



**COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
PO Box 1199
RICHMOND, VA 23218-1199**

**Notice of Contract Change #2
(Changes in Red)
CONTRACT#E194-1458
Contract Title: Paper Shredders**

1	DATE:	August 21, 2013
2	CONTRACT PERIOD:	December 1, 2012 through November 30, 2013
3	SUPERCEDES:	N/A
4	AUTHORIZED USERS:	State Agencies and Other Public Bodies
5	CONTRACTOR'S eVA VENDOR ID#:	E4421
6	CONTRACTOR / VENDOR	VIRGINIA BUSINESS SYSTEMS (VDMBE Certified SMALL Business)
7	CONTACT	Debora Gregg-804-270-7003 ext. 1106
8	TERMS	Net 30
10	F.O.B.	Ordering Entity
11	DELIVERY	Prices include shipping costs however agencies /institutions without a ramp or loading dock are subject to additional trucking company delivery and unloading costs as well as additional costs for inside delivery in these instances.
12	CONTRACT PRICES	See Original Contract Documents
13	DPS CONTRACT OFFICER	Name: Nan rowe Phone: 804-786-3854 Email: nancy.rowe@dgs.virginia.gov

All other terms and conditions of original contract remain unchanged. additional copies of contracts and any associated contract changes are available on the PDS website: www.eva.virginia.gov under the State Contracts webpage.

AUTHORIZED USERS: This contract is the result of a competitive bid program and its use is Mandatory for all STATE AGENCIES. Optional use for other public bodies and entities authorized to use the contract by the *Code of Virginia* § 2.2-1120(D), to include private institutions of higher education chartered in Virginia **and** granted tax-exempt status under §501(c)(3) of the Internal Revenue Code, in the purchase of any commodity listed herein.

NOTE: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, §2.2-4343, or against a bidder or offeror because of race, religion, color, sex national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.