



# COMMONWEALTH of VIRGINIA

## Department of General Services

Division of Purchases and Supply

1111 East Broad Street  
P.O. Box 1199  
Richmond, Virginia 23218-1199  
(804) 786-3842  
FAX (804) 225-3707

### NOTICE OF CONTRACT CHANGE

May 1, 2012

Change Number..... 03

Contract Number.....E194-1383

Commodity.....**Express Delivery Services**

Contract Period.....April 15, 2012 through April 14, 2014

Authorized Users.... Commonwealth of Virginia State Agencies and Other Public Bodies

Contractor.....United Parcel Service (UPS)

Effective Date .....April 15. 2012

This contract is hereby modified by the following changes as of the above-stated effective date. Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect:

- Add the following optional incentive to the contract document on eVA. It has been part of the contract since April 15, 2012, but was not included in the contract document posted on eVA:

**Customized UPS Freight Incentive:** UPS offers 73% off of list UPS Freight Rates which includes a \$144.50 minimum charge. All account numbers associated with the Commonwealth of Virginia Parent UPS account are eligible for this incentive. Individual users must contact their local UPS Enterprise Account Manager for activation. UPS Freight offers Less Than Truckload service to all 50 states, Guam, Canada, Mexico, and Puerto Rico. Truckload service is available for day definite shipping to the 48 contiguous states, Canada and Mexico. More information on UPS Freight can be found at <http://ltl.upsfreight.com/>. UPS Freight can be processed on UPS Campus Ship and UPS Worldship systems.

Sincerely,

A handwritten signature in black ink that reads "Matt Manion". The signature is written in a cursive style with a large, stylized "M" and "A".

Matt Manion, CPPO, C.P.M., VCO  
Statewide Service Contract Officer  
(804) 786-2397 Fax: (804) 786-5413  
Email: [matt.manion@dgs.virginia.gov](mailto:matt.manion@dgs.virginia.gov)