

DESCRIPTION OF SERVICES

Category 14. RISK MANAGEMENT AND INTERNAL CONTROLS STANDARDS

DESCRIPTION OF SERVICES:

Assist in conducting a risk analysis and developing risk mitigation strategies for organizational strategic planning, human resources, workforce development and change, quality control programs, customer service/satisfaction and other areas. Conduct an assessment of the risks associated with a given project or study, and identify and quantify associated risks. Conduct research in methods to mitigate any identified risks, and recommend targeted mitigation strategies and plans. Assist in developing standards designed to reduce or eliminate risks in the execution of an operation, acquisition and implementation, workforce change, or any other project as required. Develop a Risk Management guide to provide a foundation for the development of an effective risk management program, containing both the definitions and the practical guidance necessary for assessing and mitigating risks. Provide written reports indicating the results of analysis, level of risk, mitigation strategies and recommendations. Assist in the development of internal control standards designed to mitigate or eliminate identified risks, along with surveillance methods and standardized actions for improvement and quality control. Assist in establishing a Quality Control Program to accompany a given organizational change. Assist in designing a quality control organization to include processes and staffing.

PLEASE NOTE: The consulting category description above provides an overview of this consulting category. The description is not intended to identify all the consulting services that may be provided under this consulting category. In addition, an agency's scope of work for a specific consulting project may not include all the services identified in this consulting category. Services covered by this contract do not include information technology and telecommunications related services, which are provided through the Virginia Information Technologies Agency (VITA). The development and delivery of training is not included as part of this contract.