BX RED	$	40.67	
F10M97182	FILE FLDR LTR 1 3CUT MAN 100CT	$	3.92	
F10M97666	FOLDERS FILE LTR-SIZE ASSTD	$	20.84	
F1S34G	FILE POCKET 5 1/4 LTR RDFIBER	$	2.20	
F1S60447	20186763CLSS FLDR RCYC 6-PKT LTR RED	$	63.74	
F54152	FLDR,HANG,LTR,25/BX,GN	$	15.13	
F50M97187	HANGING FLDR LTR1 5 RECYCLE 25	$	5.98	
F70M01920	RECYCLED CLIPBRD HRDBD-LTR	$	0.64	
F811750	MAN END TAB FILE JKT 1 1/2" EX	$	41.19	
F8ET2150L	FILE FLDR ENDTAB MAN LTR 100BX	$	36.23	
F80M01434	FASTN FLDR ENDTAB MAN STRAIGHT CUT 50CT	$	22.82	
F80M01633	END TAB FLDR STR LTR MAN	$	15.50	
G802220	ROLL LAPTOP CASE 18X9X4 BLACK	$	259.70	
G81135BLK	PAD HOLDER W/CALCULATOR BLK	$	22.04	
G8456022BLK	KOSKIN EXPAND ATTACH? 4-5" BLK	$	73.94	
G8WA795302F00	PATRIOT WHEELED LAPTOP CASE	$	76.44	
H135450	FULL STRIP STAPLES 5000 BOX	$	1.48	
H144401	444 DESK STAPLER STD TYPE	$	4.81	
H154501	545 STANDARD STAPLER BLACK	$	2.08	
H10M97112	STAPLE REMOVER JAW-STYLE	$	0.74	
H10M99216	STANDARD STAPLES-3PK	$	0.92	
H472020	BINDER CLIPS SMALL .312 BK SV 12PK	$	0.10	
H472050	BINDER CLIPS MEDIUM BLK 12CT	$	0.40	
H40M97008	CLIPS BNDR MED 1.25" 12 BOX	$	1.21	
H40M97413	CLIPS BNDR SM 3 4" 19MM 12 BX	$	0.64	
H40M99149	PPR CLIPS #1 1000PK	$	1.23	
J1520008	CRAYOLA CRAYONS TUCK 8 COUNT	$	0.54	
J4DEP4836A	PORCELAIN DRY ERASE BD 36X48	$	214.10	
J4P9648FMY	PORCELAIN BOARD 8X4 MAHOGANY	$	649.99	
K110161610M1	HARRISON FRAME 8.5X11 CHERRY	$	6.37	
K1UF01786310M	SLIMLINE DOCUMENT 8.5X11 2PK	$	1.96	Priced by 1/EA, Sold by 2/PK
K304995	WRIST KEYCOIL CHAIN PLASTIC	$	2.40	
K70M04229	15-SHT DIAMOND-CUT SHREDDER	$	156.79	
L210801	11"X8-1/2" 3 RING VIEW BINDER	$	7.12	
L21702780	GBC HEATSEAL H425 LAMINATOR	$	272.60	
L247811	FOLDERS TWO POCKET TRANSLUCENT	$	2.74	
L264112	SHT OF REINFORCING STRIPS WHT	$	14.42	
L288010	QUICKFIT RR VIEW BNDR 1" WE	$	1.85	
L2A7025978A	PRESSBOARD RPT COVER 3 LTR RD	$	1.38	
L2R912	HINGE PB BINDER 2" CAP RD	$	5.31	
L311110	INSERTABLE 5TB BUFF-CLEAR 1PK	$	0.28	
L311112	INSERTABLE 8TB BUFF-CLEAR 1PK	$	0.92	
L30M96160	PREPRINTED TOC DIV BLK WH 5TAB	$	1.32	

L30M96178	INDEX DIV MULTI C N 5 TAB 3 PACK	$ 0.74	Priced by 1/ST, Sold by 3/PK
L311370	LEGAL TAB DIV 1-25 BUFF 1PK	$ 4.92	
L311443	LASER UNPUNCHED 5 TAB WHT	$ 65.39	
L8220017910001	CONFERENCE PHONE 300	$ 253.38	
L8CS70N	CS70N HEADSET	$ 230.97	
L8S12	AMPLIFIER W/ FIREFLY HEADSET S12	$ 90.97	
L9MN1500B20Z	COPPERTOP AA ALKALINE BAT 20PK	$ 10.84	
M1FX260S0LAR	DUPL-USE M1FX260SLRSC	$ 15.67	
M3CC436AABA	HP CLR LJ CM2320NF 4-IN-1	$ 732.26	
M3CN557AB1H	HP CINK OJ 6500A PLUS WLS AIO	$ 201.72	
M3FAX2820	BTHR LSR FAX-2820	$ 163.50	
M3FAX4100E	BTHR LSR FAX-4100E	$ 272.33	
M3PPF5750E	BROTHER PPF5750E	$ 899.99	
S721410	NORMAL BIAS CASSETTE 90 MIN	$ 0.86	Priced by 1/EA, Sold by 10/PK
M652343	TAPEDIGVIDEOMINI60MIN	$ 5.58	
M6BM575A	BM575A MICRO RECORDER CAS	$ 195.95	
M9227665	OLYMPUS SP800UZ CAMERA BLK	$ 342.99	
M9B11B190011	EPSON GT-1500 IMAGING SCANNER	$ 346.49	
N131578	FRIXION PT ERBL GEL .5 BLK 3PK	$ 3.95	
N231144	CHALK WHITE 12CT BOX	$ 0.27	
N314201	ELECTRIC SHARPENER	$ 61.50	
N513818	YELW PRESHARPENED PENCILS 18CT	$ 4.14	
P1054901	ASPEN 30 11" REAM	$ 3.47	
P1054901CTN	ASPEN 30 20# 8.5X11 CS	$ 34.71	
P10X9001	X-9 COPY PAPER 8.5X11" RM WE	$ 3.42	
P10M44004	OMX RECYCL MULTIPURPOSE REAM	$ 12.94	
P10M55953CTN	OMX RECYCLED COPY 10-R CASE	$ 35.64	
P10M55957	OMX RECYCLED COPY REAM	$ 3.38	
P10M98023CTN	OMX COPY 10-R CASE	$ 30.74	
P10X9001	X-9 COPY PAPER 8.5X11" RM WE	$ 3.42	
P10X9001CTN	10-REAM CASE X-9 11"	$ 33.88	
P20M00710	ENV COIN KRAFT #3 250PK	$ 16.10	
P325472	GREGG RULED STENO BOOK	$ 3.14	
P3561	POST-IT EASEL PAD 25X30 YW	$ 49.50	
P375101	LEGAL PAD 5X8 WHITE 12PK	$ 4.15	
P3DC4705	SALES BK 2PART 4-3 16X7-3 16	$ 2.29	
P317573019	PAD U OF M 8.5X14 WE	$ 2.02	
P30M03741	OMX FILLER PAPER 100CT CR	$ 0.71	
P30M03828	COMPBK BLKMBL CR 100CT	$ 1.26	
P30M03828	COMPBK BLKMBL CR 100CT	$ 1.26	
P30M97315	LEGAL PAD CAN 8.5X11 12PK	$ 7.78	
P30M97318	PAD NARROW-RULED WHITE 8.5X11"	$ 7.45	
P30M97319	LEGAL PAD WHT 8.5X11 12PK	$ 7.78	
P30M97338	PAD PERF LGL WHITE RECY 8.5X11	$ 6.86	
P402677	RCYCL ADD ROLL 2.25"X150' WHT	$ 0.33	
P40M97630	ADD MACH ROLL 2.25"X128'	$ 1.50	
P50M97211	BOX STORAGE ECON 12X11X24"	$ 40.99	
P50M97211	BOX STORAGE ECON 12X11X24"	$ 40.99	
P854301	PAP COL CPY 100%RE WE	$ 19.17	
Q395507	STORE'N' GO USB DRIVE 2.0 8GB	$ 28.17	
Q81752264	LABELWRITER 450	$ 86.02	

Q8CB092AB1H	HP CI OJ PRO 8000	$ 150.06	
Q8CE657ABGJ	HP LJ P1102W WIRELESS	$ 133.70	
Q8HL5340D	BTHR LSR HL-5340D	$ 205.79	
S1106R01160	TONER PHASER 7760 CYN	$ 364.00	
S1106R01161	TONER PHASER 7760 MA	$ 364.00	
S1106R01162	TONER PHASER 7760 YW	$ 364.00	
S1106R01163	TONER PHASER 7760 BK	$ 135.10	
S1106R01412	TONER HGH CAP PHSR3300 BK	$ 155.40	
S1108R00749	XEROX SOLID INK BLACK 6PK	$ 207.20	
S1113R00195	LASER TONER BLACK	$ 317.80	
S1113R00712	TONER F PH 4510 HI CAP BK	$ 238.00	
S114N1053	LEXMARK INK 100XL BLACK	$ 21.94	
S11509B002	CANON INK PGI-35 BLACK	$ 13.99	
S115G042K	CARTRIDGE BLACK C752 X752E	$ 156.56	
S10M98677	OMX INK HP 45 BLK	$ 24.93	
S192298A	HP TONER 92298A 98A BLK	$ 83.01	
S1C3903A	HP TONER C3903A 03A BLK	$ 70.84	
S1C3909A	TONER CARTRIDGE C3909A	$ 164.66	
S1C4092A	HP TONER C4092A 92A BLK	$ 46.62	
S1C4096A	HP TONER C4096A 96A BLK	$ 77.33	
S10M98882	COMPAT HP LJ 4000 4000T LY	$ 91.13	
S1C4127X	HP TONER C4127X 27X BLK	$ 98.42	
S10M98884	COMPAT HP LJ 5000 5000N HY	$ 150.54	
S1C4182X	BLACK TONER LJ8100	$ 125.51	
S1C4844A	HP INK 10 BLACK	$ 28.43	
S1C4890A	PRINTHEAD CLEANER BLACK HP #80	$ 289.76	
S1C4902AN140	HP INK 940 BLACK	$ 21.81	
S1C4903AN140	HP INK 940 CYAN	$ 15.96	
S1C4904AN140	HP INK 940 MAGENTA	$ 15.96	
S1C4905AN140	HP INK 940 YELLOW	$ 15.96	
S10M05041	OMX INK HP 940XL BLACK	$ 26.94	
S10M05042	OMX INK HP 940XL CYAN	$ 18.19	
S10M05043	OMX INK HP 940XL MAGENTA	$ 18.19	
S10M05052	OMX INK HP 940XL YELLOW	$ 18.19	
S1C6578AN140	HP INK 78XL TRI-COLOR	$ 46.40	
S1C6578DN140	HP INK 78 TRI CLR	$ 31.77	
S10M98673	OMX INK HP 15 BLK	$ 21.76	
S1C6656AN140	HP INK 56 BLK	$ 15.88	
S10M98685	OMX INK HP 57 TRI CLR	$ 27.01	
S1C7115A	HP TONER C7115A 15A BLK	$ 41.58	
S1C7115X	HP TONER C7115X 15X BLK	$ 60.59	
S10M98888	COMPAT HP LJ 4100 LY	$ 91.20	
S1C8061D	PACK 2XHP61X BK DL PCK	$ 195.01	
S1C8061X	HP TONER C8061X 61X BLK	$ 92.40	
S1C8543X	LASER TONER BLACK EACH	$ 221.99	
S10M96288	OMX INK HP 95 TRI CLR	$ 15.42	Priced by 260/EA, Sold by 330/EA
S1C8767WN140	HP INK 96 BLK	$ 23.56	
S1C8788FN140	HP INK 45/78 COMBO BLK/CLR	$ 59.25	
S1C9152A	KIT,MAINT LSRJT 9000	$ 607.60	
S10M96535	OMX INK HP 96 TWIN BLK	$ 46.27	
S10M96290	OMX INK 97 TRI CLR	$ 54.01	Priced by 900/PK, Sold by 450/EA

S10M96546	OMX INK HP 94 TWIN BLK	$ 31.35	
S10M96536	OMX INK HP 96 97 COMBO BLK CLR	$ 50.00	
S1C9363WN140	HP INK 97 TRI CLR	$ 26.87	
S1C9374A	HP 72 130ML INK CARTRIDGE GRAY	$ 53.66	
S10M00930	OMX INK HP 88 BLACK	$ 16.21	
S10M02067	OMX INK HP 88XL YELLOW	$ 18.35	
S10M02064	OMX INK HP 88XL BLACK	$ 27.67	
S10M99907	OMX INK HP02 BLK TWIN	$ 26.86	
S10M99468	144 INK HP 92 TWIN BLK	$ 20.28	
S10M99929	OMX INK HP98 TWIN BLK	$ 31.35	
S1C9720A	HP TONER C9720A BLK	$ 121.05	
S1C9721A	HP TONER C9721A CYN	$ 160.72	
S1C9722A	HP TONER C9722A YLW	$ 172.39	
S1C9723A	HP TONER C9723A MAG	$ 166.95	
S1C9730A	HP CLR LJ 5500 TONER-BLACK	$ 189.53	
S1C9731A	HP CLR LJ 5500 TONER-CYAN	$ 265.72	
S1C9732A	HP CLR LJ 5500 TONER-YELLOW	$ 265.72	
S1C9733A	HP CLR LJ 5500 TONER-MAGENT	$ 265.72	
S10M02078	OMX INK HP 74XL BLK HIGH YIELD	$ 26.12	
S1CB435A	HP TONER CB435A 35A BLK	$ 55.03	
S1CB436A	HP TONER CB436A 36A BLK	$ 63.26	
S1CB540A	HP TONER CB540A 125A BLK	$ 63.47	
S1CB541A	HP TONER CB541A 125A CYN	$ 58.34	
S1CB542A	HP TONER CB542A 125A YLW	$ 58.34	
S1CB543A	HP TONER CB543A 125A MAG	$ 58.34	
S1CC364X	HP TONER BLACK CC364X	$ 297.16	
S1CC530A	HP TONER CC530A 304A BLK	$ 99.31	
S1CC530AD	HP TONER CC530AD DUAL PK BLK	$ 171.23	
S10M04097	OMX HP 2025 TNR CY	$ 100.14	
S10M04079	OMX HP 2025 TNR YI	$ 101.61	
S10M04086	OMX HP 2025 TNR MG	$ 101.61	
S10M03664	OMX INK HP 60XL BLACK HY	$ 24.57	
S10M04179	OMX HP 60 INK TRI-CLR	$ 32.65	Priced by 440/EA, Sold by 165/EA
S10M96288	OMX INK HP 95 TRI CLR	$ 39.14	Priced by 660/PK, Sold by 330/EA
S10M04066	OMX HP 920 INK BK	$ 14.63	
S1CD972AN140	HP INK 920XL CYAN	$ 13.11	
S1CD973AN140	HP INK 920XL MAGENTA	$ 13.11	
S1CD974AN140	HP INK 920XL YELLOW	$ 13.11	
S1CD975AN140	HP INK 920XL BLACK	$ 27.71	
S1CE250A	HP TONER CE250A BLACK	$ 108.76	
S10M05031	OMX TONER HP 3525 BK HY	$ 151.97	
S1CE251A	HP TONER CE251A CYAN	$ 213.54	
S1CE252A	HP TONER CE252A YELLOW	$ 213.54	
S10M04074	OMX HP 3525 TNR MG	$ 163.44	
S10M04089	OMX HP 55A TNR BK	$ 89.24	
S1CE260X	HP TONER CE260X BLACK	$ 244.12	
S1CE261A	HP TONER CE261A CYAN	$ 279.73	
S1CE262A	HP TONER CE262A YELLOW	$ 279.73	
S1CE263A	HP TONER CE263A MAGENTA	$ 279.73	
S10M04910	OMX TONER HP 78A	$ 65.09	
S10M04840	HP 85A TONER	$ 43.39	

S10M04140	OMX HP 05A TNR	$ 54.94	
S10M04141	OMX HP 05X TNR HY	$ 100.44	
S1CH561WN140	HP 61 BLACK INK CARTRIDGE	$ 11.89	
S1CN065FN140	HP INK 940 COLOR COMBO PACK	$ 49.24	
S1CN066FN140	HP INK 920 RETAIL COMBO PACK	$ 24.19	
S10M02864	OMX DRUM BROTHER DR350	$ 75.56	
S1MLTD209L	SAMSUNG TONER MLT-D209L BLACK	$ 85.74	
S1Q1338A	HP TONER Q1338A 38A BLK	$ 118.12	
S1Q1338D	HP #38A Q1338D LASER CTG	$ 240.50	
S1Q1339A	HP LJ 4300 TONER	$ 171.65	
S1Q2610A	HP TONER Q2610A 10A BLK	$ 101.66	
S1Q2612A	HP TONER Q2612A 12A BLK	$ 51.12	
S1Q2612D	HP TONER Q2612D 12A BLK	$ 112.36	
S1Q2613A	HP TONER Q2613A 13A BLK	$ 60.18	
S1Q2613X	HP TONER Q2613X 13X BLK	$ 71.98	
S1Q2670A	HP TONER Q2670A BLK	$ 118.26	
S10M01008	OMX TONER HP Q2671A CYAN	$ 120.92	
S10M01010	OMX TONER HP Q2672A YLW	$ 120.92	
S10M01014	COMP HP LJ 3500/3550 TONER MAG	$ 120.92	
S10M01011	OMX TONER HP Q2681A CYAN	$ 156.04	
S1Q2683A	LASER TONER CARTRIDGE MAGENTA	$ 152.11	
S1Q3960A	HP TONER Q3960A 122A BLK	$ 71.00	
S1Q3961A	TONER CYAN	$ 89.24	
S10M96532	HP 1500 COMP YLW LJ TNR CART	$ 91.32	
S10M96531	HP 1500 COMP MAG LJ TNR CART	$ 91.32	
S1Q3964A	HP 2480 IMAGING DRUM	$ 177.63	
S1Q5942A	HP TONER Q5942A 42A BLK	$ 109.13	
S10M96574	HP COMP LJ HIGH YLD TNR CART	$ 206.87	
S10M03363	COMP HP 4345 TNR - OEM Q5945A	$ 193.70	
S1Q5949A	HP TONER Q5949A 49A BLK	$ 54.07	
S1Q5949X	HP TONER Q5949X 49X BLK	$ 103.44	
S1Q5950A	HP TONER Q5950A 643A BLK	$ 141.30	
S1Q5951A	HP TONER Q5951A 643A CYN	$ 196.76	
S1Q5952A	HP TONER Q5952A 643A YLW	$ 207.47	
S1Q5953A	HP TONER Q5953A 643A MAG	$ 20.47	
S1Q6000A	HP TONER Q6000A 124A BLK	$ 5.72	
S1Q6001A	HP TONER Q6001A 124A CYN	$ 1.00	
S1Q6002A	HP TONER Q6002A 124A YLW	$ 9.71	
S1Q6003A	HP TONER Q6003A 124A MAG	$ 9.71	
S1Q6470A	HP TONER Q6470A 501A BLK	$ 09.43	
S1Q6471A	HP TONER Q6471A 502A CYN	$ 10.01	
S1Q6472A	HP TONER Q6472A 502A YLW	$ 10.01	
S1Q6473A	HP TONER Q6473A 502A MAG	$ 10.01	
S1Q6511A	HP TONER Q6511A 11A BLK	$ 88.75	
S1GB11X	HP LASER JET 2420 2430 HIGH	$ 04.18	Priced by 24000/PK, Sold by 12000/EA
S1Q7504A	KIT IMAGE TRANSFR CLJ4700	$ 63.27	
S10M02911	OMX TONER HP 5200 BLACK	$ 66.93	
S1Q7551A	HP TONER Q7551A 51A BLK	$ 13.38	
S1Q7551X	CARTRIDGE LSRJET BK 6HY	$ 78.85	
S1Q7553A	HP TONER Q7553A 53A BLK	$ 60.59	

S1Q7553XD	HP TONER Q7553X DUAL PACK	$ 38.50	
S1Q7581A	HP LJ CYAN TONER CART Q7581A	$ 52.11	
S1Q7582A	HP LJ YELLOW TONER CART Q7582A	$ 52.11	
S1Q7583A	HP LJ MAGENTA TNR CART 07583A	$ 52.11	
S1T060120S	EPSON INK T060120-S BLK	$ 14.69	
S1T069520S	EPSON INK T069520 MULT CLR	$ 31.97	
S10M96436	OMX TONER BRTH TN350 BLK	$ 39.26	
S10M02027	OMX TONER BROTHER TN360	$ 40.75	
S1TN620	BROTHER TONER TN620 BLACK	$ 52.49	
S10M04076	OMX BRO TN650 TNR HY	$ 71.37	
S1X463X11G	LEXMARK TNR X463X11G XHY RTCRT	$ 34.50	
S50M98805	OMX TONER CANON FX3 BLK	$ 54.74	
S5430208	TONER,TYP 5110,AFCO 5000	$ 68.07	
S10M02062	OMX TONER CANON S35	$ 95.17	
S5DR400	BRTH DRUM DR400	$ 12.59	
S50M98911	OMX INK FAX PC-201	$ 19.63	
S5TN430	BRTH TONER TN430 BLK	$ 40.86	
S10M98869	OMX TONER BRTH TN460 BLK	$ 56.82	
S6DPSXLRCP	GAS DUSTER 10OZ 12EA/PK	$ 23.89	
S60M96092	10OZ COMPUTER DUSTER 2 PACK	$ 26.35	
S704581	CD-R 52X 100PK SPINDLE	$ 34.71	
S9920002416	MK710 WIRELESS DESKTOP	$ 87.50	
S9960000048	QUICKCAM PRO 9000	$ 97.99	

Office Products for 1 year/ 365 days with the exception of paper and toner items which will be reviewed quarterly for adjustments as per the E&I agreement.

OFFICE SUPPLY DISCOUNT SCHEDULE - 2012

MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Binders & Binding Supplies»Binders»Presentation/View»			
Avery Dennison	65%	69%	NA
Cardinal	69%	73%	63.00%
JM	64%		57.25%
Oxford	68%		70.53%
Samsill	68%		81.95%
Southworth	55%		57.25%
Wilson Jones	81%	69%	72.45%
Other Brands	81%	69%	
Binders & Binding Supplies»Binders»Ring»			
Avery Dennison	75%		68.65%
ACCO	67%	69%	71.50%
Boorum & Pease	72%	73%	78.61%
Cardinal	69%		62.33%
Oxford	62%		82.21%
Samsill	68%		66.00%
Wilson Jones	67%	69%	71.50%
House Brand	78%	69%	

Other Brands		73%	
Binders/Binding Supplies Post, Post Binder Posts, Ring Binder Acc, Zippered Ring, Punchless			
ACCO	67%	73%	57.25%
Avery	62%	69%	57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Boorum & Pease	68%	73%	85.56%
C-Line	69%		74.50%
Cardinal	70%		57.25%
CLI	63%		70.76%
JM	52%		66.65%
Oxford	68%		64.61%
Smead	66%		59.41%
Wilson Jones	63%		64.85%
Samsill	64%		79.10%
Binders & Binding Supplies»Binding Systems»Comb/Wire Binding Systems»			
General Binding Corp	57%	69%	57.25%
Ibico	86%		76.81%
Other Brands		69%	
Binders/Binding Supplies»Binding Systems»Index Sets», Plastic Coil Punch Binding Systems, Strip Binding Systems», Thermal Binding Systems»			
Avery	61%	69%	57.25%
GBC	60%	69%	42.00%
Binders & Binding Supplies»Indexes»Dividers»			.
Avery Dennison	70%	69%	59.05%
Cardinal	69%	73%	71.05%
Wilson Jones	69%	69%	62.00%
Other Brands		69%	
Binders & Binding Supplies»Indexes»Printer/Copier»			
Avery Dennison	63%	69%	50.00%
Cardinal	69%	73%	80.50%
Postfax	69%		82.21%
Wilson Jones	68%		62.29%
Other Brands			
Binders & Binding Supplies»Indexes»Other: Insertable Tab», Preprinted», Stick-On Tabs			
Avery	62%	69%	56.00%
Lee	70%		69.00%
Wilson Jones	68%	69%	83.24%
Binders & Binding Supplies»Report Covers»Pocket Portfolios»			
Avery	72%		72.45%
Duo-Tang	51%	73%	81.00%
Earthwise	55%	73%	57.25%
Oxford	62%	73%	80.54%
Smead	59%	73%	66.00%
Southworth	68%		70.55%
Other Brands		69%	
Binders & Binding Supplies»Report Covers»Prong Fasteners»			
Acco Brands	80%	69%	55.35%
Avery	74%		68.65%
Duo-Tang	62%		78.15%
Oxford	76%		64.85%
Smead	63%		80.05%

Other Brands	77%		
Binders & Binding Supplies»Report Covers»Tang Fasteners»			
Duo-Tang	70%		62.95%
Esselte Pendaflex	72%	73%	68.65%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Smead	72%		54.40%
Other Brands		73%	
Binders & Binding Supplies»Report Covers»Other: Punchless», Three Hole Punched Inserts»			
Avery	66%	69%	63.00%
C-Line	65%		78.15%
Duo-Tang	61%	69%	68.65%
Durable	64%	54%	52.00%
Oxford	76%	69%	60.10%
Other Brands	77%	54%	
Binders & Binding Supplies»Sheet Protectors»Ring Binder»			
Avery Dennison	69%	69%	73.40%
C-Line Products	68%		63.10%
JM	69%		82.90%
Other Brands	72%	69%	
Other Brands	80%	69%	
Binders/Binding Supplies/Sheet Protectors/Hanging/Indexed/Self-Adhesive Pockets/Ticket Holders			
JM	46%		75.30%
Avery	40%	69%	71.50%
C-Line	62%		74.35%
Oxford	60%		69.60%
Smead	59%		49.65%
Other Brands		69%	
Calendars, Planners & BriefcasesAppointment Books»Daily»			
At-a-Glance	82%	73%	71.50%
House of Doolittle	68%		66.75%
Other Brands		69%	
Calendars, Planners & BriefcasesAppointment Books»Monthly»			
At-a-Glance	87%	73%	71.50%
House of Doolittle	76%	73%	82.90%
Other Brands		73%	
Calendars, Planners & BriefcasesAppointment Books»Planner Stands»			
Rubbermaid	59%	69%	66.75%
Other Brands	77%		
Calendars, Planners & BriefcasesAppointment Books»Time Management»			
At-a-Glance	62%	73%	66.75%
Calendars, Planners & BriefcasesAppointment Books»Weekly			
At-a-Glance	87%	73%	71.50%
House of Doolittle	75%		74.35%
Calendars, Planners & BriefcasesBoards/Planning»Planning», Planning/Magnetic Accessories			
At a Glance	66%	73%	70.55%
Deflect-O	69%		78.15%
Magna Visual	46%		66.75%
Quartet	60%		72.45%
Visual Organizers	35%		66.75%
Other Brands		69%	
Calendars, Planners & BriefcasesCalendars»Desk»			
At-a-Glance	92%	73%	71.50%

House of Doolittle	78%		84.80%
Rubbermaid	60%	69%	69.60%
Other Brands		73%	
Calendars, Planners & BriefcasesCalendars»Desk Pad»			
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
At-a-Glance	92%	73%	67.60%
House of Doolittle	72%	73%	72.45%
Visual Organizers	57%	73%	74.35%
Other Brands		73%	
Calendars, Planners & BriefcasesCalendars»Desk/Wall»			
At a Glance	52%	73%	62.95%
House of Doolittle	72%		80.05%
Calendars, Planners & BriefcasesCalendars»Wall»			
At a Glance	63%	73%	62.00%
House of Doolittle	72%		75.30%
Visual Organizers	57%		66.75%
Calendars, Planners & BriefcasesCases»Luggage Carts»			
Aurora	58%		81.95%
Executive Impressions	62%		57.25%
Stebco	60%		79.10%
Other Brands	68%	54%	
Calendars, Planners & BriefcasesCases»Other: Business» Catalog», Ring Binder», Student», Travel»			
3M	54%	73%	67.70%
Angler's	46%		53.45%
Bond Street Ltd	57%		50.60%
Executive Impressions	52%		57.25%
Fellowes	47%		60.10%
Hazel	47%		53.45%
Kensington	49%		69.60%
Safco	54%	54%	66.75%
Samsill	44%		76.25%
Calendars, Planners & BriefcasesCases»Other: Business Catalog, Ring Binde, Student, Travel, CONTINUED			
Samsonite	60%	69%	53.45%
Smead	72%	73%	71.50%
Stebco	57%		53.45%
Other Brands		69%	
Calendars, Planners & BriefcasesOrganizers»Electronic»			
Franklin	47%		67.70%
Sharp	44%		62.95%
ProductsCalendars, Planners & BriefcasesOrganizers»Personal			
Day-Timer	63%	69%	68.65%
Franklin Covey	56%		55.35%
Other Brands		73%	
Calendars, Planners & BriefcasesPad Holders»Other: Leather», Organizer Style», Vinyl»			
Bond Street Ltd	57%		55.35%
Executive Impressions	62%		75.30%
Hazel	64%		55.35%
Samsill	52%		55.35%
Smead	72%		59.00%
Stebco	52%		62.95%
Victor	46%		53.45%

Wilson Jones	72%		74.35%
Other Brands	72%	69%	
Cash/Check HandlingBags/Boxes/Other: Cash Bags, Cash Boxes and Trays, Check Security Boxes			
Buddy	71%		57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
PM Company	69%		50.60%
Quality Park	85%		63.90%
Sentry	56%		47.75%
Other Brands	59%	73%	
Other Brands		54%	
Cash/Check HandlingCoin Counting: Coin Changers/Counters/Coin Holders/Coin Roll Wrappers			
McGill	64%		69.60%
PM Company	84%	73%	57.25%
Fireking	60%		45.85%
Sentry	56%		57.25%
Other Brands		64%	
Computer Hardware, Supplies & Data Storage»Cleaning Supplies/Computer»Compressed Air»			
Endust	66%		82.90%
Falcon	77%		67.70%
Fellowes	64%		71.50%
Kensington Microwave	76%		74.35%
Read Right	74%		66.75%
Other Brands	67%	73%	
Computer Hardware, Supplies & Data Storage»Cleaning Supplies/Computer»CRT Screen»			
3M	65%	73%	64.85%
Fellowes	61%		71.50%
Kensington	63%		81.00%
Read Right	64%		67.70%
Other Brands	69%	69%	
Computer Hardware, Supplies & Data Storage»Cleaning Supplies/Computer»Other: Drive/Head», Keyboard/Mouse», Media(CD/Diskette/Optical)», Printer/Fax», Surface Cleaners», Vacuums»			
DEC	38%		79.10%
Endust	53%		73.40%
Exabyte	55%		68.65%
Fellows	65%		71.51%
Fuji	76%		69.60%
IBM	31%		64.85%
Imation	60%		64.85%
Kensington	81%	69%	69.60%
Kodak	46%		66.75%
Maxell	63%	73%	67.70%
Metro Data-Vac	61%	69%	57.25%
Minolta	35%		62.95%
Quantum	52%		54.40%
Read Right	52%		72.45%
Sony	52%		81.95%
Tektronix	50%		63.90%
Other Brands		73%	
Computer Hardware, Supplies & Data Storage»Computer»Cables/Switches»			
ADS Technologies	65%		69.60%
Belkin	89%	74%	81.95%
Fellowes	79%		74.00%

HP	69%		62.95%
Kensington	65%		67.70%
Okidata	54%		72.45%
Computer Hardware, Supplies & Data Storage»Computer»Cables/Switches, CONTINUED			
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Verbatim	63%		64.85%
Other Brands		74%	
Other Brands		69%	
Computer Hardware, Supplies & Data Storage»Computer»Software»			
Avery	37%		57.25%
Computer Hardware, Supplies & Data Storage»Computer»Surge Protectors»			
American Power	75%		74.35%
Belkin	59%	74%	83.85%
Fellowes	65%		58.20%
Kensington	71%		66.75%
Tripp Lite	57%		81.95%
Other Brands	66%		
Computer Hardware/Supplies/Data Storage: Keyboard Drawers, Keyboard Accessories			
3M	66%	73%	54.40%
Allsop	53%	73%	77.20%
Balt	57%		65.80%
Bush	64%	54%	57.25%
Dome	61%	73%	62.90%
Ergonomic Concepts	71%		57.25%
Fellowes	65%	73%	64.85%
Global	64%	64%	72.45%
HON Industries	66%		57.25%
Iceberg	54%		58.20%
Kensington	55%	69%	60.00%
Master Products	60%		62.95%
Maxon	63%	73%	66.75%
Mayline	58%		66.75%
Master Products	60%		69.60%
National Office Furniture	64%	64%	58.20%
Rohr	66%		60.10%
Rubbermaid	61%		57.25%
Safco	60%		62.00%
Other Brands	67%	54%	
Other Brands		69%	
Computer Hardware, Supplies & Data Storage»Monitor Filters», Monitor Arms», Monitor Mount Copyholders», Monitor Organizers», Monitor Stands»			
3M	65%	73%	58.20%
Fellowes	69%	73%	57.25%
Buddy	58%		67.70%
CLI	59%		74.35%
Eldon	63%		63.90%
Executive Impressions	56%		81.95%
Fellowes	50%	73%	62.00%
Iceberg	60%		63.90%
Kantek	57%		76.25%
Kensington	56%	69%	73.40%
Mead-Hatcher	59%		66.75%

Rubbermaid	63%		61.99%
Safco	60%		65.80%
Spectrum	57%		78.15%
Vu-Ryte	62%		57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Other Brands	72%	69%	
Computer Hardware, Supplies & Data Storage» Cable Management», Covers», CPU Stands», Mouse			
Pads, Trays, Supplies, Safety and Security», Tool Kits», Wrist Rests			
3M	59%		81.95%
Allsop	54%		73.40%
Belkin	71%	74%	64.85%
Case Logic	49%		71.50%
Fellowes	79%		71.50%
Kantek	65%		75.30%
Kensington	62%		68.65%
Master	59%	54%	71.50%
Rohr	66%		62.95%
Rubbermaid	61%		62.95%
Safco	52%		62.00%
Targus	53%		68.65%
Other Brands		73%	
Computer Hardware/Supplies/Data Storage/ Keyboards/ Monitors/ Mouses/Power Control Centers			
3M	59%		
Belkin	69%	74%	
Fellowes	55%		
Genovation	56%		
Interlink Electronics	40%		
Kensington	49%		57.25%
Logitech	43%	54%	63.90%
Micro Innovations	42%		67.70%
Microsoft	62%	69%	62.95%
Targus	49%		62.00%
Other Brands	54%	74%	
Computer Hardware, Supplies & Data Storage»Data Storage»CD»			
Fuji	67%		69.60%
HP	44%		62.95%
I-Mation	60%		57.25%
Maxell	50%	73%	73.40%
Memorex	54%	73%	81.95%
Prism	64%		81.00%
Sony	53%		60.10%
TDK	67%		71.50%
Verbatim	64%		71.50%
House Brand		73%	
Other Brands	57%	73%	
Computer Hardware, Supplies & Data Storage»Data Storage»Diskettes»			
Fuji	79%		82.90%
I-Mation	60%	73%	64.85%
Maxell	62%		62.95%
Prism	72%		81.00%
Sony	62%		73.00%

TDK	73%		72.45%
Verbatim	54%		76.22%
House Brand	67%	73%	
Other Brands	72%	73%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Computer Hardware, Supplies & Data Storage»Data Storage»Zip/Jaz»			
Fuji	81%		62.01%
I-Omega	56%		63.90%
House Brand		73%	
Computer Hardware, Supplies & Data Storage»Data Storage»DVD»			
Fuji	64%		68.65%
IBM	53%		67.70%
Imation	60%		62.95%
Maxell	66%	73%	57.25%
Memorex	54%	73%	62.95%
Sony	57%		65.80%
TDK	62%		62.00%
Verbatim	61%		70.55%
Computer Hardware, Supplies & Data Storage»Data Storage»Data Cartridges/Tapes/Reels»			
Exabyte	53%		72.45%
Hewlett Packard (HP)	51%		62.00%
I-Mation	64%		82.90%
Maxell	66%	73%	79.10%
Quantum	53%		57.25%
Sony	67%	73%	60.00%
TDK	57%		71.50%
Verbatim	64%		67.70%
Other Brands		73%	
Computer Hardware, Supplies & Data Storage»Media Management»CD/DVD»			
3M	55%		58.20%
Avery	57%	69%	71.50%
C-Line	64%		65.80%
Case Logic	64%		65.80%
Eldon	46%		63.90%
Fellowes	65%	73%	81.95%
Imation	60%		66.75%
Kantek	59%		74.35%
Maxell	49%		73.40%
Smead	54%		69.60%
TDK	56%		65.80%
Verbatim	39%		69.60%
House Brand	67%	73%	
Other Brands		73%	
Computer Hardware, Supplies & Data Storage»Media Management»CD/DVD Shredder/Destroyer»			
Kensington	44%		64.85%
Norazza	43%		67.70%
Computer Hardware, Supplies & Data Storage»Media Management»CD/DVD Sleeves»			
Quality	72%	73%	62.95%
Avery	54%		65.80%
Fellowes	65%	73%	77.20%
Other Brands		73%	
Computer Hardware/Supplies/Data Storage/Media Management/Diskette/Zip/			

3M	65%		71.50%
Advantus	64%		67.70%
Avery	65%		66.75%
C-Line	57%		67.70%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Exponent	56%		69.60%
Fellowes	65%		59.15%
Fireking	60%	54%	52.50%
Master Products	60%		69.60%
Sentry	65%	64%	53.45%
Tiffany Industries	58%		57.25%
Other Brands		73%	
Computer Hardware, Supplies & Data Storage»Microfiche»Storage»			
Fellowes	65%		74.35%
Computer Hardware, Supplies & Data Storage»Notebook/PDA and Mobile Computing Accessories			
Cases», Cleaners», Furniture Stands», Monitor Filter», Security», Surge Protection», Wrist Rests»			
3M	72%		66.75%
At a Glance	44%		72.45%
AT Cross	57%		62.00%
Avery	65%		71.50%
Balt	64%		64.85%
Belkin	61%		61.05%
Bic	64%		75.30%
Bond Street Ltd	59%		57.25%
Canon	45%		60.10%
Day-Timer	66%		68.65%
Executive Impressions	56%		57.25%
Fellowes	55%		66.75%
Hazel	43%		69.60%
HP	22%		70.55%
Kensington	66%		62.95%
Micro Innovations	50%		74.35%
Papermate	64%		73.40%
Pilot	60%		71.50%
Read Right	64%		65.80%
Rhinoskin by Sanders	35%		72.45%
Samsonite	38%		62.95%
Stebco	42%		62.95%
Targus	56%		62.00%
Other Brands		73%	
Other Brands		69%	
Computer Hardware/Supplies/Data Storage/Printer Stands/Carts/Other: Desktop, Floor/Mobile			
Epson	60%		62.00%
Fellowes	65%	73%	57.25%
HP	32%		57.15%
Kensington	59%		63.90%
Safco	55%		57.25%
Computer Hardware, Supplies & Data Storage»RibbonsCalculator»			
General Ribbon	62%		57.25%
Nu-kote	87%	74%	69.00%
Victor	82%		71.50%
Other Brands		74%	

Computer Hardware/Supplies & Data Storage/Ribbons/Cash Register/POS/Financial/ATM/ Printers/ Typewriter/Corr. Ribbons			
Adler	54%		62.95%
Apple	50%		64.85%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Brother	84%	44%	57.25%
Centronics	52%		61.05%
CIE America	58%		72.45%
Citizen	59%		74.35%
Curtis-Young	91%		62.95%
Dataproducts	67%		64.85%
DEC	43%		57.25%
Epson	80%	54%	58.20%
Fujitsu	42%		57.25%
General Ribbon	51%		69.60%
Genicom	34%		62.00%
HP	35%		69.60%
IBM	42%	73%	62.95%
Kodak	32%		66.75%
Lexmark	52%	73%	59.15%
Mannesmann Tally	58%		74.35%
NCR	67%		64.85%
NEC	55%	73%	73.40%
Nu-Kote	67%	73%	78.15%
Okidata	53%	73%	68.65%
Olivetti	57%		74.35%
Output Tech	51%		62.95%
Panasonic	44%	73%	63.90%
PM Company	56%		69.60%
Smith Corona	53%		62.00%
Texas Instruments	49%		71.50%
Other Brands		73%	
Files & Filing SuppliesCard Filing»Address Card Files», Business Card Files and Holders», Business			
Card Punch/Tabs», Index Card Files», Rotary Files»			
	66%		66.75%
	69%		57.25%
	56%		70.55%
	59%		58.20%
	70%	69%	64.85%
	70%		72.45%
	60%	69%	62.00%
	42%	73%	66.75%
	49%		62.95%
		73%	
		69%	
Files & Filing SuppliesCards»Card Guides», Card Protectors», Continuous», File», Index			
Avery	60%	69%	69.60%
Oxford	90%	73%	73.40%
Rolodex	60%	69%	71.50%
Smead	58%		64.85%
House Brand		73%	

Files & Filing SuppliesCatalog Racks»Counter», Indexes»			
Master Products	48%		69.60%
Tarifold	49%		66.75%
Other Brands		54%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Files & Filing SuppliesFile Fasteners»Fasteners/Washers»			
Acco Brands	81%	69%	74.35%
Smead	62%	73%	66.75%
Other Brands	75%	74%	
Files & Filing SuppliesFile Fasteners»Other: 2-Piece», Self-Adhesive»			
ACCO	83%		71.50%
Oxford	34%		67.70%
SJ Paper	55%		65.80%
Smead	72%	74%	65.00%
Other Brands	82%	74%	
Files & Filing SuppliesFile Folders»Classification»			
Acco Brands	77%	69%	63.90%
Gussco	56%		72.45%
Oxford	78%		74.35%
Pendaflex	63%	73%	72.45%
Quality Park	52%		73.40%
SJ Paper	74%		71.50%
Smead	67%	73%	55.00%
Other Brands	74%	73%	
Files & Filing SuppliesFile Folders»Colored»			
Oxford	72%	73%	66.75%
Pendaflex	75%	73%	66.75%
Smead	66%	73%	56.90%
Other Brands	79%		
Files & Filing SuppliesFile Folders»End Tab»			
Oxford	60%	73%	75.30%
SJ Paper	60%		73.40%
Smead	60%	73%	58.20%
Other Brands		73%	
Files & Filing SuppliesFile Folders»Hanging Folder Frames»			
Eldon	79%		71.50%
Fellowes	65%		66.75%
Pendaflex	78%	73%	66.75%
Smead	62%		68.55%
Other Brands	91%	73%	
Files & Filing SuppliesFile Folders»Hanging»			
Earthwise	78%	73%	81.78%
Oxford	87%		77.20%
Pendaflex	71%	73%	76.00%
Safco	64%		82.90%
Smead	75%	73%	57.75%
House Brand	82%	73%	
Other Brands	82%		
Other Brands	85%		
Files & Filing SuppliesFile Folders»Insertable Tabs and Inserts»			
Avery	65%	69%	59.15%
Pendaflex	66%		70.55%

Smead	88%	73%	71.50%
Other Brands	96%	73%	
Files & Filing SuppliesFile Folders»Interior»			
Earthwise	69%		68.65%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Esselte Pendaflex	76%	73%	72.45%
Smead	65%	73%	62.95%
Files & Filing SuppliesFile Folders»Manila»			
Oxford	80%		77.20%
Smead	77%	73%	62.85%
Other Brands	82%	73%	
Files & Filing SuppliesFile Folders»Other: Card Size», Dividers», Expanding», Guide Height», Kraft			
Media», Mortgage», Plastic», Preprinted Tab», Pressboard»			
Oxford	64%		57.25%
Pendaflex	64%		67.70%
Smead	60%		57.25%
Other Brands		73%	
Files & Filing SuppliesFile Guides»End Tab»			
Avery Dennison	93%	69%	66.75%
Oxford	64%		57.70%
Smead	53%		67.70%
Other Brands		73%	
Files & Filing SuppliesFile Guides»Top Tabs»			
Oxford	64%		62.95%
Smead	51%		62.95%
Files & Filing SuppliesFile Jackets/Other:Colored/Library Card Pocket/Manila/Slash-Cut/Transparent			
Avery	61%		81.00%
Beautone	54%		73.40%
C-Line	53%		62.00%
Earthwise	68%		69.60%
JM	77%		67.70%
Oxford	43%		72.45%
Quality Park	67%		69.60%
SJ Paper	68%		66.75%
Smead	59%	73%	62.50%
Wilson Jones	64%		66.75%
Other Brands		73%	
Files & Filing SuppliesFile Pockets»Drop Front»			
SJ Paper	77%		74.35%
Smead	62%	73%	56.15%
Other Brands	77%	73%	59.15%
Files & Filing SuppliesFile Pockets»End Tab»			
Oxford	76%		
Smead	58%	73%	64.85%
Other Brands		73%	59.15%
Files & Filing SuppliesFile Pockets»Expanding»			
Oxford	77%		64.85%
Pendaflex	68%	73%	72.45%
Wilson Jones	64%	69%	64.85%

Other Brands	77%	73%	
Files & Filing SuppliesFiles»Personal»			
Buddy	54%		64.85%
Deflect-O	72%		63.90%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Eldon	60%	69%	57.25%
Fellowes	60%		75.30%
Oxford	72%	73%	68.65%
Rubbermaid	60%		75.30%
Sentry	56%	64%	57.25%
Other Brands	73%	73%	
Files & Filing SuppliesFiles»Storage»			
Bankers Box	74%	73%	70.00%
Fellowes	80%	73%	53.25%
Globe-Weis	77%	73%	81.95%
Oxford	56%		76.25%
Rubbermaid	61%		67.70%
Other Brands	79%	69%	
Files & Filing SuppliesFiles»Other: Art & Drafting, Expanding, Magnetic Pocket, Mobile, Pocket Stands», Portable», Storage Systems», Wall/Partition Pocket»			
Advantus	44%		79.10%
Bankers Box	69%	73%	71.00%
Beautone	69%		68.65%
Buddy	70%		57.25%
Carver	47%		63.90%
Deflect-O	65%		66.75%
Earthwise	47%	73%	69.60%
Eldon	60%	69%	64.85%
Fellowes	44%		59.15%
JM	46%		72.45%
Oxford	63%		66.75%
Pendaflex	67%		69.60%
Rubbermaid	62%		57.25%
Safco	60%		62.95%
Smead	64%	73%	57.25%
Wilson Jones	55%		71.50%
Other Brands		73%	
Files & Filing SuppliesLiterature/Magazine Files»Literature Centers»			
Bankers Box	60%		62.95%
Buddy	68%		63.90%
Deflect-O	68%		57.25%
Fellowes	60%	73%	62.95%
Gould Plastics	55%		63.90%
Other Brands	60%	73%	
Files & Filing SuppliesLiterature/Magazine Files»Wall/Partition»			
Bretford	54%		62.95%
Buddy	66%	73%	66.75%
Deflect-O	55%	73%	57.25%
Gould	61%	64%	69.60%
Rubbermaid	60%		63.90%
Other Brands		64%	

Files/Filing SuppliesLiterature/Magazine Files/Stands Counter/Floor, Magazine Covers/Holders,Racks			
Bretford	54%	73%	62.95%
Buddy	56%	73%	57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Deflect-O	55%		57.25%
Eldon	79%	64%	66.75%
Fellowes	82%		62.00%
JM	53%		67.70%
Oxford	61%		66.75%
Perma	71%	69%	74.34%
Rubbermaid	63%		70.55%
Safco	64%		66.75%
Other Brands		64%	
Files & Filing SuppliesSortersDesk Files»			
Oxford	70%		57.25%
Smead	71%	73%	57.25%
Other Brands		73%	
Files & Filing SuppliesSortersIndexed Wall Mount»			
C-Line	66%		57.25%
Oxford	64%	73%	57.25%
Other Brands	64%	73%	
Forms, Record Keeping & Reference»Books»Reference»			
American Map	39%		64.85%
Houghtin Mifflin	57%	73%	62.95%
Other Brands	57%	73%	
Forms, Record Keeping & Reference»Books»Other: Account», Bookkeeping Record», Electronic Reference», Notary Record», Record and Minute», Rental Record», Visitor»			
At a Glance	57%	73%	57.25%
Avery	69%		72.45%
Boorum & Pease	64%	73%	57.25%
Day Timer	56%		69.60%
Dome	55%	74%	66.75%
Franklin	49%		60.10%
Wilson Jones	64%	73%	71.00%
Other Brands		73%	
Forms, Record Keeping & Reference»Forms»Message»			
Ampad	69%		75.30%
Post-it	63%	73%	57.25%
Rediform	72%		73.40%
Tops	68%		61.00%
Other Brands		73%	
Other Brands	82%	73%	
Forms, Record Keeping & Reference»Forms»Money and Rent Receipts»			
Rediform	65%		57.25%
Tops	65%		57.25%
Other Brands	65%	73%	
Forms, Record Keeping & Reference» Columnar/Ledger», Credit/Debit», Expense», Gift Certificates			
Inventory, Invoices, Petty Cash/Check,			

At a Glance	46%	64%	75.30%
Beaches	35%		69.60%
Dome	46%	74%	57.25%
Rediform	52%		67.70%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Eldon	50%		65.80%
Tops	68%		72.45%
Wilson Jones	85%	69%	57.25%
Other Brands		74%	
Forms, Record Keeping & Reference»Human Resources»Awards, Certificates and Plaques»			
Advantus	44%		81.00%
Dax	71%		69.60%
Gepgraphics	71%	73%	71.50%
JM	54%		57.25%
Visual Organizers	39%		57.25%
Other Brands		73%	
Forms, Record Keeping/Reference,Human Resources/Labor Law Posters/Motivational/Suggestion Boxes			
Advantus	44%	73%	67.00%
Buddy	67%		57.25%
Deflect-O	55%		68.65%
Oxford	64%		57.25%
Quality Park	45%		57.25%
Rediform	43%		75.30%
Safco	52%		62.95%
Other Brands		73%	
Forms, Record Keeping & Reference»Ledger»Posting Systems			
Mead Hatcher by Master	60%		74.35%
Forms, Record Keeping & Reference»Legal Supplies»Gavels			
McGill	58%		57.25%
Forms, Record Keeping/Reference,Maps,Globes, Atlases,Flags,Map Marking Systems, Zip Code Guides			
Advantus	64%	73%	63.90%
American Map	39%		74.35%
Dome	50%	74%	57.25%
Hammond	39%	54%	74.35%
Houghton Mifflin	57%		65.80%
Furniture & Room AccessoriesBookcases»Other: Metal», Wood»			
Bevis	62%		57.25%
Box Office by Design	64%		65.80%
Bush	64%	54%	62.95%
DMI Office Furniture	56%		54.15%
Global	60%	64%	59.10%
Harbour Creations	70%		54.10%
Hon	62%	54%	57.25%
National Office Furniture	60%		47.75%
Rohr	64%		54.60%
Safco	53%	64%	52.25%
Tennsco	54%		54.10%
Other Brands		54%	
Furniture & Room AccessoriesCasters»Casters»			

Bevis	62%		57.25%
Hon	62%		57.25%
Iceberg	54%		57.25%
Magnuson Group	50%		75.10%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Master Products	58%		59.30%
Mayline	58%		54.10%
Rubbermaid	44%		53.60%
Tiffany Industries	65%		52.45%
United Chair	60%		53.45%
Other Brands		73%	
Furniture & Room AccessoriesChairs»Other: Cushions and Accessories», Folding and Stacking», Folding/Stacking Carts/Dollies, Guest & Side, Leather, Metal/Office, Outdoor Seating, Stools, Wood			
Balt	52%		62.95%
Chromcraft	58%		64.55%
Creative	65%		71.50%
Fellowes	65%		57.25%
Fulmarque	55%		42.85%
Global	60%	69%	67.70%
Harbour Creations	70%		64.95%
Hon	62%	69%	42.85%
Iceberg	54%	54%	57.25%
Kantek	60%		52.45%
Kensington	44%	69%	57.25%
La-Z-Boy	56%		58.20%
Lesro	55%		54.10%
Lifetime	60%		42.45%
Master	60%	54%	57.25%
National Office Furniture	60%	64%	54.10%
Resilient Furniture	57%		48.65%
Rubbermaid	60%	69%	57.25%
Safco	52%		57.25%
United Chair	60%		55.07%
Other Brands	62%	64%	
Furniture & Room AccessoriesClocks»Other: Travel», Wall»			
Executive Impressions	63%		57.25%
Howard Miller	62%		62.95%
Seth Thomas	42%		64.85%
Other Brands	78%	64%	
Furniture & Room AccessoriesClothes Racks»Hooks»			
Deflect-O	55%		69.60%
Eldon / Maryville	60%		68.65%
Magna Visual	60%		72.45%
Quartet	62%		65.80%
Safco	54%	64%	57.25%
Other Brands		54%	
Other Brands		73%	
Furniture/Room AccessoriesClothes Racks/Hangers/Panel System Hooks/Trees & Floor Standing/Wall Racks			
Artistic	48%		66.75%
Buddy	54%		63.90%

Deflect-O	60%		64.85%
Eldon	57%		63.90%
Fellowes	73%		66.75%
Generations	54%		63.90%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Magnuson Group	47%		57.25%
Quartet	48%		57.25%
Safco	57%	64%	57.25%
Other Brands		73%	
Other Brands		69%	
Furniture & Room AccessoriesComputer Furniture»Other: Equipment Carts/Stands», Mobile Workstations», Network Systems», Printer Stands», Sit/Stand Workstations», Workstations»			
Balt	54%		58.10%
Bevis	62%		57.25%
Bretford	54%		54.10%
Buddy	56%		62.95%
Bush	64%		62.00%
Dataflex	54%	73%	55.10%
Fellowes	65%		56.30%
Hon	62%		53.00%
Iceberg	64%		52.45%
Marvel	57%		53.10%
Mayline	57%		48.20%
Mead Hatcher by Master	59%		62.95%
Realm	62%		62.00%
Riverside Furniture	54%		50.10%
Safco	56%		57.25%
Tiffany Industries	57%	73%	58.20%
Vertiflex	54%	73%	52.95%
Other Brands	65%	73%	
Furniture & Room AccessoriesCredenzas»Other: Metal», Wood»			
Bush	64%	54%	62.00%
DMI Office Furniture	55%		52.30%
Global	59%	64%	59.10%
Hon	62%		53.50%
National Office Furniture	59%	64%	48.70%
Rohr	64%		55.40%
Other Brands		54%	
Furniture & Room AccessoriesDesks»Other: Metal», Resin», Shop», Wood»			
Box Office by Design	59%		62.00%
Bush	59%	54%	60.90%
DMI Office Furniture	50%		52.30%
Global	54%	69%	58.20%
Hon	56%	54%	47.75%
Iceberg	56%		54.30%
Maxon	58%	64%	55.60%
National Office Furniture	54%	64%	57.25%
Riverside Furniture	48%		58.20%
Rohr	59%		61.95%
Tennsco	48%		45.35%
Tiffany Industries	52%	64%	54.10%
Furniture & Room AccessoriesDisplay Cases»Wood»			

Bestrite	56%		52.90%
Other Brands		54%	
Furniture & Room AccessoriesDoorstops and Door Hardware»Doorstops»			
Master	60%	54%	57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Furniture & Room AccessoriesFile Cabinets»Mobile»			
ACCO	57%		58.20%
Bretford	53%	69%	43.00%
Buddy	81%		55.35%
Hon	62%		54.40%
Iceberg	54%	79%	52.50%
Safco	52%	54%	57.25%
Smead	49%		57.25%
Vertiflex	54%		57.25%
Other Brands	63%		
Furniture & Room AccessoriesFile Cabinets»Other: Card/Data/Other», Insulated», Lateral, Metal», Lateral, Wood», Locks», Pedestal», Shelf Files», Vertical, Metal», Vertical, Wood»			
ACCO	44%		57.25%
Box Office by Design	64%		42.25%
Bush	64%	54%	42.25%
DMI Office Furniture	55%		52.25%
Fireking	59%	54%	48.50%
Global	59%	69%	54.10%
Hon	62%	54%	42.25%
Iceberg	54%		42.25%
Marvel	57%		51.80%
Maxon	63%		53.60%
Furniture & Room AccessoriesFile Cabinets»Other: Card/Data/Other», Insulated, Lateral, Metal, Lateral, Wood, Locks, Pedestal, Shelf File, Vertical, Metal, Vertical, Wood, CONTINUED			
National Office Furniture	59%	64%	49.90%
Riverside Furniture	54%		54.10%
Rohr	64%		59.40%
Safco	52%	54%	53.40%
Sentry	56%	64%	45.00%
Tennsco	54%		69.60%
Tiffany Industries	57%	64%	61.00%
Other Brands		69%	
Furniture & Room AccessoriesFloor and Surface Protectors»Surface Protectors»			
Master	57%	54%	65.80%
Furniture & Room AccessoriesFootrests»Footrests			
3M	65%	73%	57.25%
Balt	54%		62.95%
Buddy	65%		64.85%
Fellowes	65%	73%	49.65%
Holmes	39%		62.95%
Iceberg	60%		57.25%
Kensington	65%	69%	57.25%
McGill	65%	73%	66.75%
Rubbermaid	60%	69%	57.25%
Safco	52%	54%	71.50%
Other Brands	65%		

Furniture & Room AccessoriesFurniture Movers»Other: Sliders», Table Movers			
Master	74%	54%	67.70%
Safco	46%		62.00%
Other Brands	57%	54%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Furniture & Room AccessoriesHutches & Stack-On Storage/Other: Accessories, Metal, Resin, Wood			
Box Office by Design	59%		75.00%
Bush	59%	54%	42.25%
DMI Office Furniture	50%		51.00%
Global	54%	69%	58.20%
Hon	56%	54%	42.25%
Iceberg	48%		54.10%
Marvel	52%		51.50%
National Office Furniture	54%	64%	62.95%
Riverside Furniture	48%		61.00%
Rohr	59%		61.00%
Tiffany Industries	52%		58.20%
Other Brands		54%	
Other Brands		69%	
Furniture & Room AccessoriesLamps and Lighting»Other: Clamp/Clip-On», Desk/Table», Floor», Halogen», Magnifiers», Panel System», Under-Cabinet»			
3M	66%		47.75%
Amplivox	51%		52.50%
Bush	66%	54%	57.25%
Catalina	64%		64.85%
Electrix	37%		58.20%
General Electric	58%		53.45%
Hon	62%		54.40%
Luxo	61%		57.25%
Panasonic	38%		59.15%
Other Brands		64%	
Furniture & Room AccessoriesMats»Chair»			
Advantus	58%		76.25%
Deflect-O	56%		57.25%
Rubbermaid	73%	69%	67.70%
Furniture & Room AccessoriesMats»Floor»			
3M	56%		62.95%
Crown	72%		62.00%
US Mat & Rubber	51%		58.20%
Other Brands		73%	
Furniture & Room AccessoriesPanel Systems: Panel Accessories», Panels, Partitions, Work Area Components			
Advantus	56%		72.45%
Case Logic	46%		68.65%
Fellowes	71%	73%	57.25%
Hon	66%	64%	54.40%
Maxon	64%		52.50%
Rubbermaid	44%	73%	72.45%
Safco	61%	54%	69.60%
Screenflex	55%	64%	64.85%
Tiffany Industries	59%		62.00%
Furniture & Room AccessoriesPicture Frames»Certificate/Document»			

Advantus	46%		58.00%
Dax	51%		53.45%
Visual Organizers	40%		67.70%
Other Brands		73%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Other Brands		69%	
Furniture & Room AccessoriesPicture Frames»Other: Photo», Picture Hangers», Poster»			
Advantus	57%		74.35%
Dax	64%		58.20%
Eldon	49%		72.45%
Executive Impressions	85%		67.70%
Magna Visual	59%	69%	74.35%
Other Brands		73%	
Furniture & Room AccessoriesPrinter Stands»Other: Resin», Wood»			
Iceberg	56%		43.00%
Riverside Furniture	56%		65.80%
Other Brands		73%	
Other Brands		54%	
Furniture & Room AccessoriesShelving Other: Files, Heavy-Duty, Light-Duty, Multimedia, Post Kits			
Metal Shelving			
Fellowes	71%		62.95%
Hirsh Industries	63%	54%	59.15%
Iceberg	66%		62.00%
Plano	56%		50.60%
Safco	54%	54%	43.00%
Tennsco	56%		43.00%
Other Brands			
Furniture & Room AccessoriesSigns/Changeable Signs/Conference Room/Electronic/Holders			
Deflect-O	46%		52.50%
Eldon	66%		67.70%
Fellowes	54%	73%	64.85%
Quartet	72%	69%	61.05%
Other Brands		54%	
Furniture & Room AccessoriesStorage»Other: Cabinets», Lockers			
Hon	63%	54%	42.25%
Iceberg	56%	54%	42.25%
Plano	56%		57.40%
Rohr	65%		51.50%
Tennsco	56%	54%	57.25%
Other Brands		54%	
Furniture & Room AccessoriesTables»Other: Drafting/Drawing Board, Folding, Office/Side/Meeting			
Room», Reception Room», Utility			
Balt	56%		57.25%
Barricks	62%		62.95%
Bevis	63%	64%	53.60%
Box Office by Design	65%		52.00%
Bretford	55%	69%	51.50%
Bush	65%		62.00%
Chromcraft	63%		57.25%
DMI Office Furniture	57%		51.50%

Global	61%	69%	62.00%
Hon	63%	54%	57.25%
Iceberg	56%	54%	52.00%
Lesro	57%		52.00%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Lifetime	61%		52.00%
Maxon	70%		55.30%
Riverside Furniture	56%		50.90%
Rohr	65%		60.10%
Safco	54%		55.60%
Tiffany Industries	59%	64%	56.65%
Other Brands		64%	
Janitorial/Maintenance/Lunchroom Supplies»Bathroom Supplies»Paper Goods»			
Carlyle	65%		66.75%
Fort Howard Paper	62%		64.85%
Georgia Pacific	59%		67.70%
Kimberly-Clark	55%	64%	57.25%
Marcal	61%	64%	64.85%
Procter & Gamble	66%		63.90%
Other Brands		64%	
Janitorial/Maintenance/Lunchroom Supplies»Bathroom Supplies, Dispensers, Feminine Hygiene, Soap and Soap Dispensers, Toilet Seat Covers, Trash Receptacles			
Colgate Palmolive	51%		57.25%
Dial	69%	64%	68.65%
Ex-Cell	63%		72.45%
Fort James	42%		71.50%
Georgia Pacific	49%		67.70%
Gojo	50%	64%	57.25%
Hospital Specialty	51%		67.70%
Kimberly-Clark	53%		64.85%
Janitorial/Maintenance/Lunchroom Supplies»Bathroom Supplies, Dispensers, Feminine Hygiene, Soap and Soap Dispensers, Toilet Seat Covers, Trash Receptacles, Continued			
Krystal	64%		70.55%
Unisan	52%		71.50%
United Receptacle	50%		71.50%
Gojo			52.00%
WD40	55%	64%	62.95%
Other Brands		64%	
Other Brands		73%	
Janitorial/Maintenance/Lunchroom Supplies/Carts/Service/Utility			
Buddy	82%		63.90%
Iceberg	56%	54%	55.35%
Rubbermaid	63%	69%	65.80%
Safco	61%	54%	58.20%
Tennsco	66%		55.35%
Janitorial/Maintenance/Lunchroom Supplies»Cleaning Supplies»Wipes and Cleaning Cloths»			
Clorox	51%		69.00%
Drackett	54%	64%	54.40%
Fort Howard Paper	67%		74.35%
Kimberly-Clark	63%	64%	78.25%
United Facility Supply	55%		70.40%
Janitorial/Maintenance & Lunchroom Supplies/Cleaning,Adhesive Removers,Air Fresheners,Floor			

Cleaners			
Detergent, Disinfectants/Degreasers, Drain Cleaners, Etc			
3M	68%	73%	58.20%
Amrep	62%		81.00%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Chartpak	60%		67.70%
Clorox	54%	73%	57.25%
Colgate Palmolive	51%	73%	57.25%
Drackett	44%	64%	57.25%
Fresh Products	56%		71.50%
Gojo	49%	64%	67.70%
Hoover	32%		63.90%
Janisource	45%		72.45%
Krystal	59%		74.35%
Lee	70%		57.25%
Procter & Gamble	49%	73%	57.25%
Proline	66%	64%	64.85%
Read Right	62%		72.45%
Reckitt Benckiser	54%		57.25%
Rubbermaid	44%	69%	72.45%
Sheila Shine	57%		70.50%
Simple Green	45%	73%	57.25%
System Clean	61%		67.70%
Other Brands	62%	73%	
Janitorial/Maintenance/Lunchroom Supplies/Cleaning, Brooms,Brushes, Buckets, Wringers, Carts, Caddies, Dusters, Dustpans, Extension Poles, Floor Pads, Mops, Scrubbers,Sponges, Sweepers.			
3M	78%	73%	57.25%
Clorox	46%		57.25%
Drackett	49%	64%	66.75%
Procter & Gamble	46%	73%	70.55%
Proline	46%	64%	57.25%
Pumie	51%	64%	72.45%
Pur	57%		65.80%
RL Flowmaster	53%		67.70%
Rubbermaid	39%	69%	72.45%
Texas Feathers	51%	64%	65.80%
Unger	45%		67.70%
Unisan	41%	79%	66.75%
Wilen	48%		57.25%
Other Brands		73%	
Janitorial/Maintenance/ Lunchroom Supplies»Electrical»Adapters», Cord Covers», Extension Cords»			
Fellowes	71%		57.25%
Other Brands		74%	
Janitorial/Maintenance/Lunchroom Supplies»Electrical»Power Strips»			
Fellowes	71%		75.30%
Hon	63%	54%	57.25%
Kensington	68%		72.45%
Other Brands		74%	
Janitorial/Maintenance/ Lunchroom Supplies»Flashlights»Heavy-Duty», Lanterns»			
Duracell	52%		57.25%

Energizer	52%	64%	57.25%
Rayovac	58%		57.25%
Other Brands		64%	
Janitorial/Maintenance/ Lunchroom Supplies/Food and Beverage/Cups/Mugs/Servers/Plates/Utensils			
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Dixie	57%	64%	75.30%
Fort James	58%	64%	57.25%
Hormel	62%	73%	57.25%
James River	54%	64%	65.00%
Rubbermaid	46%		57.25%
Solo	66%		57.25%
Tablemate	54%		63.00%
Wincup	58%		57.25%
Other Brands		64%	
Janitorial/Maintenance & Lunchroom Supplies»Food and Beverage»Supplies/Accessories»			
Carlyle	51%		77.20%
Dixie	54%		57.25%
Fort James	56%	73%	57.25%
Galaxy	45%		71.50%
Kimberly-Clark	46%		73.00%
Marcal	57%		64.85%
Office Snax	48%	64%	64.85%
Procter & Gamble	55%	64%	57.25%
Rubbermaid	58%		68.65%
Webster	62%	73%	63.90%
Other Brands		64%	
Janitorial/Maintenance & Lunchroom Supplies»Gloves: Disposable, Fabric, Latex, Leather, Nitrile Laminated, PVC, Rubber			
Acme United	64%	69%	66.75%
Bestglo	53%		80.50%
Ex-Cell	43%		71.50%
Galaxy	70%		67.70%
Other Brands		69%	
Janitorial/Maintenance & Lunchroom Supplies»Hand Trucks»Convertible»			
Advant	57%	73%	57.25%
Safco	61%	54%	53.45%
Janitorial/Maintenance & Lunchroom Supplies»Hand Trucks»Platform»			
Rubbermaid	42%	69%	63.90%
Ruxxac	52%		67.70%
Safco	61%	54%	58.20%
Janitorial/Maintenance & Lunchroom Supplies»Hand Trucks»Two-Wheel»			
Iceberg	57%		54.40%
Ruxxac	61%		72.45%
Safco	55%	54%	73.40%
Janitorial/Maintenance/Lunchroom Supplies,Key Control, Key Cabinets, Key Chains, Key Organizers			
Wall Rack			
Buddy	42%		57.25%
Generations	52%		66.75%
PM Company	64%		64.85%
Other Brands		54%	
Janitorial/Maintenance/Lunchroom Supplies»Ladders»Aluminum», Fiberglass			

Cramer	65%		68.00%
Davidson	62%		58.20%
Other Brands		73%	
Janitorial/Maintenance/Lunchroom Supplies/Maintenanc/Duct Tape, Masking Tape, Strapping Tape			
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
3M	68%	73%	54.40%
Henkel	61%		72.45%
Scotch	68%		78.13%
Other Brands	49%	73%	
Janitorial/Maintenance/Lunchroom Supplies»Step Stools»Aluminum», Plastic», Rolling», Steel			
Cramer	73%		57.25%
Davidson	55%		61.05%
Rubbermaid	76%	74%	61.05%
Janitorial/Maintenance/Lunchroom Supplies/Tools/Drills/ Hammers/Lubricant/Outdoor Storage Shed			
Putty Knives/Scrapers/Screwdrivers/Sockets/Staple Guns/Tape Measures/Tool Kits/Utility Knives/Blades			
3M	42%		72.45%
Black & Decker	49%	73%	71.50%
C-Line	46%		73.40%
Cosco	80%		67.70%
Deflect-O	43%		57.25%
Gould Plastics	42%		66.75%
Great Neck	56%		62.00%
Hunt	59%		57.25%
Plano	66%		68.65%
Safco	54%		57.25%
Sheffield	42%		64.85%
Stanley	48%		57.25%
Stanley Bostitch	55%	79%	70.55%
Swingline	54%		64.85%
Unger	53%	64%	62.00%
WD40	54%		57.25%
Other Brands		54%	
Other Brands		69%	
Janitorial/Maintenance/Lunchroom Supplies»Vacuum Cleaners/Carpet Shampooers, Commercial Vacuums, Filter Bags, Belts, Hand Vacuums, Wet/Dry Vacuums			
Black & Decker	51%		57.25%
Eureka	47%	64%	45.85%
Hoover	51%	69%	44.90%
Rubbermaid	54%		81.95%
Other Brands		69%	
Janitorial/Maintenance/Lunchroom Supplies»Waste Containers»Waste Can Liners»			
Safco	61%	64%	65.80%
Unisan	66%		58.20%
Webster	57%	73%	55.35%
Other Brands		73%	
Janitorial/Maintenance/Lunchroom Supplies»Waste Containers, Combustible Material, Dollies, Fiberglass, Fire Resistant/Safe, Outdoor Receptacles, Plastic, Recycling Receptacles, Security			
Carver	56%		53.45%
Eldon	66%	69%	49.65%
Other Brands		54%	

Other Brands		69%	
Janitorial/Maintenance/Lunchroom Supplies»Well Being, Safety and SecurityFirst Aid/Kits»			
First Aid	61%		55.35%
Johnson & Johnson	39%	73%	55.35%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Labels, Label Makers, Tags & StampsBadges»Badge Holders»			
Advantus	46%		67.70%
Dymo	66%		66.75%
GBC	69%		57.25%
Other Brands		73%	
Other Brands		69%	
ProductsLabels, Label Makers, Tags & StampsBadges»Name Badges»			
Advantus	42%		74.35%
Avery Dennison	62%	69%	63.00%
C-Line	55%		63.00%
JM	52%		72.45%
Other Brands	62%	69%	
Labels, Label Makers, Tags & StampsLabel Holders»Binder», Shelf/File Cabinet,			
ACCO	74%	69%	67.70%
C-Line	60%		68.65%
JM	66%		67.70%
Pan Co.	74%		66.75%
Other Brands		73%	
Labels, Label Makers, Tags & StampsLabel Makers»Personal Computer»			
Brother	59%	64%	62.00%
Casio	30%		59.15%
Dymopr	58%	73%	66.75%
Seiko	43%		66.75%
Labels, Label Makers, Tags & StampsLabel Makers»Tapes, Labels, Ribbons»			
Brother	59%	64%	57.25%
Casio	40%	64%	62.00%
Costar	66%		62.00%
Kroy	52%	64%	62.95%
Scotch	52%		63.90%
Seiko	49%		59.15%
Dymopr	67%	73%	62.00%
Avery Dennison	60%	69%	64.85%
Labels/Label Makers/Tags & StampsLabel Makers/Other: AC Adapters, Electronic, Manual Embosser			
Brother	45%	64%	66.75%
Casio	35%		64.85%
Dymo	67%	73%	58.20%
Scotch	51%		55.35%
Other Brands		64%	
Labels, Label Makers, Tags & StampsLabels»Address/Mailing»			
Avery Dennison	66%	69%	58.00%
Other Brands	90%	54%	
Other Brands	89%		
Labels, Label Makers, Tags & StampsLabels»File Folder»			
Avery Dennison	62%	69%	53.00%
Smead	66%	73%	72.45%
Other Brands	72%	54%	

Labels, Label Makers, Tags & StampsLabels»Media»			
Avery Dennison	62%	69%	61.00%
Earthwise	58%		76.25%
Fellowes	71%	73%	57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Imation	68%		67.70%
Labels, Label Makers, Tags & StampsLabels»Multi-Purpose»			
Avery Dennison	90%	69%	58.00%
Other Brands	89%	54%	
Labels/Label Makers/Tags/ Stamps/ Binder/Color-Coding/File Folder/ End Tab/Messages/Postage Meter/			
Pricemarker/Seals/Shipping/Packing List			
Avery Dennison	60%	69%	63.90%
Garvey	55%		64.85%
geographics	82%		68.65%
Monarch	51%		70.55%
oxford	75%		62.95%
pm company	73%		63.90%
quality park	81%		67.70%
scotch	47%		72.45%
smead	61%	73%	60.10%
Other Brands		73%	
Other Brands		73%	
cosco	56%		57.25%
dymo	55%		61.05%
gbc bates	69%		63.90%
Monarch	55%		66.75%
sanford	66%		64.85%
xstamper	62%	44%	57.25%
Other Brands		44%	
Labels, Label Makers, Tags & Stamps 1-Color Title/Message Stamps,Daters,Kits, Create-a-Stamp,			
Numberers,Pricemarkers,Racks and Trays,Specialty Stamps			
accustamp	56%		72.45%
cosco	77%	73%	57.25%
dymo	62%	73%	78.15%
Garvey	46%		1.60%
gbc bates	46%		74.35%
Monarch	47%	73%	76.25%
xstamper	55%	44%	57.25%
Other Brands		73%	
Labels, Label Makers, Tags & StampsTags» Attacher Kit,Blank,Claim/Coatroom Check,Fasteners and			
Wires,Inspection,Inventory,Jewelry, Key,Metal Rim,Price,Repair,Shipping			
advantus	49%		69.60%
avery dennison	64%		64.85%
buddy	56%		57.25%
generations	55%		64.85%
jm	49%		70.55%
monarch	56%		74.35%
pm company	46%		57.25%
Other Brands		54%	

Labels, Label Makers, Tags & StampsTape Flags»Colored»			
3M	68%	73%	64.00%
Other Brands		73%	
Labels, Label Makers, Tags & StampsTape Flags»Printed Message»			
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
3M	68%	73%	57.15%
Other Brands		73%	
Labels, Label Makers, Tags & StampsTape Flags»Other: Arrow», Dispensers», Index Tab»			
3M	68%	73%	63.00%
Other Brands		73%	
Labels, Label Makers, Tags & StampsTicketsTicket Rolls»			
Generations	56%		69.60%
Other Brands		54%	
Mailroom & Packing MaterialsBoxes, Tubes/Bags/Boxes/Cartons/Mailing Tubes/Paper/Plastic Bags			
Fellowes	69%		62.00%
quality park	85%		67.70%
safco	41%		59.15%
sealed air	46%		55.35%
Other Brands		73%	
Mailroom & Packing MaterialsCarts and Totes»Other: Mail Carts», Totes»			
Fellowes	71%	73%	66.75%
Iceberg	56%	54%	69.70%
mayline	67%		62.95%
safco	54%	54%	64.85%
Other Brands		64%	
Mailroom & Packing MaterialsEquipment»Paper Folding Machines»			
Martin-Yale	58%	73%	47.75%
Premier	50%	73%	71.50%
Mailroom & Packing MaterialsEquipment»Other: Interoffice Mail Box», Paper Joggers and Collators			
Postal Meter Ink Cartridges», Postal Scales»			
Buddy	58%		70.55%
image excellence	49%		52.50%
lee	50%		61.05%
martin yale	54%		62.00%
pelouze	67%	73%	57.25%
premier	60%		57.25%
Other Brands		73%	
Mailroom & Packing MaterialsLetter Openers»Other: Electric/Battery Operated», Hand			
Acme United	71%		72.45%
martin yale	43%		69.60%
panasonic	58%	69%	57.25%
rogers	62%		62.95%
Other Brands		69%	
Other Brands	77%	73%	
Mailroom & Packing MaterialsMail Bags»Other: Mail Bags», Transit Sacks			
pm company	61%		74.35%
Other Brands		54%	
Mailroom & Packing MaterialsMail Sorters»Sorter Compartment Units»			
Fellowes	53%		71.50%

mayline	67%	64%	57.25%
Safco	54%		57.25%
Other Brands		64%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Mailroom & Packing MaterialsMail Sorters»Sorting Stations»			
Mayline	67%	73%	60.10%
Safco	54%	54%	62.95%
Other Brands		54%	
Mailroom & Packing MaterialsMoisteners and Stamp Affixers»Other: Moisteners», Stamp Affixers»			
Premier	49%	73%	78.15%
Quality park	83%	73%	72.45%
Other Brands		73%	
Mailroom & Packing MaterialsPackaging Tapes and Dispensers»Dispensers»			
Henkel	63%		60.25%
Scotch	42%	73%	79.10%
Other Brands	67%	74%	
Mailroom & Packing MaterialsPackaging Tapes and Dispensers»Packaging Tapes»			
Henkel	79%		57.25%
3M	68%	73%	60.10%
Other Brands		74%	
Mailroom & Packing MaterialsStretch Film»Other: Dispensers», Stretch Film and Tape»			
Advantus	62%		77.20%
Scotch	68%		71.50%
Other Brands		73%	
Other Brands		54%	
Mailroom & Packing MaterialsWrapping MaterialsCushioning Material»			
Sealed Air	89%		65.80%
Other Brands		73%	
Mailroom & Packing MaterialsWrapping Materials/Corrugated Wrap/Paper Rolls/Cutters/String/Twine			
Quality park	89%		57.25%
Other Brands		73%	
Office Equipment & Equipment SuppliesBatteries»General»			
Duracell	68%		62.00%
Everready / Energizer	62%	64%	60.00%
Rayovac	68%		71.50%
Office Equipment & Equipment SuppliesBatteries»Reusable			
Rayovac	63%		71.50%
Other Brands		64%	
Office Equipment & Equipment SuppliesCalculators»Printing»			
aurora	57%		45.85%

canon	65%	59%	47.75%
Sharp Electronics	58%	44%	47.75%
Victor	52%		47.75%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Other Brands		64%	
Other Brands		59%	
Office Equipment & Equipment SuppliesCalculators»Scientific/Financial/Graphing»			
Canon	49%	59%	56.30%
Casio	46%	64%	52.50%
Hewlett-Pakard	56%	54%	43.00%
Sharp	49%		47.75%
Texas Instruments	38%	59%	44.90%
Victor	58%		57.25%
Office Equipment & Equipment SuppliesCalculators»Other: Non-Printing», Supplies			
Aurora	57%		47.75%
Canon	61%		43.00%
Casio	41%	64%	54.40%
Kensington	47%	69%	55.35%
Nu-Kote	77%	74%	57.25%
Sharp	32%	44%	47.75%
Texas Instruments	42%	59%	54.40%
Victor	54%		46.00%
Other Brands		73%	
Office Equipment & Equipment SuppliesCameras»Instant Cameras»			
Polaroid	37%	64%	45.85%
Office Equipment & Equipment SuppliesCameras»Other2: Digital», Digital Accessories»			
Case Logic	42%		43.00%
Fellowes	46%		44.90%
Hewlett-Pakard	43%	64%	43.00%
Kodak	42%	69%	45.85%
Panasonic	43%	54%	45.85%
Sony	39%	54%	43.00%
Other Brands		69%	
Office Equipment & Equipment SuppliesDictation Equipment and Supplies»Cassette Recorders»			
Dictaphone	37%		78.15%
Olympus	24%	69%	73.40%
Panasonic	34%	54%	72.45%
Phillips	39%		54.40%
Sanyo	43%		74.35%
Soncor	40%		72.45%
Other Brands		54%	
Office Equipment & Equipment SuppliesDictation Equipment,Dictation Tapes,Cassettes			

Maxell	61%	64%	58.20%
Phillips	44%		57.25%
Prism	54%		74.35%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Sony	44%		56.30%
TDK	69%		72.45%
Office Equipment & Equipment SuppliesDictation Equipment & Supplies/Accessories/Digital Recorders			
Dictaphone	39%		48.70%
Olympus	32%	69%	47.75%
Panasonic	53%		44.90%
Phillips	40%		43.00%
Prism	53%		45.85%
Sanyo	42%		49.65%
Sony	25%		43.00%
Office Equipment & Equipment SuppliesFax/Multifunction»Accessories»			
PM Company	51%		57.25%
Post-It	68%	73%	57.25%
Office Equipment & Equipment SuppliesFax/Multifunction»Fax/Multifunction Machines»			
Brother	60%	44%	58.20%
Canon	61%	59%	43.00%
Epson	62%	54%	57.25%
Hewlett Packard	42%	64%	55.35%
Lexmark	49%	44%	53.45%
Panasonic	32%	54%	61.05%
Sharp	42%	44%	55.35%
Other Brands		64%	
Office Equipment & Equipment SuppliesFax/Multifunction»Fax/Multifunction Machine Supplies»			
Brother	49%		63.90%
Canon	42%		64.85%
Dataproducts	53%		70.55%
Konica	52%		72.45%
Minolta	52%		74.35%
Office Equipment & Equipment SuppliesFax/Multifunction»Fax/Multifunction Machine Supplies, CONTINUED			
Mita	46%		71.50%
Muratec	40%	44%	68.65%
NEC	37%		72.45%
Oki Data	46%	44%	57.25%
Olivetti	67%	64%	62.95%
Panisonic	49%	54%	43.95%
Toshiba	44%	64%	64.85%
Office Equipment & Equipment SuppliesOffice Environment»Air Cleaners/Filters»			
3M	68%	73%	58.20%

Holmes	42%	54%	58.20%
Honeywell	59%		55.35%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Bionaire	56%		62.95%
Boston	49%		63.90%
Holmes Product	51%	54%	64.85%
Lakewood	53%		55.35%
Patton	55%	54%	70.55%
Other Brands	67%		
Office Equipment & Equipment SuppliesPrintwheels»Other: Daisywheels», Type Elements			
Brother	62%		52.50%
Lexmark	62%		52.50%
Smith Corona	62%		52.50%
Office Equipment & Equipment SuppliesShredders»Personal/Strip-Cut»			
Fellowes	66%	73%	53.45%
General Binding Corp	65%		47.75%
Other Brands	57%		
ProductsOffice Equipment & Equipment SuppliesShredders»Other: Business/Confetti-Cut», Business/			
/Strip-Cut», Personal/Confetti-Cut», Supplies»			
Fellowes	66%	73%	47.75%
General Binding Corp	62%		47.75%
Office Equipment & Equipment SuppliesTelephone»Address Books»			
At a Glance	66%	73%	66.75%
JM	57%		65.80%
Rolodex	50%		68.85%
Wilson Jones	55%		70.55%
Other Brands		69%	
Office Equipment & Equipment SuppliesTelephone»Answering Machines»			
AT&T	61%		47.75%
Panasonic	42%		52.50%
Southwestern Bell	42%		52.50%
Other Brands		69%	
Office Equipment & Equipment SuppliesTelephone/Accessories/Amplifiers/Cleaners/Headsets/Stands			
Artistic	62%		58.20%
Belkin	78%		67.70%
Conectl	47%		73.40%
Deflect-O	47%		71.50%
Eldon	49%		59.15%
Fellowes	56%		71.50%
Kantek	63%		72.45%
Kensington	75%		55.35%

Panasonic	36%	54%	67.70%
Plantronics	58%		52.50%
Read Right	62%		66.75%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Rubbermaid	52%		62.00%
Safco	55%		47.75%
Softalk	67%		64.85%
Vtech	27%		53.45%
Other Brands	57%	73%	
Office Equipment & Equipment SuppliesTypewritersElectronic»			
Brother	49%		47.75%
Smith Corona	55%		50.60%
Other Brands		64%	
Paper, Envelopes & Mailers»Cards/Card Stock»Business Cards»			
Avery Dennison	62%	69%	62.00%
Geopaper	71%	73%	73.40%
Southworth	72%		67.70%
Wilson Jones	68%		68.65%
Other Brands		69%	
Paper, Envelopes & Mailers»Cards/Card Stock»Card/Cover Stock»			
Hammermill	67%		74.35%
Oki Data	58%		62.95%
Riverside Paper	65%		75.30%
Southworth	52%		72.45%
Wausau Pacific	61%	54%	67.70%
Other Brands	74%		
Paper, Envelopes & Mailers»Cards/Card Stock»Postcards»			
Avery Dennison	62%	69%	64.85%
Geographics	52%	73%	71.50%
Other Brands		69%	
Paper, Envelopes & Mailers»Envelopes»Business/Trade»			
Columbian	81%	73%	74.35%
Mead by Gilbert	72%		73.40%
Neenah Paper	46%		75.10%
Quality Park	87%	79%	62.95%
Southworth	69%		69.60%
Strathmore	66%		66.75%
Wausau Papers	66%		70.55%
House Brand	87%	73%	
Paper, Envelopes & Mailers»Envelopes»Catalog»			
Columbian	72%	73%	62.95%
Quality Park	88%	73%	77.25%
Ship-Lite Envelopes	86%	73%	74.00%
Survivor	86%	73%	75.00%
Other Brands	87%	73%	
Paper, Envelopes &			

Mailers»Envelopes»Clasp»			
Columbian	74%	73%	64.00%
Quality Park	90%	73%	73.40%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
House Brand	87%	73%	
Paper, Envelopes & Mailers»Envelopes»Interoffice»			
Columbian	82%	73%	63.90%
Quality Park	92%		72.45%
Survivor	86%		72.45%
House Brand	89%	73%	
Paper, Envelopes & Mailers»Envelopes» Airmail, Booklet/Document, Coin/Small Parts», Colored/			
Designs», Expansion, Jumbo, Security/Confidential, String-T			
Beautone	61%		67.70%
Columbian	72%		61.05%
Geopaper	52%	73%	71.50%
JM	66%		69.60%
Quality Park	53%		68.65%
Ship-Lite Envelopes	81%		74.35%
Smead	58%		70.55%
Survivor	52%		73.40%
Other Brands		73%	
Paper, Envelopes & Mailers»Mailers»Air Bubble»			
Sealed Air	95%		74.35%
Ship-Lite Envelopes	86%		72.45%
Survivor	94%	73%	66.75%
Paper, Envelopes & Mailers»Mailers»Padded»			
Quality Park	98%		66.75%
Sealed Air	96%		66.75%
Other Brands		73%	
Paper, Envelopes & Mailers»Mailers»Other: Envelope/Card», Fiberboard», Media», Plastic», X-Ray			
Avery	52%		73.40%
C2 Office Gear	72%	73%	71.50%
Fellowes	61%		72.45%
Quality Park	86%		65.80%
Sealed Air	66%		69.60%
Ship-Lite Envelopes	64%		63.85%
Survivor	55%		63.00%
Other Brands		73%	
Paper, Envelopes & Mailers»Notebooks»Academic/School»			
Avery Dennison	72%	73%	56.30%
Boorum & Pease	73%		71.50%
Earthwise	84%		73.40%
Rediform	72%	73%	71.50%

Wireless Neatbook	84%	73%	80.50%
Other Brands		73%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Paper, Envelopes & Mailers»Notebooks»Memo Size»			
Ampad	77%		72.45%
Avery	75%		57.25%
Boorum & Pease	72%		74.35%
Tops	84%		64.85%
Other Brands		73%	
Paper, Envelopes & Mailers»Notebooks»Steno»			
Ampad	72%		79.10%
Avery	85%		83.85%
Tops	85%		68.41%
Other Brands		73%	64.85%
Paper, Envelopes & Mailers»Notebooks»Wirebound»			
Ampad	72%		67.70%
Avery	68%		57.25%
Cambridge Limited	72%	73%	70.55%
Five Star	66%	73%	64.85%
Grad	59%	73%	74.35%
Mead	82%		57.25%
Rediform	66%		72.00%
Tops	84%		71.50%
Wilson Jones	66%		65.80%
Paper, Envelopes & Mailers»Notebooks»Other: Memo Size», Teacher's», Wireless»			
Ampad	72%		71.50%
Avery	62%		69.60%
Boorum & Pease	72%		68.65%
Rediform	66%		72.45%
Tops	84%		67.70%
Wireless Neatbook	66%	73%	69.60%
Paper, Envelopes & Mailers»Pads»Easel/Flip Chart»			
Ampad	65%		65.80%
Avery	60%	69%	72.45%
3M	68%	73%	57.25%
Quartet	62%		74.35%
Riverside Paper	54%		74.35%
Tops	76%	73%	62.95%
Other Brands	82%		
Other Brands	86%		
Paper, Envelopes & Mailers»Pads»Ruled»			
Ampad	74%		73.40%
Riverside Paper	72%		76.25%
Tops	85%	73%	74.35%
House Brand	95%		
Other Brands	95%		

Other Brands	94%		
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Paper, Envelopes & Mailers»Pads»Self-Stick Note»			
3M	71%	73%	59.00%
Other Brands	71%		
Paper, Envelopes & Mailers»Pads»Other: Cross Section/Quadrille», Data», Scratch»			
Ampad	88%		70.55%
Tops	85%		57.25%
Other Brands	95%	73%	
Paper, Envelopes & Mailers»Paper»Colored/Designs»			
Wausau Papers	72%	54%	72.45%
Other Brands		54%	
Products			
Hewlett Packard (HP)	45%		62.00%
OCE USA	53%		72.45%
PM Company	62%		62.00%
Other Brands		54%	
Paper, Envelopes & Mailers»Paper»Ring Binder»			
Avery	77%		57.25%
Boorum & Pease	56%		64.85%
Five Star	52%	73%	74.35%
Mead	66%		74.35%
Oxford	62%		73.40%
Tops	86%		57.25%
Other Brands	72%		
Paper, Envelopes & Mailers»Paper»Other1: Art and Drafting», Banner/Sign», Memo Sheets»			
3M	36%		72.45%
Avery	60%	54%	67.70%
Bienfang	47%		69.60%
Chartpak	63%	73%	74.35%
Encad	56%		81.00%
Epson	53%		78.15%
House of Doolittle	67%		72.45%
HP	51%		62.00%
Kodak	66%		74.35%
OCE USA	56%		69.60%
Okidata	46%		63.90%
Riverside Paper	68%	64%	72.00%
Staedtler	46%		69.60%
Tops	58%		66.75%
Other Brands		73%	
Other Brands		64%	
Paper, Envelopes & Mailers»Paper»Other2: Computer Printout», Ink Jet», Photo/Design/Transfer»			
3M	61%		63.90%

Apollo	46%		69.60%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Avery	60%		62.95%
Canon	42%		71.50%
Earthwise	58%		72.45%
Epson	42%		73.40%
Georgia Pacific	66%		69.60%
Great White	68%		62.00%
Hammermill	61%		74.35%
HP	46%	54%	64.85%
Kodak	52%	54%	62.00%
Mannesmann Tally	32%		69.60%
Mead by Gilbert	62%		62.00%
Southworth	69%	73%	73.40%
House Brand	79%	73%	
Other Brands		54%	
Paper, Envelopes & Mailers»Paper Rolls, Office MachineCalculator/Adding Machine»			
PM Company	86%		68.00%
Other Brands	89%	54%	
Paper, Envelopes & Mailers»Paper Rolls, Office MachineCash Register»			
NCR	69%		65.80%
PM Company	86%		74.35%
Other Brands	92%	54%	
Paper, Envelopes & Mailers»Paper Rolls, Office MachineOther: ATM/Credit and Debit/Financial»,			
Fax Machine», Med/Lab», Teleprinter», Video Thermal Printer			
Brother	66%		73.40%
NCR	76%	54%	71.50%
PM Company	82%		74.35%
Other Brands		54%	
Pens & Desk SuppliesAdhesives»Fasteners»			
3M	46%		58.20%
Scotch	72%		65.00%
Velcro	67%	73%	73.40%
Other Brands		73%	
Pens & Desk SuppliesAdhesives»Glue Sticks and Pens»			
Avery Dennison	75%	69%	66.75%
Henkel	67%		67.70%
Saunders	76%	73%	70.55%
Scotch	52%		75.30%
Other Brands		73%	81.50%
Pens & Desk SuppliesAdhesives»Super Glue»			
Loctite	77%		62.95%
Scotch	66%		58.20%
Other Brands		73%	
Pens & Desk SuppliesAdhesives»Wall Mount Adhesives»			

3M	62%		62.95%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Henkel	82%		74.35%
Saunders	72%	73%	64.85%
Scotch	52%	73%	66.75%
Other Brands		73%	
Pens & Desk SuppliesAdhesives/Dry Film/Tape, Glue Guns, Liquid Glue, Rubber Cement, Spray Adh			
3M	68%		66.75%
Henkel	73%		72.45%
JM	46%		73.40%
Papermate	59%	89%	67.70%
Pentel	74%		74.35%
Saunders	56%	73%	69.60%
Scotch	56%		70.55%
Stanley	56%		72.45%
Tombow	52%	74%	63.90%
Other Brands		73%	
Pens & Desk SuppliesArt, Drawing and Drafting Instruments»Art Markers»			
Binney & Smith	66%	74%	67.70%
Pentel	72%		65.80%
Sanford	72%	89%	70.55%
Other Brands		89%	
Pens & Desk SuppliesArt, Drawing and Drafting Instruments»Colored and Drawing Pencils»			
Crayola	54%	74%	60.10%
Dixon	72%		77.20%
Sanford	66%	89%	60.10%
Pens & Desk SuppliesArt, Drawing, Drafting, Calligraphy, Compasses, Crayons, Curves,Triangles,			
Drafting Kits, Leads, Holders, Pointers, Letters, Numbers, etc			
Binney & Smith	46%	74%	74.35%
Chartpak	56%		69.60%
Crayola	52%		58.00%
Dixon	62%		62.95%
Eberhard Faber	72%		71.50%
Parker	59%		70.55%
Sanford	52%		72.45%
Staedtler	52%	64%	64.85%
X-ACTO	59%	73%	69.60%
Other Brands		89%	
Pens & Desk SuppliesCall Bell»Desktop Call Bell»			
Eldon	72%	73%	67.70%
Other Brands		73%	
Pens & Desk SuppliesClipboards»Other: Arch Files», Forms Holders»			

Eldon	46%		62.95%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
PM Company	43%		73.50%
Saunders	77%		64.85%
House Brand		74%	
Other Brands	77%	74%	
Pens & Desk SuppliesClips and Clamps»Binder Clips»			
Acco Brands	87%	74%	84.80%
Advantus	46%		69.60%
Boston	66%		78.15%
House Brand	87%	74%	
Other Brands	87%	54%	
Pens & Desk SuppliesClips and Clamps»Paper Clips			
Acco Brands	77%	69%	68.65%
Advantus	44%		74.35%
GBC/ Bates	42%		69.60%
House Brand	82%	74%	
Other Brands		69%	
Pens & Desk SuppliesClips and Clamps»: Banker's Clasps», Book Rings», Hooks», Magnetic Clips»			
ACCO	52%	69%	68.65%
Boston	62%		78.15%
Scotch	68%	73%	72.45%
Other Brands		73%	
Pens & Desk SuppliesCopyholders»Desktop»			
3M	68%	73%	58.20%
Fellowes	71%	73%	57.25%
Kensington	66%		62.95%
Safco	66%		67.70%
Vu-Ryte	56%		71.50%
Pens & Desk SuppliesCorrection Fluids and Tape»Fluids and Pens»			
Bic	72%	89%	73.40%
Liquid Paper	67%	89%	67.70%
Pentel	67%	89%	61.05%
Other Brands	87%	89%	
Pens & Desk SuppliesCorrection Fluids and Tape»Tape and Film»			
Avery	82%		75.30%
Bic	67%	89%	63.90%
Henkel	54%		71.50%
Liquid Paper	66%	89%	60.10%
Pentel	52%	89%	62.95%
Post-It	70%	73%	69.60%
Scotch	68%		73.40%
American Tombow Inc.	66%	74%	57.25%
Other Brands	77%	73%	
Other Brands		89%	
Pens & Desk SuppliesDesk Accessories»Desk			

Trays»			
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Artistic	62%		62.95%
Carver	51%		67.70%
Deflect-O	62%		71.50%
Eldon	82%		74.35%
Fellowes	79%	73%	63.90%
Kantek	62%		66.75%
Rubbermaid	66%	69%	58.20%
Other Brands	72%	69%	
Pens & Desk SuppliesDesk Accessories»Sorter Racks and Trays»			
Buddy	58%		63.90%
Classic	46%		74.35%
Deflect-O	52%		81.00%
Eldon	62%	69%	62.00%
Fellowes	66%		65.80%
Gould Plastics	52%		69.60%
Kantek	52%		74.35%
Pens & Desk SuppliesDesk Accessories»Sorter Racks and Trays, CONTINUED			
Mirage	49%		81.95%
Rubbermaid	70%	69%	57.25%
Safco	41%		70.55%
Smead	57%		63.90%
Sunset	84%		73.40%
Other Brands	65%	73%	
Pens & Desk SuppliesDesk Accessories: Book Racks, Stands, Bookends, Business Card/Paper Clip			
Holders, Desk Pads, Desktop Organizers, Drawer Organizers, Memo Sheet Holders			
3M	68%	73%	58.20%
Artistic	61%		67.70%
Buddy	90%		69.60%
Carver	50%	73%	69.60%
C-Line	46%		72.45%
Deflect-O	54%		66.75%
Eldon	82%	64%	66.75%
Fellowes	49%	73%	65.80%
House of Doolittle	61%		74.35%
Kantek	66%		77.20%
Post-It	68%	73%	58.20%
Rubbermaid	66%		73.40%
Safco	42%		69.60%
Tops	86%		67.70%
Victor	57%		67.70%
Visual Organizers	61%		73.40%
Other Brands		54%	
Pens & Desk SuppliesErasers»Caps»			
Sanford	82%	89%	65.80%

Other Brands		73%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Pens & Desk SuppliesErasers»Pen/Pencil»			
Papermate	67%	89%	81.95%
Pentel	67%		60.10%
Sanford	52%		74.35%
Staedtler	63%		71.50%
Other Brands		89%	
Pens & Desk SuppliesErasers»Electric/Battery Operated»			
Staedtler	27%	74%	69.60%
Pens & Desk SuppliesErasers»Pencil-Style»			
Papermate	69%		83.85%
Pentel	65%	89%	72.45%
Pens & Desk SuppliesHighlighters»Big-Barrel»			
Avery	73%	69%	65.80%
Binney & Smith	62%		81.95%
Dixon	66%		82.90%
Eberhand Faber	93%	89%	81.95%
Sanford	72%	89%	66.00%
Stabilo Boss	48%		62.00%
Other Brands		89%	
Pens & Desk SuppliesHighlighters»Pen-Style»			
Avery	81%		71.50%
Bic	82%	89%	65.80%
Binney & Smith	54%		64.85%
Pilot	68%		60.10%
Sanford	70%	89%	67.70%
Stabilio Boss	47%		63.90%
Zebra Pen Company	63%	89%	62.95%
Pens & Desk SuppliesHighlighters»Tape			
Tombow	62%	74%	71.50%
Pens & Desk SuppliesMagnifiers»Other: Handheld», Illuminated»			
Apollo	67%		69.60%
Other Brands		69%	
Pens & Desk SuppliesMarkers»Dry-Erase»			
Avery Dennison	73%	69%	66.75%
Binney & Smith	64%		74.35%
Pentel	46%		67.70%
Quartet	59%		74.35%
Sanford	68%	89%	57.25%
Visual Organizers	46%		73.40%
Other Brands		89%	
Pens & Desk SuppliesMarkers»Flipchart»			
Avery	65%		58.20%
Sanford	66%	89%	58.20%
Other Brands		89%	
Pens & Desk SuppliesMarkers»Industrial/Specialty»			

Pentel	65%		57.25%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Sanford	65%	89%	71.50%
Pens & Desk SuppliesMarkers»Overhead Transparency»			
Sanford	65%	89%	56.30%
Staedtler	56%		81.95%
Pens & Desk SuppliesMarkers»Permanent»			
Avery	77%	69%	74.00%
Bic	76%	89%	67.70%
Binney & Smith	62%		73.40%
Dixson	66%		72.45%
Eberhard Faber	93%	89%	72.45%
Pentel	42%		69.60%
Sanford	66%	89%	60.00%
Staedtler	58%	74%	73.40%
Other Brands	87%	89%	
Pens & Desk SuppliesPaper Handling Helps»Finger Pads»			
Swingline	74%	69%	64.85%
Other Brands	78%		
Pens & Desk SuppliesPaper Handling Helps»Fingertip Moisteners			
Lee	70%	73%	57.25%
Pens & Desk SuppliesPencil Sharpeners»Electric/Battery Operated»			
Boston	72%	73%	53.00%
Panisonic	68%	69%	65.80%
Sanford	62%	89%	67.70%
Stanley Bostitch	56%	73%	70.55%
Pens & Desk SuppliesPencil Sharpeners»Manual			
Boston	67%	73%	60.10%
Rogers	70%		75.30%
Sanford	72%	89%	69.60%
Staedtler	66%	74%	72.45%
Other Brands	95%		
Pens & Desk SuppliesPencils»Lead and Eraser Refills»			
A.T. Cross	43%		71.50%
Papermate	66%	89%	63.90%
Pentel	73%	89%	69.00%
Sanford	46%		69.60%
Staedtler	56%		74.35%
Waterman	46%		71.50%
Zebra Pen Company	62%		72.45%
Other Brands		89%	
Pens & Desk SuppliesPencils»Mechanical Pencils»			
Avery	71%	69%	64.85%
Bic	76%	89%	75.30%
Dixson	72%		76.25%

Papermate	74%	89%	64.85%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Pentel	65%	89%	65.80%
Pilot	68%	89%	72.45%
Staedtler	66%		71.55%
Zebra Pen Company	57%		68.65%
Pens & Desk SuppliesPencils»Woodcase Pencils»			
Dixson	82%	74%	72.45%
Papermate	87%	89%	71.50%
Sanford	56%	89%	80.05%
Other Brands	86%		
Pens & Desk SuppliesPencils: Golf and Pew Pencils», Marker Pencils», Pencil Box», Pencil Grips»			
Binney & Smith	56%		59.15%
Dixson	66%	89%	70.55%
Rogers	70%		69.60%
Rubbermaid	46%		71.50%
Sanford	72%	89%	62.95%
Stabilio Boss	51%		74.35%
Other Brands		74%	
Pens & Desk SuppliesPens»Ballpoints»			
A.T. Cross	51%		62.95%
Avery	71%	69%	67.70%
Bic	70%	89%	71.50%
Papermate	67%	89%	62.00%
Parker	61%		69.60%
Pentel	75%	89%	69.60%
Pilot	68%	89%	64.85%
PM Company	46%		69.60%
Staedtler	47%		72.45%
Waterman	45%		61.05%
Zebra Pen Company	52%	89%	62.95%
Other Brands	82%	89%	
Pens & Desk SuppliesPens»Counter Pens»			
PM Company	76%		62.00%
Eldon	79%		62.00%
Other Brands		79%	
Pens & Desk SuppliesPens»Pen/Pencil Combos»			
Avery	47%		62.00%
Bic	46%		79.10%
Pilot	68%		59.60%
Sanford	63%	89%	75.10%
Staedtler	54%		69.90%
Other Brands		89%	
Pens & Desk SuppliesPens»Porous Point Pens»			
Sanford	99%		64.00%
Papermate	63%	89%	59.10%
Pentel	67%	89%	71.50%

Pilot	68%	89%	70.55%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Stabilio Boss	63%		62.00%
ProductsPens & Desk SuppliesPens»Refills»			
A.T. Cross	54%		74.35%
Allwrite	71%		72.45%
Avery	65%		69.60%
Bic	63%		57.25%
Papermate	64%	89%	65.00%
Parker	41%		74.35%
Pentel	39%		66.75%
Pilot	68%	89%	66.75%
PM Company	61%		74.00%
Sanford	66%	89%	67.70%
Staedtler	46%	74%	72.45%
Waterman	42%		71.50%
Zebra Pen Company	51%		65.80%
Other Brands		89%	
Pens & Desk SuppliesPens»Roller Ball Pens»			
A.T. Cross	46%		69.60%
Avery	71%	69%	62.95%
Bic	84%		65.00%
Parker	38%		77.20%
Pentel	46%	89%	74.35%
Pilot	68%	89%	66.75%
Sanford	72%	89%	61.05%
Waterman	41%		69.60%
Zebra Pen Company	63%	89%	63.90%
Other Brands	67%	89%	
Pens & Desk SuppliesPens»Roller Ball, Gel»			
A.T. Cross	46%		67.70%
Avery	71%	69%	66.75%
Bic	61%		70.55%
Pentel	80%	89%	62.95%
Pilot	71%	89%	62.00%
Sanford	66%	89%	61.00%
Staedtler	51%		72.45%
Zebra Pen Company	50%	89%	62.95%
Other Brands		89%	
ProductsPens & Desk SuppliesPens» Ballpoint Pen & Pencil Sets, Desk Sets, Replacement Pens			
Fountain Pens, Hanging Pens, Multi-function Pens, Pocket Protector			
A.T. Cross	46%		73.40%
JM	42%		74.35%
Parker	41%		71.50%
Pilot	68%		66.75%
PM Company	73%		67.70%
Staedtler	45%	74%	70.55%
Waterman	41%		65.80%
Zebra Pen Company	63%	89%	62.95%

Other Brands		89%	
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Pens & Desk SuppliesPunches»Electric»			
GBC Bates	69%		63.90%
General Binding Corp	43%		67.00%
Swingline	68%	69%	55.35%
Other Brands		73%	
Other Brands		69%	
Pens & Desk SuppliesPunches»Multi-Hole/Adjustable»			
Franklin Covey	54%	73%	57.25%
GBC Bates	40%		50.60%
Master Products	48%		50.60%
McGill	45%	73%	66.75%
Swingline	71%	69%	55.35%
Other Brands	92%	73%	71.50%
Pens & Desk SuppliesPunches»Other: 1-Hole», 2-Hole», Paper Drill», Slot Hole»			
Hunt-Bienfang Manufacturing	56%		61.05%
Premier	39%		57.25%
Master Products	56%		62.95%
McGill	46%		63.90%
Swingline	68%	69%	71.50%
Other Brands		69%	
Pens & Desk SuppliesRubber Bands»Rubber Bands			
Acco Brands	65%	73%	81.95%
Plymouth	70%		68.50%
House Brand	89%	73%	
Other Brands			
Pens & Desk SuppliesRulers»Data Rulers», Rulers», Yardsticks			
Acme	71%	69%	66.75%
Other Brands		69%	
Pens & Desk SuppliesScissors»Child's Scissors», Scissors, Shears and Trimmers», Snips»			
Acme	78%		68.00%
House Brand		74%	
Other Brands	95%	74%	
Pens & Desk SuppliesStaplers and Staples»Desktop, Heavy Duty»			
GBC Bates	79%		78.15%
Max	56%		83.95%
Hunt-Bienfang Manufacturing	60%		81.95%
Stanley Bostitch	86%	64%	67.70%
Swingline	88%	69%	63.90%
Other Brands	91%	73%	71.50%
Pens & Desk SuppliesStaplers and Staples»Desktop, Light Duty»			
Advantus	50%		81.95%
GBC Bates	65%		57.25%

Kantek	56%		83.85%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Max	52%		74.35%
Hunt-Bienfang Manufacturing	78%		69.00%
Bostich (Stanley Bostich)	72%	64%	70.55%
Swingline	78%		62.95%
Other Brands	91%	69%	
Pens & Desk SuppliesStaplers and Staples»Electric/Battery Operated»			
Hunt-Bienfang Manufacturing	63%	73%	66.75%
GBC Bates	73%		57.25%
Max	45%		62.95%
Panisonic	58%	69%	57.25%
Hunt-Bienfang Manufacturing	36%		64.85%
Stanley Bostitch	67%	64%	58.20%
Swingline	74%	69%	49.65%
Other Brands		69%	
Pens & Desk SuppliesStaplers and Staples»Staples»			
Advantus	56%	64%	69.75%
Max	44%		66.75%
Hunt-Bienfang Manufacturing	41%		62.95%
Stanley Bostitch	69%		85.75%
Swingline	90%	69%	65.80%
Other Brands	87%	64%	82.95%
Other Brands	85%	64%	
Pens & Desk SuppliesStaplers and Staples»Other: Clipper and Plier Staplers», Handheld, Light Duty			
Staple Removers», Upright, Desktop/Handheld			
Advantus	51%		63.90%
GBC Bates	52%		64.85%
Hunt-Bienfang Manufacturing	52%		67.70%
Max	52%		70.55%
Hunt-Bienfang Manufacturing	70%		66.75%
Rubbermaid	54%		65.80%
Stanley Bostitch	56%	64%	69.60%
Swingline	75%	69%	67.70%
Other Brands		73%	
Pens & Desk SuppliesTapes and Dispensers»Office Tapes»			
Chartpak	55%	73%	72.45%
Henkel	46%		72.45%
3M	68%	73%	59.00%
Pens & Desk SuppliesTapes and Dispensers»Tape Dispensers»			
Eldon	66%		57.25%
Henkel	56%		73.40%
Kantek	62%		81.00%
3M	84%	73%	65.80%
Rubbermaid	66%	69%	74.35%

3M	74%		73.40%
MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Other Brands		73%	
Pens & Desk SuppliesTrimming Boards»Other: Paper Cutters»			
Carl Brands	62%	73%	69.00%
GBC	71%	69%	57.25%
Premier	51%		62.00%
Hunt-Bienfang Manufacturing	57%		57.25%
Other Brands		74%	
Presentations & Meeting Supplies»Audio Visual»Carts»			
Apollo	57%	69%	57.25%
Balt	57%		58.20%
Bretford	57%		55.35%
Iceberg	57%		56.30%
Quartet	72%	69%	59.15%
Rubbermaid	52%		54.40%
Safco	54%		57.25%
Tiffany Industries	59%		61.05%
Other Brands	65%	69%	
Presentations & Meeting Supplies»Audio Visual»Laser Pointers»			
Acme	56%		57.25%
Apollo	74%		63.00%
Other Brands		69%	
Presentations & Meeting Supplies»Audio Visual»Projection Lamps»			
3M	88%		52.00%
Apollo	84%	69%	63.90%
Epson	22%		62.95%
Hewlett-Packard	22%		62.95%
Other Brands		69%	
Presentations & Meeting Supplies»Audio Visual»Slide Projectors»			
Eastman Kodak	47%		71.50%
Other Brands		73%	
Presentations & Meeting Supplies»Audio Visual»Transparency Film, Frames, Protectors»			
3M	63%		57.25%
Apollo	76%	73%	62.95%
Apple	57%		64.85%
Avery	54%		62.00%
Canon	57%		70.55%
Epson	87%		69.60%
Hewlett Packard (HP)	46%	54%	55.35%
Lexmark	57%		61.05%
Mannesmann Tally	57%		62.00%
Okidata	57%		71.50%
Other Brands	70%	73%	
Other Brands	55%		

MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Presentations & Meeting Supplies»Audio Visual»Videotape/Accessories»			
Allsop	46%		49.65%
Hamilton Electronics	58%		64.85%
Maxell	55%		57.25%
Prism	52%		67.70%
Read Right	44%		64.85%
Sony	42%		47.75%
TDK	58%		60.10%
Other Brands	67%	73%	
Presentations/Meeting Supplies/Audio Visual Accessories, Audio Equipment, Camcorders, CD Players, DVD/CD,			
Players, Multimedia & Overhead Projectors,Pointers, Power Strip, Screens, Slide Holders, TELE/VCR Mounts			
3M	43%		67.70%
ADS Technologies	39%		60.10%
Apollo	38%		58.20%
Bretford	56%		58.20%
Canon	33%		63.90%
Dukane	32%		63.90%
Epson	32%		62.95%
Hamilton Electronics	46%		53.45%
Hewlett-Packard	32%		57.25%
Interlink Electronics	32%		62.00%
JM	47%		64.85%
Panasonic	26%		62.95%
Polycom	36%		64.85%
Quartet	72%		63.90%
Sony	36%		62.00%
Supersonic	39%		62.00%
Other Brands		64%	
Presentations & Meeting Supplies»Boards/Presentation»Bulletin/Accessories»			
Advantus	57%	73%	72.45%
Artistic	59%		71.50%
Post-It	68%	73%	57.25%
Quartet	72%		52.50%
Other Brands		54%	
Presentations & Meeting Supplies»Boards/Presentation»Chalk/Accessories»			
Binney & Smith	56%	74%	60.10%
General Binding Corp	63%	69%	70.55%
Rogers	58%	73%	57.25%
Other Brands		74%	
Presentations & Meeting Supplies»Boards/Presentation»Dry Erase/Accessories»			
Avery	46%		57.25%

MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Balt	56%		61.05%
Fellowes	46%	73%	57.25%
Magna Visual	55%		62.95%
Quartet	72%		56.30%
Safco	54%		62.00%
Sanford	65%	89%	57.25%
Other Brands		89%	
Other Brands		54%	
Presentations & Meeting Supplies»Boards/Presentation»Easel»			
Bretford	56%		62.95%
Quartet	72%		52.50%
Other Brands		69%	
Other Brands		54%	
Presentations & Meeting Supplies»Boards/Presentation»Message/Acce ssories»			
Quartet	72%		61.00%
Safco	54%	54%	62.95%
Other Brands		54%	
Presentations & Meeting Supplies»Boards/Presentation»Other: In/Out», Presentation»			
Apollo	48%	69%	57.25%
Hunt	46%		57.25%
Quartet	72%		55.35%
Safco	54%		58.20%
Other Brands		73%	
Other Brands		69%	
Presentations & Meeting Supplies»Easel»Stands			
Quartet	72%		61.00%
Other Brands		54%	
Presentations & Meeting Supplies»Laminators»Desktop»			
3M	68%		43.00%
Apollo	59%		47.75%
Brother	51%	73%	43.00%
General Binding Corp	57%		47.75%
Other Brands		73%	
Presentations & Meeting Supplies»Laminators»Laminating Pouches»			
C-Line	44%		57.25%
General Binding Corp	74%		52.50%
Other Brands	78%	69%	
Presentations & Meeting Supplies»Laminators»Other: Accessories», Self-Adhesive Sheets»			
3M	49%		57.25%
Avery	69%	69%	43.00%
Brother	59%		43.00%

MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
C-Line	47%		43.95%
GBC	57%		58.20%
Other Brands		69%	
Presentations & Meeting Supplies»Lecterns»Other: With Amplification», Without Amplification»			
Amplivox	52%		54.40%
Balt	56%		59.30%
Safco	54%		54.40%
Other Brands		73%	
Presentations & Meeting Supplies»: AV Stands», Cabinets and Carts», PA Systems			
Amplivox	50%		54.40%
Apollo	55%		57.25%
Bretford	56%		54.40%
Hamilton Eletronics	52%		58.10%
Other Brands		69%	
Supplies Calculator			
PM Company	79%		71.00%
Lexmark	46%		82.95%
Nu-kote	76%	74%	62.95%
Other Brands	82%	54%	
Supplies Cash Register			
Minolta	46%	44%	83.40%
Curtis-Young	55%		79.10%
Nu-kote	67%	73%	81.00%
PM Company	94%		57.25%
Fujitsu	56%		75.30%
NCR	52%		71.50%
Other Brands	87%	54%	
Supplies Fax			
Brother	53%	44%	63.40%
Fujitsu	36%	44%	67.70%
Konica	50%	44%	72.50%
Minolta	41%		75.30%
PM Company	90%		57.25%
Okidata	42%	73%	71.50%
Other Brands	91%	54%	
Supplies Typewriter			
Adler	57%		62.95%
Lexmark		73%	73.40%
Brother	59%		71.50%
Nu-kote	66%	74%	43.00%
Panasonic		73%	57.25%
Smith Corona	55%		71.50%
Other Brands		73%	
Supplies Video Printer			
PM Company	62%		69.90%
Binders & Binding Supplies»Binders»Data»			
Acco	45%		62.00%
Other Brands		73%	

MANUFACTURER	OFFICEMAX	OFFICE DEPOT	SUPPLY ROOM
Binders & Binding Supplies»Binders»Photo Album»			
Avery	68%		54.40%
C-Line	65%		53.30%
JM	43%		57.25%
Other Brands		73%	

INSTRUCTIONS

1. ORDERS: State Agencies and Institution of Higher Education shall submit purchase orders to the Contractor via the Commonwealth of Virginia's electronic procurement system, also know as eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the Contractor. If this contract is authorized for use by localities, Virginia cities, counties, towns and political subdivision they may use this contract by placing orders through eva or by using their standard purchasing order, fax, or phone order system.

   Written Purchase Orders Required by the Contractor. When required by the Contractor, state agencies and public bodies will supply written purchase order forms for order under $5,000.

   Verbal & /Facsimile Orders. When a written purchase is not required by the Contractor, public bodies have the authority to place verbal and/or facsimile orders for required values at less than $5,000

   This contract is governed by the General Terms and Conditions of the Commonwealth.

2. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.

3. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia City, county, town or political subdivision.

4. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Preprinted forms (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, are available from the Division of Purchases and Supply (786-8873).

5. RENEWALS. ONE (1) optional one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.

6. PRICE ADJUSTMENTS. During the current term of the contract, price escalation may be allowed every 365 days, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. IMPORTANT! All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.

7. MANDATORY SOURCES AND CONTRACTS:

Virginia Correctional Enterprises (VCE), Virginia Industries for the Blind (VIB), and Virginia Distribution Center (VDC) are mandatory sources for all State Agencies and Institutions. Before purchasing items from this contract State Agencies and Institutions must either verify that VCE, VIB, or VDC does not manufacture the items needed or must get a release from VCE, VIB, or VDC for items that VCE, VIB, V DC produces or stocks.

State Agencies and Institution are required to purchase from other mandatory contracts. State Agencies and Institutions may purchase from this contract when the anticipated dollar expenditure for an item is below the minimum order amount stated in the mandatory contracts. As an example, COV has a contract for "batteries" with the minimum order amount of $100.00 below $100.00 the State Agency or Institution could use this contract to purchase their requirement. See other samples below:

Paper, Fine and Plain Envelopes in Pallets
A variety of paper products and envelopes is offered through mandatory state contracts.
Furniture
Mandatory contracts & the Department of Corrections
Forms, Stock and Continuous
Mandatory state contracts
Boxes File Storage and Corrugated
Mandatory state contracts for corrugated boxes, minimum order amount $100 or 250 each.
Labels, Pressure Sensitive
Mandatory state contract, minimum order amount even carton lots.
3-Ring Binders, Plain and Printed
Mandatory source Department of Corrections
Pad Holders with Pads
Mandatory source Department of Corrections
Telephone Message Pads
Mandatory source Department of Corrections
Calculators
Mandatory state contracts for desktop and scientific, minimum order amounts 1 unit.
Writing Instruments
Mandatory State Contract, ONLY Virginia Industries for the Blind (VIB) Pens are allowed. State Agencies have to obtain a waiver from VIB to purchase writing instruments.
Computer Tapes
Mandatory state contract
Audio/Video Tapes and Audio/Visual Products and Services
Mandatory and optional state contract, minimum order amount $100
Photographic Lamps
Mandatory state contract, minimum order amount $50
Equipment like Reader/Printer, Mailing Machines, Dictation, and Paper Shredders
Mandatory and optional state contracts
Mopping Outfits
Mandatory state contract, minimum order amount $250
Photographic Film
Mandatory state contract, minimum order amount $50
Arts and Crafts
Mandatory state contract, minimum order amount $50
Janitorial Products
Mandatory source VDC
PC Computer Hardware
State contract through VITA
PC Printers
State contract through VITA
PC Accessories

State contract through VITA

NOTE: State Agencies and Institution can request a waiver from the VCE, VIB, VDC or the contract office for the contracts listed above if the requirements of these contracts do not meet the needs of the agency.

8. MINIMUM ORDERS: Minimum orders will be $25.00 for FOB destination to ordering agency within the Commonwealth of Virginia. See Vendor Pages for specific charges on orders that are below the minimum order amount.

9. FINANCIAL WARRANTY: Contractor shall ensure that the prices, discounts, incentives, and other financial terms (collectively, the "financial deal") applicable to purchases under this Contract is always at least as favorable to the purchaser as the financial deal that the Contractor or its affiliates make available to any public body in Virginia for the same good(s)/service(s) outside this Contract. Throughout the term of this Contract, if Contractor (or any affiliate) makes a better financial deal available to a public body in Virginia for any good(s)/service(s) available under this Contract, Contractor shall immediately notify DGS of the details and, at DGS's option, sign an amendment to this Contract, so that an equivalent financial deal for the affected good(s)/service(s) is also available as an option under this Contract. Contractor may request exemption if the better financial deal was for a spot purchase, and DGS shall grant such request if DGS in good faith finds that the spot purchase involved special circumstances affecting cost that would make it unfair to apply an equivalent financial deal outside of that spot purchase. Upon DGS's request (and annually on August 1), Contractor shall submit to DGS an affidavit certifying full compliance with this Section. The Contractor (and any affiliate) shall waive any contractual or other right that inhibits any public body in Virginia from disclosing to DGS or others the financial terms made available to the public body, and upon request from DGS, Contractor shall ensure that a signed confirmation of the waiver is provided to the public body and DGS. As used in this Section, an affiliate is any entity that controls, is controlled by, or is under common control with, the Contractor. (November 10, 2012):

10. OTHER REQUIREMENTS:

REQUIREMENT	DESCRIPTION OF PRODUCT REQUIREMENT	OFFICE SUPPLIES	TONER
Recycled Content	Contractor must identify in its full-line product catalog which of the products from its office supplies line are made from recycled materials.	X	X
Toner Cartridges	• No drill and fill rebuilt toner cartridges will be accepted. • MICR: All Laser cartridges shall be OEM. Cartridges that are filled with MICR ink must include an OEM cartridge which may be new or a non used cartridge, however the remainder of the part, material, components, and assets of the cartridge shall be new.		X
Frill Rate Guarantee	The selected contractor(s) are required to maintain a 95.0% fill rate on the Full Line catalog. (Fill rate is defined as the total number of requisition lines filled/divided by the number of lines requested over a given period. The difference, therefore, would be items on back-order).	X	X

REQUIREMENT	DESCRIPTION OF PRODUCT REQUIREMENT	OFFICE SUPPLIES	TONER
Virginia Catalog	Details of the pricing discounts are based on the discounts offered for product group along with other incentives offered as shown on the attached Discount Schedule for Office Supplies and Toner. Pricing: For all items that are part of the Contractor's complete catalog, the contractor(s)'s index price should be provided with the agreed upon flat discount rate factored in to provide the Commonwealth of Virginia price for the product. Catalog Availability: A catalog and price list (and its revisions) are to be printed, warehoused, and distributed by the Contractor to the Commonwealth of Virginia Institutions, and public bodies. Mid-cycle inserts may be required to notify end-users of product additions or deletions. This information, including the Commonwealth of Virginia's complete catalog of contract products shall also be available online. Contractors catalog, complete with Virginia pricing for each listed item under contract shall be available online.	X	X
Delivery Location	Contractor or assignee shall make delivery of each order to an inside location (e.g. warehouse, department, etc.) as directed by Purchase Order, Direct Order, P-Card Order, Fax or Phone Order, as required by the ordering customer. Contractor shall comply with parking and delivery regulations (times, locations, permits, etc.) required by the ordering customer.	X	X
Delivery Timing	Office Supplies, including Stocked Items and Toner orders made by those accessing the Virginia contract should be delivered within 24-48 hours (for orders placed by 4:00 pm). Details of contractor delivery capacity are shown on pages 9 thru 12. Delivery of non-stock items like Furniture, Electric Office Equipment, and Miscellaneous Items will take longer.	X	X
Substitute Item	In cases where an ordering customer's exact product order cannot be filled by contractor's stock, but a close substitute is available (e.g. different brand of functional and quality equivalent), a substitute item may be shipped only with ordering customer's approval. It is the contractor's responsibility to obtain and document such approval.	X	X

REQUIREMENT	DESCRIPTION OF PRODUCT REQUIREMENT	OFFICE SUPPLIES	TONER
Online Catalog Limitation & Restricted Items Order Flag	By code the Agencies and Institutions of the Commonwealth are required to procure particular goods from mandatory sources and prohibited from using public monies for purchase of other goods. The Contractor shall be able to block, according to ordering customer, sections of its catalog from view in order to help agencies uphold the code. Similarly, the Contractor shall be able to program its ordering system to flag restricted items and verify that the ordering customer has a release waiver before shipping the items; this requirement is especially important for non-online ordering.	X	
Test Samples as Requested and Reasonable	Contractors will be required to supply sample products in sufficient quantities for testing purposes when requested. Samples should be provided within 2 to 4 days of request by Contract Offices.	X	X
Reporting	The Contractor shall provide a semi-annual (as necessary). This report is the Top 200 Report that contains the most frequently purchased items by one or more Commonwealth of Virginia agencies for Office Supplies and Toner (complete with full product description, list price, Commonwealth of Virginia contracted price, and unit of measure). Contractor must be able to provide monthly and quarterly reports of spending by Commonwealth agency/institution and Public Bodies by individual item purchased. Periodic reports on usage of SWAM vendors are also required.	X	X

11. PAYMENT OPTIONS: Contract Users may make payment by EDI, check or with the Commonwealth Authorized Small Purchase Change Card. Contractor(s) shall accept the Commonwealth's card. Public Bodies may make payment with their own small purchase charge card. The Contractor should have the ability to accept these cards as well.

12. PRIME CONTRACTOR RESPONSIBILITY: The contractor shall be responsible for completely supervising and directing the work under this contract and all subcontractors that he may utilize, using his best skill and attention. Subcontractors who perform work under this contract shall be responsible to the prime contractor. The contractor agrees that he is as fully responsible for the acts and omissions of his subcontractors and of persons employed by them as he is for the acts and omissions of his own employees.

13. PRODUCT AVALALIBITITY: Contractors has agreed that there will be no cancellation of products used without an equal and acceptable replacement approved by the designated Commonwealth of Virginia Contract Officer during the term of the agreement. Contractors must communicate manufacturer's discontinuation of any products to the contract officer in writing within five (5) business days. In such instances, Contractors shall work with the contract officer(s) to identify and implement alternative options that shall maintain or reduce costs associated with the replacements. Contractors will be prepared to offer detailed quarterly reports if requested by the

Commonwealth, displaying removed SKUs off of contract list and suggested replacements. Contractors shall offer suggested replacements of discontinued products at least 30 days prior to substitution, including replacement part number, description, list price, applicable discount (which should be the same or be greater than the discontinued items), and final price.

14. QUALITY ASSURANCE GUARANTEES: The Contractor(s) shall guarantee its products to be free from defects in materials and workmanship, given normal use and care, over the period of the manufacturer warranty. The terms of this contract will supersede any language to the contrary on purchase orders, invoices or other documents provided by the contractor(s), manufacturer(s) or other sources. The Contractor(s) shall agree to repair and/or immediately replace without charge (including freight both ways) to Contract Users any product or part thereof, which proves to be defective or fails within the warranty period as specified. In the event the product cannot be repaired or replaced to the satisfaction of the Contract User, the Contractor will refund any amounts paid to the contract by the Contract User for the product.

15. RETURNS:

There will be no return fees for inaccuracies or other errors on the part of the contractor.

Any materials delivered in poor condition, in excess of the amount authorized by the ordering customer or not ordered by the ordering customer may, at the discretion of the ordering customer, be returned to the Contractor's warehouse at the Contractor's expense. Ordering customers should make these returns within 30 days. Credit for returned goods shall be made immediately once contractor receives returned goods.

16. RUSH DELIVERIES: Any rush delivery that occurs as a result of Contractor's error (e.g., stock-outs, etc.) will be free of charge. No handling surcharges will be added or discounts lost for any rush or expedited orders.

17. SECURITY RULES AND REGULATIONS: The contractor shall be responsible for ensuring that all personnel connected with the work comply with the rules and regulations of the Agency. The Contractor shall maintain proper security and control over all personnel, equipment, tools and materials at all times. The Contractor's equipment and personnel shall be subject to security checks and associated delays therefore.

18. SECURITY REQUIREMENTS – DEPARTMENT OF CORRECTIONS
    a) There shall be no verbal discussion or physical contact between a Contractor's employees and inmates.
    b) Anyone bringing any inmate any item such as weapons, tools, food, drink, clothing, cigarette, matches, correspondence, printed or electronic media or assisting inmates to escape, is in violation of State Law and will result in prosecution.
    c) No weapon, alcohol, drugs or medications of any type are allowed on State property.
    d) Keys shall be removed from all vehicles and other mobile equipment at all times when not in operation. Vehicle doors and tool compartments shall be locked at all times when not in use. Ladders left on vehicles shall be chained and locked at all times.
    e) No tools shall be left about the job site unattended. When not in use, all tools and ladders shall be securely locked.
    f) Any tools, especially any type of cutting tool, if left unattended will be confiscated.
    g) All tools and ladders shall be removed daily from inside of the Institution. If storage is desired on Institution property, arrangements shall be made with the Secretary Chief of Director of Buildings and Grounds.
    h) All security regulations shall be observed at all times. These will be made known to the contractor and his representatives by the Institutional Security Chief or his designee, at the point of entrance to the Institution.
    i) All persons entering the prison complex are subject to being searched.

j) Contractors and their representatives are limited to movement to and from and within the immediate area of their work.
k) An institutional employee will be designated as liaison person between the Contractor and Institution. Unless otherwise stated, this person will be the Department Superintendent for whom the Contractor is performing the service.
l) Agency will provide an escort guard with truck.
m) No vehicle will be permitted to leave the facility until after the daily or routine security check.
n) Each day, Contractor shall provide a tool and equipment list for inventory check at the sally point.
o) Contractor shall remove all tools from facility at the conclusion of each workday.
p) All Contractors employees shall have a valid identification with photograph at all times for identification that is acceptable to the institution. A valid DMV driver's license is acceptable. No persons will be permitted to enter the institution without valid identification.
q) The Agency reserves the right to refuse entrance to anyone who appears, in the Agency's sole judgment, to be under the influence of drugs or alcohol or otherwise impaired.
r) Other additional security rules and regulations may also be required by the Agency.

19. SHIPPING: A packing label must be on each box and include the following items, visible on the outside of the box:

- Contract User
- Address
- Department and floor
- Contact
- Telephone number

A packing slip must also be included with each shipment, which will include at least the following information in no particular order:

- Line item description
- Quantity ordered
- Quantity included in shipment
- Any back order items
- Unit Price
- Number of parcels
- Purchase Order Number (Agency Order, Purchase Card Order, Direct Order. Etc.)
- Agency name and department
- F.O.B. (destination)
- All information contained on the packing label

20. SPECIAL EDUCATIONAL OR PROMOTIONAL DISCOUNTS: The contractor shall extend any special educational or promotional sale prices or discounts immediately to the Commonwealth during the term of the contract. Such notice shall also advise the duration of the specific sale or discount price. The contractor cannot use the Commonwealth's contract prices to negotiate lower prices on existing contracts with other entities that are eligible to use the Commonwealth's contract.

If the Contractor provides or offerors to provide the goods contracted hereunder to an entity which is eligible to use this Contract, and the goods are provided or offered at a net price lower than that which is charged under this Contract, the lower net price shall be deemed immediately applied to this contract. The Commonwealth shall be entitled to refunds of the difference between the amounts paid by Contract Users and the lowest net price at which a good is provided or offered to an entity eligible to use this Contract.

21. SPECIAL SERVICE CHARGES: Contractors will be permitted to add charges to the invoice for orders requiring special services, such as hazardous materials handling and rush delivery, only if these services and charges are identified in the contract prior to the placement of the order and only if charges are agreed to by the agency prior to acceptance of the order. Contractor may charge extra for installation of furniture.

22. BID PRICE CURRENCY: Unless stated otherwise in the solicitation, bidders/offerors shall state bid/offer prices in US dollars.

23. BUSINESS AUTHORIZATION:
AUTHORIZATION TO CONDUCT BUSINESS IN THE COMMONWEALTH: A contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law. Any business entity described above that enters into a contract with a public body pursuant to the Virginia Public Procurement Act shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.