
Master Agreement - E194 - 303 – 08

[Replaces contract # E194-303-1]

RENEWAL

Document Id: 303

Document Name: Test, Drug Abuse (DJJ)

Print Date: 4/14/2006

Procurement Folder: 658

Procurement Type: IFB

Original Begin Date: 4/14/2006

Original Expiration Date: 3/31/2008

Current Begin Date: 4/1/2008

Current Expiration Date: 3/31/2009

Document Description: Test, Drug Abuse

Contact Information

Tina M. Mizelle, VCO

Phone: (804) 786-1603

Email: tina.mizelle@dgs.virginia.gov

Thresholds

Minimum Order Amount: \$100.00

Minimum Order Value: Yes

Maximum Order Amount: \$0.00

Maximum Order Value: No

Not to Exceed Amount: \$0.00

Not to Exceed: No

Authorized Departments

Department of Juvenile Justice (A777) and **Department of Corrections**

Vendor

Legal Name: Instant Technologies, Inc.

Vendor Contact Name: Chuck Rudy, Sr Gov't
Acct. Mgr.

Location Legal Name: Instant Technologies,
Inc.

Vendor Contact Email: crudy@tryi.com

Vendor Contact Phone: 800-340-4029 Ext. 351 Vendor Type: Primary

Fax: 888-340-4029 or Direct 757-217-4163

MA Number: E194 - 303

Renewal Periods

~~Line Number: 1~~

~~Renewal Period Length: 1~~

~~Effective Date: 4/1/2008~~

~~Notification Days Prior to Expiration: 90~~

~~Renewal Period Unit: Years~~

~~Expiration Date: 3/31/2009~~

Line Number: 2

Renewal Period Length: 1

Effective Date: 4/1/2009

Notification Days Prior to Expiration: 90

Renewal Period Unit: Years

Expiration Date: 3/31/2010

Line Number: 3

Renewal Period Length: 1

Effective Date: 4/1/2010

Notification Days Prior to Expiration: 90

Renewal Period Unit: Years

Expiration Date: 3/31/2011

Terms And Conditions

EVA BUS TO GOV CONTRACT PART 1

eVA BUSINESS-TO-GOVERNMENT CONTRACTS: The eVA Internet electronic procurement solution, web site portal www.eva.state.va.us, streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies. Failure to comply with the requirements in a. and b. below will be just cause for the Commonwealth to reject your bid/offer or terminate this contract for default. Vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e procurement solution and agree to comply with the following A. Submit a fully executed American Management Systems, Inc., (AMS) Trading Partner Agreement, a copy of which can be accessed and downloaded from www.eva.state.va.us. AMS is the Commonwealth's service provider to implement and host the eVA e-procurement solution. B. Provide an electronic catalog (price list) for items awarded under a term contract. The format of this electronic catalog shall conform to the eVA Catalog Interchange Format (CIF) Specification that can be accessed and downloaded from www.eva.state.va.us.

PURPOSE

The Department of Juvenile Justice along with its district offices is seeking to establish a term contract with a qualified vendor to provide a Food and Drug Administration (FDA) cleared/approved drug detection device through urinalysis for the detection of substance abuse. There are two categories of devices. Each will be awarded separately to the lowest responsive and responsible bidder. All products shall meet U.S. FDA requirements and have an active 501K notification certificate and comply with the detailed product specifications contained herewithin.

CONTRACT TERM

THE INITIAL TERM OF THIS CONTRACT WILL BE FOR TWO YEARS BEGINNING APPROXIMATELY April 1, 2006 through March 31, 2008.

RENEWAL OF CONTRACT

This contract may be renewed by the Commonwealth upon written agreement of both parties for three (3) additional successive one year periods under the terms and conditions of the current contract, and at a reasonable time (approximately 90 day) prior to expiration.

AWARD

The Commonwealth will make the award(s) on a per item basis to the lowest responsive and responsible Bidder. The purchasing office reserves the right to conduct any test it may deem advisable and to make all evaluations. The Commonwealth also reserves the right to reject any or all bids, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed in the sole opinion of the procuring public body to be in its best interest.

DELIVERY

All orders shall be shipped directly to the using agency within 10 days after receipt of purchase order. Contractor shall communicate to the ordering agency by telephone any situation which will delay delivery beyond 10 days from receipt of order, indicating which items are back-ordered and when delivery will be completed. Repetitive back orders will not be tolerated; if notification is not received within 10 days from receipt of purchase order regarding completion of back orders within 30 days, the contract may be regarded as being in default. Two such defaults during the period of the contract may be cause for removal from the Commonwealth's bidders list for those items or similar products the following contract year for drugs and cancellation of the items and award to other parties.

MINIMUM ORDERS

MINIMUM ORDERS WILL BE \$100.00 FOR F. O. B. delivery to ordering agency within the Commonwealth of Virginia. For orders of less than \$100.00 the contractor will be permitted to add actual transportation cost (prepaid) to invoice for payment, or the agency may purchase such orders off contract from other sources. Partial shipments of less than minimum order value which are made at the option of the contractor shall be made F.O.B. Destination with no transportation chares added. If at the agency's request shipments are below the minimum order value, the contractor may add actual transportation to invoice for payment.

PRICE CHANGES

PRICE ESCALATION/DE-ESCALATION: Price adjustments may be permitted only for changes in the Contractor's cost of materials. Consumers Price Indices, Producers Price Indices or other appropriate indices will be used as a guide to determine price increases or decreases. No price increases will be authorized for 365 calendar days after the effective date of the contract. Price escalation may be permitted only at the end of this period and each 365 days thereafter and only where verified to the satisfaction of the purchasing office. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth. Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30 day notification period. The Contractor shall document the amount and proposed effective date of any general change in the price of materials. Documentation shall be supplied with the Contractor's request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount or percentage of increase which is being passed on to the Contractor by the Contractor's suppliers. The purchasing office will notify the using agencies and Contractor in writing of the effective date of any increase which it

approves. However, the Contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The Contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office.

AUDIT

The contractor shall retain all books, records, and other documents relative to this contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner. The agency, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period.

AVAILABILITY OF FUNDS

It is understood and agreed between the parties herein that the agency shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.

MANUFACTURER/SHIPPING POINT

The bidders shall supply the name and address of the manufacturer of each item offered and the shipping point.

CONTACT INFORMATION

The bidders shall provide a list of the telephone numbers, facsimile number, e-mail address, name of responsible persons of your company who may be contacted regarding this contract and required reports.

QUANTITIES

Quantities set forth in this solicitation are estimates only, and the Contractor shall supply at bid prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown.

CONTRACT CANCELLATION

The purchasing agency reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the Contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

PURCHASE REPORT

The Contractor shall furnish the Division of Purchases and Supply reports of the total dollar volume of purchases made under this contract and the total number of each contract item ordered under this contract in accordance with the following schedule: 1. The first report shall include purchases made in the first six months of the contract. 2. For contracts of one year, the Contractor shall furnish a second report listing the purchases made in the first nine months of the contract. In addition, for contracts exceeding one year, the Contractor shall furnish reports at the end of each consecutive twelve month period and 90 calendar days prior to the expiration date of the contract. All reports shall be delivered to the Division of Purchases and Supply no later than 14 calendar days after the request has been made by the Division. Reports shall be sent to the attention of the appropriate contract officer. Failure to submit this information in the required time may result in disqualification from bidding on the next solicitation for this

contract. Each report shall be in two segments: (1) One to report the total dollar volume of purchases and the total number of each item ordered by State agencies, institutions and departments; (2) One to report the total dollar volume of purchases and number of each item ordered by all other Commonwealth public bodies (e.g. cities, towns, counties, schools and authorities, etc.), if authorized users of this contract.

GENERAL TERMS AND CONDITIONS

VENDORS MANUAL: This solicitation is subject to the provisions of the Commonwealth of Virginia Vendors Manual and any changes or revisions thereto, which are hereby incorporated into this contract in their entirety. The procedure for filing contractual claims is in section 7.19 of the Vendors Manual. A copy of the manual is normally available for review at the purchasing office and is accessible on the Internet at www.dgs.state.va.us/dps under "Manuals."

APP. LAWS AND COURTS

APPLICABLE LAWS AND COURTS: This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The agency and the contractor are encouraged to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (Code of Virginia, § 2.2-4366). ADR procedures are described in Chapter 9 of the Vendors Manual. The contractor shall comply with all applicable federal, state and local laws, rules and regulations.

ANTI-DISCRIMINATION

ANTI-DISCRIMINATION: By submitting their (bids/proposals), (bidders/offerors) certify to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the Virginia Public Procurement Act (VPPA). If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia, § 2.2-4343.1E). In every contract over \$10,000 the provisions in 1. and 2. below apply: 1.) During the performance of this contract, the contractor agrees as follows: (a.) The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. (b.) The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer. (c.) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements. 2.) The contractor will include the provisions of

1. above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

ETHICS IN PUBLIC CONTRACTING

ETHICS IN PUBLIC CONTRACTING: By submitting their (bids/proposals), (bidders/offerors) certify that their (bids/proposals) are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other (bidder/offeror), supplier, manufacturer or subcontractor in connection with their (bid/proposal), and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

IMMIGRATION REFORM

IMMIGRATION REFORM AND CONTROL ACT OF 1986: By submitting their (bids/proposals), (bidders/offerors) certify that they do not and will not during the performance of this contract employ illegal alien workers or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.

DEBARMENT STATUS

DEBARMENT STATUS: By submitting their (bids/proposals), (bidders/offerors) certify that they are not currently debarred by the Commonwealth of Virginia from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.

ANTITRUST

ANTITRUST: By entering into a contract, the contractor conveys, sells, assigns, and transfers to the Commonwealth of Virginia all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the Commonwealth of Virginia under said contract.

MANDATORY USE OF STATE FORM

MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS FOR IFB's
Failure to submit a bid on the official state form provided for that purpose shall be a cause for rejection of the bid. Modification of or additions to any portion of the Invitation for Bids may be cause for rejection of the bid; however, the Commonwealth reserves the right to decide, on a case by case basis, in its sole discretion, whether to reject such a bid as nonresponsive. As a precondition to its acceptance, the Commonwealth may, in its sole discretion, request that the bidder withdraw or modify nonresponsive portions of a bid which do not affect quality, quantity, price, or delivery. No modification of or addition to the provisions of the contract shall be effective unless reduced to writing and signed by the parties.

CLARIFICATION OF TERMS

CLARIFICATION OF TERMS: If any prospective (bidder/offeror) has questions about the specifications or other solicitation documents, the prospective (bidder/offeror) should contact the buyer whose name appears on the face of the solicitation no later than five working days before the due date. Any revisions to the solicitation will be made only by addendum issued by the buyer.

PAYMENT

PAYMENT To Prime Contractor: a.) Invoices for items ordered, delivered and accepted shall be submitted by the contractor directly to the payment address shown on the purchase order/contract. All invoices shall show the state contract number and/or purchase order number; social security number (for individual contractors) or the federal employer identification number (for proprietorships, partnerships, and corporations). b.) Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however. c.) All goods or services provided under this contract or purchase order, that are to be paid for with public funds, shall be billed by the contractor at the contract price, regardless of which public agency is being billed. d.) The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted as authorized under the Virginia Debt Collection Act. e.) Unreasonable Charges. Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed.): In such cases, contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the Commonwealth shall promptly notify the contractor, in writing, as to those charges which it considers unreasonable and the basis for the determination. A contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification. The provisions of this section do not relieve an agency of its prompt payment obligations with respect to those charges which are not in dispute (Code of Virginia, § 2.2-4363). 2. To Subcontractors: a.) A contractor awarded a contract under this solicitation is hereby obligated: (1) To pay the subcontractor(s) within seven (7) days of the contractor's receipt of payment from the Commonwealth for the proportionate share of the payment received for work performed by the subcontractor(s) under the contract; or (2) To notify the agency and the subcontractor(s), in writing, of the contractor's intention to withhold payment and the reason.): b.) The contractor is obligated to pay the subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the contractor that remain unpaid seven (7) days following receipt of payment from the Commonwealth, except for amounts withheld as stated in (2) above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier contractor performing under the primary contract. A contractor's obligation to pay an interest charge to a subcontractor may not be construed to be an obligation of the Commonwealth. 3.) Each prime contractor who wins an award in which provision of a SWAM procurement plan is a condition to the award, shall deliver to the contracting agency or institution, on or before request for final payment, evidence and certification of compliance (subject only to insubstantial shortfalls and to shortfalls arising from subcontractor default) with the SWAM procurement plan. Final payment under the contract in question may be withheld until such certification is delivered and, if necessary, confirmed by the agency or institution, or other appropriate penalties may be assessed in lieu of withholding such payment.

PRECEDENCE OF TERMS

PRECEDENCE OF TERMS: The following General Terms and Conditions VENDORS MANUAL, APPLICABLE LAWS AND COURTS, ANTI-DISCRIMINATION, ETHICS IN

PUBLIC CONTRACTING, IMMIGRATION REFORM AND CONTROL ACT OF 1986, DEBARMENT STATUS, ANTITRUST, MANDATORY USE OF STATE FORM AND TERMS AND CONDITIONS, CLARIFICATION OF TERMS, PAYMENT shall apply in all instances. In the event there is a conflict between any of the other General Terms and Conditions and any Special Terms and Conditions in this solicitation, the Special Terms and Conditions shall apply.

QUALIFICATIONS

QUALIFICATIONS OF (BIDDERS/OFFERORS): The Commonwealth may make such reasonable investigations as deemed proper and necessary to determine the ability of the (bidder/offeror) to perform the services/furnish the goods and the (bidder/offeror) shall furnish to the Commonwealth all such information and data for this purpose as may be requested. The Commonwealth reserves the right to inspect (bidder's/offeror's) physical facilities prior to award to satisfy questions regarding the (bidder's/offeror's) capabilities. The Commonwealth further reserves the right to reject any (bid/proposal) if the evidence submitted by, or investigations of, such (bidder/offeror) fails to satisfy the Commonwealth that such (bidder/offeror) is properly qualified to carry out the obligations of the contract and to provide the services and/or furnish the goods contemplated therein.

TESTING AND INSPECTION

TESTING AND INSPECTION: The Commonwealth reserves the right to conduct any test/inspection it may deem advisable to assure goods and services conform to the specifications.

ASSIGNMENT OF CONTRACT

ASSIGNMENT OF CONTRACT: A contract shall not be assignable by the contractor in whole or in part without the written consent of the Commonwealth.

CHANGES TO CONTRACT

CHANGES TO THE CONTRACT: Changes can be made to the contract in any of the following ways: (1.) The parties may agree in writing to modify the scope of the contract. An increase or decrease in the price of the contract resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the contract. (2.) The Purchasing Agency may order changes within the general scope of the contract at any time by written notice to the contractor. Changes within the scope of the contract include, but are not limited to, things such as services to be performed, the method of packing or shipment, and the place of delivery or installation. The contractor shall comply with the notice upon receipt. The contractor shall be compensated for any additional costs incurred as the result of such order and shall give the Purchasing Agency a credit for any savings. Said compensation shall be determined by one of the following methods: (2a.) By mutual agreement between the parties in writing; or (2b.) By agreeing upon a unit price or using a unit price set forth in the contract, if the work to be done can be expressed in units, and the contractor accounts for the number of units of work performed, subject to the Purchasing Agency's right to audit the contractor's records and/or to determine the correct number of units independently; or By ordering the contractor to proceed with the work and keep a record of all costs incurred and savings realized. A markup for overhead and profit may be allowed if provided by the contract. The same markup shall be used for determining a decrease in price as the result of savings realized. The contractor shall present the Purchasing Agency with all vouchers and records of expenses incurred and savings realized. The Purchasing Agency shall have the right to audit the records of the contractor as it deems necessary to determine costs or savings. Any claim for an adjustment in price under this

provision must be asserted by written notice to the Purchasing Agency within thirty (30) days from the date of receipt of the written order from the Purchasing Agency. If the parties fail to agree on an amount of adjustment, the question of an increase or decrease in the contract price or time for performance shall be resolved in accordance with the procedures for resolving disputes provided by the Disputes Clause of this contract or, if there is none, in accordance with the disputes provisions of the Commonwealth of Virginia Vendors Manual. Neither the existence of a claim nor a dispute resolution process, litigation or any other provision of this contract shall excuse the contractor from promptly complying with the changes ordered by the Purchasing Agency or with the performance of the contract generally.

DEFAULT

DEFAULT: In case of failure to deliver goods or services in accordance with the contract terms and conditions, the Commonwealth, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the Commonwealth may have.

TAXES

TAXES: Sales to the Commonwealth of Virginia are normally exempt from State sales tax. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request. Deliveries against this contract shall usually be free of Federal excise and transportation taxes. The Commonwealth's excise tax exemption registration number is 54-73-0076K.

USE OF BRAND NAMES

USE OF BRAND NAMES: Unless otherwise provided in this solicitation, the name of a certain brand, make or manufacturer does not restrict (bidders/offerors) to the specific brand, make or manufacturer named, but conveys the general style, type, character, and quality of the article desired. Any article which the public body, in its sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The (bidder/offeror) is responsible to clearly and specifically identify the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the Commonwealth to determine if the product offered meets the requirements of the solicitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid nonresponsive. Unless the (bidder/offeror) clearly indicates in its (bid/proposal) that the product offered is an equal product, such (bid/proposal) will be considered to offer the brand name product referenced in the solicitation.

TRANSPORTATION AND PACKAGING

TRANSPORTATION AND PACKAGING: By submitting their (bids/proposals), all (bidders/offerors) certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order number, commodity description, and quantity.

INSURANCE

INSURANCE: By signing and submitting a bid or proposal under this solicitation, the bidder or offeror certifies that if awarded the contract, it will have the following insurance coverage at the

time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §§ 2.2-4332 and 65.2-800 et seq. of the Code of Virginia. The bidder or offeror further certifies that the contractor and any subcontractors will maintain these insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission. **MINIMUM INSURANCE COVERAGES AND LIMITS REQUIRED FOR MOST CONTRACTS:**

1) Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the Commonwealth of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract. 2). Employer's Liability - \$100,000. 3) Commercial General Liability - \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The Commonwealth of Virginia must be named as an additional insured and so endorsed on the policy 4). Automobile Liability - \$1,000,000 per occurrence. (Only used if motor vehicle is to be used in the contract.). **NOTE:** In addition, various Professional Liability/Errors and Omissions coverage are required when soliciting those services as follows:

Profession/Service /Limits, Accounting /\$1,000,000 per occurrence, \$3,000,000 aggregate
Architecture/\$2,000,000 per occurrence, \$6,000,000 aggregate, Asbestos Design, Inspection or Abatement Contractors/ \$1,000,000 per occurrence, \$3,000,000 aggregate, Health Care Practitioner (to include Dentists, Licensed Dental, Hygienists, Optometrists, Registered or Licensed, Practical Nurses, Pharmacists, Physicians, Podiatrists, Chiropractors, Physical Therapists, Physical ,Therapist Assistants, Clinical Psychologists, Clinical Social Workers, Professional Counselors, Hospitals, or Health Maintenance Organizations.) \$1,750,000 per occurrence, \$3,000,000 aggregate, (Limits increase each July 1 through fiscal year 2008, as follows: July 1, 2005 - \$1,800,000, July 1, 2006 - \$1,850,000, July 1, 2007 - \$1,925,000, July 1, 2008 - \$2,000,000. This complies with §8.01-581.15 of the Code of Virginia. Insurance/Risk Management /\$1,000,000 per occurrence, \$3,000,000 aggregate,
Landscape/Architecture/\$1,000,000 per occurrence, \$1,000,000 aggregate, Legal/\$1,000,000 per occurrence, \$5,000,000 aggregate. Professional Engineer/\$2,000,000 per occurrence, \$6,000,000 aggregate, Surveying/\$1,000,000 per occurrence, \$1,000,000 aggregate

ANNOUNCEMENT OF AWARD

ANNOUNCEMENT OF AWARD: Upon the award or the announcement of the decision to award a contract over \$50,000, as a result of this solicitation, the purchasing agency will publicly post such notice on the DGS/DPS eVA website (www.eva.state.va.us) for a minimum of 10 days.

DRUG-FREE WORKPLACE

DRUG-FREE WORKPLACE: During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in

every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

NONDISCRIMINATION

NONDISCRIMINATION OF CONTRACTORS: A bidder, offeror, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the state agency, department or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.

eVA REGISTRATION

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The eVA Internet electronic procurement solution, web site portal www.eva.state.va.us, streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders or offerors must register in eVA; failure to register will result in the bid/proposal being rejected. a.) eVA Basic Vendor Registration Service: \$25 Annual Fee plus a Transaction Fee of 1% per order received. The maximum transaction fee is \$500 per order. eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, and electronic bidding. b.) eVA Premium Vendor Registration Service: \$200 Annual Fee plus a Transaction Fee of 1% per order received. The maximum transaction fee is \$500 per order. eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments, and ability to research historical procurement data, as they become available.

Commodity Information

Line: 1

Commodity: 19348

Description: Drug Assay And Screening Test Kits (Except Radioimmunoassay)

Commodity:

Extended Description: **Hand Held One Step Single Dip Card Drug Test (see Attachment 1 for various configurations).**

Unit Price: **\$0.39000 each**
Product Number: **See Attachment 1**
Delivery: 2-3 days UPS

Box Price: **\$9.75/Box of 25**
Packing: **25 Tests Per Box**
Delivery Type: Per Terms and Conditions
Free On Board Name: FOB Destination-Freight
Prepaid

Line: 2

Commodity: 19348
Description: Drug Assay And Screening Test
Kits (Except Radioimmunoassay)

Commodity Specs:
Extended Description: **Hand Held One Step
Multi-Test Dip Card Drug Test (2-panel
ONLY)**

Unit Price: **\$0.82000 each**
Product Number: **IS2 MT**
List Unit Price:
Delivery: 2-3 days UPS

Box Price: **\$20.50/box of 25**
Packing: **25 Tests Per Box**
Discounted Unit Price: .95
Delivery Type: Per Terms and Conditions
Free On Board Name: FOB Destination-Freight
Prepaid

***** NOTE: See Attachment 2 for various configurations of cards and the costs for 3 Panel and up to 10 Panel Dip Cards. Attachment 3 includes various configurations for the iCup with Adulteration Panel. Attachment 4 includes Oral Screening Devices.**

ATTACHMENT 1

iScreen Dip Card Single Panel - Configurations

1 panel - iScreen Dip Card = \$.39 each (Packaged 25/Box) \$9.75 per Box

<u>PRODUCT NUMBER</u>	<u>DESCRIPTION</u>
IS1 AMP	Amphetamine (AMP) Single Dip Device
IS1 BAR	Barbiturate (BAR) Single Dip Device
IS1 BZO	Benzodiazepine (BZO) single Dip Device
IS1 COC	Cocaine (COC) Single Dip Device
IS1 MET	Methamphetamine (mAMP) Single Dip Device
IS1 MTD	Methadone (MTD) Single Dip Device
IS1 MOR	Morphine (MOR) (300) Single Dip Device
DMD-114	Ecstasy (MDMA) Single Dip Device
IS1 OPI	Opiate (OPI) (2,000) Single Dip Device
IS1 OXY	Oxycodone (OXY) Single Dip Device
DPC-114	Phencyclidine (PCP) Single Dip Device
DPP-114	Propoxyphene (PPX) Single Dip Device
IS1 TCA	Tricyclic Antidepressants (TCA) Single Dip Device
IS1 THC	Marijuana (THC) Single Dip Device

New 1 panel – iScreen Dip Card Configuration

1 panel - iScreen Dip Card = \$.48 each (Packaged 25/Box) \$12.00 per Box

<u>PRODUCT NUMBER</u>	<u>DESCRIPTION</u>
DBU-114	Buprenorphine (BUP) Single Dip

ATTACHMENT 2

iScreen Dip Card Multi-Panel - Configurations

PRODUCT NUMBER **DESCRIPTION**

2 panel - iScreen Dip Card = \$.82 each (Packaged 25/Box) \$20.50 Per Box

IS2 CT COC, THC
IS2 MT THC, mAMP

3 panel - iScreen Dip Card = \$1.07 each (Packaged 25/Box) \$26.75 Per Box

IS3 MCT COC, THC, mAMP
IS3 OCT COC, THC, OPI
I-DOA-134-261 COC150, THC, mAMP

4 panel - iScreen Dip Card = \$1.38 each (Packaged 25/Box) \$34.50 Per Box

IS4 A COC, THC, OPI, AMP
IS4 M COC, THC, OPI, mAMP
DOA-544 COC, OPI, BZO, MTD

5 panel - iScreen Dip Card = \$1.68 each (Packaged 25/Box) \$42.00. Per Box

IS5 MP COC, THC, OPI, mAMP, PCP
IS5 A COC, THC, OPI, AMP, PCP
IS5 M COC, THC, OPI, AMP, mAMP
IS5 MB COC, THC, MOR, mAMP, BZO
DOA-454 COC, THC, MOR, AMP, mAMP
DOA-754 COC, THC, OPI, AMP, BZO
DOA-1554 COC, THC, OPI, mAMP, MDMA

6 panel - iScreen Dip Card = \$2.02 each (Packaged 25/Box) \$50.50 Per Box

DOA-1364 COC, THC, OPI, AMP, mAMP, MDMA
I-DOA-364-OBC COC, THC, OPI, AMP, BZO, MTD
IS6 B COC, THC, OPI, AMP, mAMP, BZO
IS6 MAP COC, THC, OPI, AMP, mAMP, PCP

8 panel - iScreen Dip Card = \$2.69 each (Packaged 25/Box) \$67.25 Per Box

IS8 COC, THC, OPI, AMP, mAMP, PCP, BZO, BAR

9 panel - iScreen Dip Card = \$3.03 each (Packaged 25/Box) \$75.75 Per Box

IS9 COC, THC, OPI, AMP, mAMP, PCP, BZO, BAR, MTD

NEW 9 panel - iScreen Dip Card = \$3.03 each (Packaged 25/Box) \$75.75 Per Box

I-DOA-194-191 COC, THC, MOR, AMP, mAMP, BZO, MTD, OXY, PPX

10 panel - iScreen Dip Card = \$3.36 each (Packaged 25/Box) \$84.00 Per Box

IS10 COC, THC, OPI, AMP, mAMP, PCP, BZO, BAR, MTD, TCA

NEW 10 panel - iScreen Dip Card = \$3.36 each (Packaged 25/Box) \$84.00 Per Box

DOA-2104 COC, THC, MOR, AMP, mAMP, PCP, BZO, BAR, MTD, TCA

NEW 12 panel - iScreen Dip Card = \$4.06 each (Packaged 25/Box) \$101.50 Per Box

DOA-1124-011T COC, THC, OPI, AMP, mAMP, PCP, BZO, BAR, MTD, MDMA, OXY, PPX

ATTACHMENT 3

Product Number:

iCup with Adulteration Panel

4 panel iCup = Unit Price of \$2.46 each / \$61.50 box

I-DUA-147-012 COC, THC, OPI, mAMP

5 panel iCup = Unit Price of \$2.71 each / \$67.75 box

I-DUA-157-013 COC, THC, OPI, AMP, mAMP
I-DUA-157-023 COC, THC, OPI, AMP, PCP
I-DUA-157-034 COC, THC, OPI, mAMP, PCP
I-DUA-157-115 COC, THC, MOR, AMP, mAMP

6 panel iCup = Unit Price of \$3.01 each / \$75.25 box

I-DUA-167-012 COC, THC, OPI, AMP, mAMP, PCP
I-DUA-167-022 COC, THC, OPI, AMP, mAMP, BZO
I-DUA-167-291 COC, THC, OPI, AMP 300 ng, OXY, MDMA

8 panel iCup = Unit price of \$3.53 each / \$88.25

I-DUA-187-012 COC, THC, OPI, AMP, mAMP, PCP, BZO, BAR

9 panel iCup = Unit price of \$3.83 each / \$95.75

I-DUA-197-013 COC, THC, OPI, AMP, mAMP, PCP, BZO, BAR,MTD

Minimum order: 1 box containing 25 iCups

For orders of less than \$100: Additional charge for shipping by UPS Ground

For order of \$100 or more: No charge for shipping by UPS Ground

Attachment 4

Oral Screening Devices

New 4 Panel Oral Fluid OFD Screening Device

Item #	Oral Fluid	Item #	Unit of M	Unit Price	Box Price
I-DSB-745-021	COC, THC, OPI, mAMP	I-DSB-745-021	BOX/25EA	\$4.87	\$121.75

New 5 Panel Oral Fluid OFD Screening Device

Item #	Oral Fluid	Item #	Unit of M	Unit Price	Box Price
I-DSB-755-011	COC, THC, OPI, AMP, mAMP	I-DSB-755-021	BOX/25EA	\$5.17	\$129.25

New 6 Panel Oral Fluid OFD Screening Device

Item #	Oral Fluid	Item #	Unit of M	Unit Price	Box Price
I-DSB-765-011	COC, THC, OPI, AMP, mAMP, PCP	I-DSB-765-021	BOX/25EA	\$5.30	\$132.50

New 6 Panel Oral alert Screening Device

Item #	Oral Fluid	Item #	Unit of M	Unit Price	Box Price
DSF-765-011	COC, THC, OPI, AMP, mAMP, PCP	DSF-765-011	BOX/25EA	\$5.00	\$125.00