Service Award Program for the Commonwealth

O.C. TANNER
appreciate

Awards

Your awards are pictured on a website created specifically for the Commonwealth of Virginia. This will allow you to see the most up-to-date awards available. To view awards, please go to:

http://www.eawardcenter.com/u/0000481248/20en_US

We also offer a white certificate with the Commonwealth of Virginia seal embossed in gold. Please see separate attached document for certificate and certificate holder options.

(See page 2 of this document for easy ordering instructions)

We offer a large selection of name brand awards in your program

There are two different lapel pin designs to choose from. For jewelling sequence at each year level, please see website and/or pricing pages.

Pricing: (pricing valid through 7-31-2013)

YearLevel	Award	Price
5	All Awards	$25
10	All Awards - except Lapel Pins	$30
15	All Awards - except Lapel Pins	$45
20	All Awards - except Lapel Pins	$60
25	All Awards - except Lapel Pins	$75
30	All Awards - except Lapel Pins	$90
35	All Awards - except Lapel Pins	$105
40	All Awards - except Lapel Pins	$120
45	All Awards - except Lapel Pins	$135
50	All Awards - except Lapel Pins	$150

Year Level	Lapel Pins	Price*
* Price of lapel pins will vary slightly month to month due to price of gold. Please call Lucy at 877-747-8177 if you need exact pricing.		
10	Gold-filled Lapel Pin with 2 Rubies	$41.31
15	Gold-filled Lapel Pin with 3 Blue Sapphires	$43.30
20	Gold-filled Lapel Pin with 3 Emeralds	$43.30
25	Gold-filled Lapel Pin with 2 Rubies and 1 Diamond	$61.51
30	Gold-filled Lapel Pin with 2 Blue Sapphires and 1 Diamond	$61.51
35	Gold-filled Lapel Pin 2 Emeralds and 1 Diamond	$61.51
40	Gold-filled Lapel Pin with 1 Blue Sapphire and 2 Diamonds	$79.72
45	Gold-filled Lapel Pin with 1 Emerald and 2 Diamonds	$79.72
50	Gold-filled Lapel Pin with 3 Diamonds	$97.93
Colored stones are synthetic. Diamonds are genuine		

Selection Number	Certificate and Holders	Price*
542	White Certificate with gold embossed Seal	$0.32
784	Black Folder Certificate Holder	$2.72
602	Black Certificate Holder with Ribbon Corners	$5.00
170	Black Cardboard Certificate Holder with Gold Trim	$5.99
958	Black Padded Certificate Holder	$8.31
678	Metal Silver Frame	$11.08
*Shipping costs not included		

See separate attachment for pictures of certificate and certificate holders.

Please note shipping is not included in price of certificate and certificate holders.

Ordering Instructions

To view the available awards, click on this weblink: **http://www.eawardcenter.com/u/0000481248/20en_US**

When creating your purchase order, if possible, please include the recipient's name with the selection number they would like. We can then label the award packaging with their name.

You may place your order through eVA or send your order directly to Al McCain. Please do not send your order multiple ways because that may cause duplicate orders. Al's contact information is:

Email: **Al.McCain@octanner.com**
Phone: 888-708-7080, ext. 33181
Fax: 801-493-3254

For help with a ***return or exchange***, please call our Awards Center at 888-708-7080.

Additional Awards and Programs

State Agencies may design their own programs if they desire. The discounts will be similar to the items awarded in the state contract. We can help you with a variety of customized programs such as service, retirement, safety, performance, etc.

For information on awards other than those shown on the state contract, please contact your local area sales representative, Erik Oliver. Erik can be reached at 804-747-8177 or erik.oliver@octanner.com.

For other great recognition ideas and strategies, check out our corporate website at www.octanner.com.

O.C. Tanner Warranty

If for some reason you're not happy with the award(s) you've received, one of the most accommodating and comprehensive warranties in the industry is at your service. ***If O.C. Tanner made it, it's guaranteed for life. Lifetime warranty for all jewelry. Five year warranty on merchandise.*** Ninety day award exchange policy for any reason—no questions asked.

For help with a return or exchange, please call our Awards Center at 888-708-7080.