

## MASTER AGREEMENT

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Procurement Folder: 3508

Procurement Type: IFB

Effective Begin Date: 9/11/2006

Expiration Date: 9/10/2007

Issuer Name: Edwin M. Patterson

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Email: Edwin.Patterson@dgs.virginia.gov

Document Description: Battle Dress Uniforms

### Contact Information

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Edwin M. Patterson

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### Thresholds

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Minimum Order Amount: \$2,500.00

Minimum Order Value: Yes

### Authorized Departments

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Users: Department A156

Department of State Police -

State Agencies and Other Public Bodies

**Vendor – Swam (Women Owned Business)**

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Legal Name: SOUTHERN POLICE  
EQUIPMENT CO., INC.

Vendor Contact Name: James Packard

Address: 7609 Midlothian Turnpike  
Richmond, VA 23235

Vendor Contact Email:  
james@southernpoliceequipment.com

Vendor Contact Phone: 804-323-1855

Vendor Type: Primary

MA Number: E194 - 377

FIN #: 520939316

DUNS #: 058916180

**Renewal Periods**

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Line Number: 1

Renewal Period Length: 1

Renewal Period Unit: Years

Effective Date: 9/11/2007

Expiration Date: 9/10/2008

Notification Days Prior to Expiration: 90

Line Number: 2

Renewal Period Length: 1

Renewal Period Unit: Years

Effective Date: 9/11/2008

Expiration Date: 9/10/2009

Notification Days Prior to Expiration: 90

Line Number: 3

Renewal Period Length: 1

Renewal Period Unit: Years

Effective Date: 9/11/2009

Expiration Date: 9/10/2010

Notification Days Prior to Expiration: 90

Line Number: 4

Renewal Period Length: 1

Renewal Period Unit: Years

Effective Date: 9/11/2010

Expiration Date: 9/10/2011

Notification Days Prior to Expiration: 120

### Terms And Conditions

**eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION:** The eVA Internet electronic procurement solution, web site portal [www.eVA.virginia.gov](http://www.eVA.virginia.gov) streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders or offerors must register in eVA; failure to register will result in the bid/proposal being rejected.

a.) eVA Basic Vendor Registration Service: \$25 Annual Fee plus the appropriate order Transaction Fee specified below. eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, electronic bidding and the ability to research historical procurement data available in the eVA purchase transaction data warehouse. b.) eVA Premium Vendor Registration Service: \$25 Annual Fee plus the appropriate Transaction Fee specified below. eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments. c.) For orders issued prior to August 16, 2006 the Vendor Transaction Fee is 1% capped at a maximum of \$500 per order. d.) For orders issued August 16, 2006 and after, the Vendor Transaction Fee is: (i) DMBE-certified Small Businesses: 1% capped at \$500 per order. (ii) Businesses that are not DMBE-certified Small Businesses: 1% capped at \$1,500 per order.

**eVA BUSINESS-TO-GOVERNMENT CONTRACTS & ORDERS:** The contract will result in ( ) eVA purchase order(s) with the following transaction fees. For orders issued prior to August 16, 2006 the Vendor Transaction Fee is 1% capped at a maximum of \$500 per order. For orders issued August 16, 2006 and after, the Vendor Transaction Fee is: (i) DMBE-certified Small Businesses: 1% capped at \$500 per order. (ii) Businesses that are not DMBE-certified Small Businesses: 1% capped at \$1,500 per order. The eVA transaction fee will be assessed approx. 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders. eVA the Internet electronic procurement solution, web site portal streamlines & automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies & public bodies. The eVA transaction fee will be assessed

approx. 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders. eVA the Internet electronic procurement solution, web site portal streamlines & automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies & public bodies.

**PURCHASE VOLUME AND DOLLAR REPORT:** The contractor shall furnish the Division of Purchases and Supply a statement covering the total dollar volume of purchases made under this contract and a report of the total number of each contract item delivered under this contract at approximately 90 days prior to the contract expiration.

**RENEWAL OF CONTRACT:** This contract may be renewed by the Commonwealth upon written agreement of both parties for FOUR successive one year periods, under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration.

**WARRANTY:** : The Contractor shall warrant all uniform items furnished under this contract to be free from defects in materials and workmanship, and satisfactory performance under normal use and care, for at least one year from date of delivery and acceptance, excluding vandalism, negligence, accident or misuse. In the event of failure due to defective materials, workmanship or unsatisfactory performance, the Contractor shall immediately replace the product or give the user agency a prorated refund based upon 12-month period. If the manufacturer provides a warranty period in excess of one year, the Contractor shall automatically extend such manufacturer's warranty to the user agency.

**ADVERTISING:** In the event a contract is awarded for supplies, equipment, or services resulting from this bid, no indication of such sales or services to the Department of State Police will be used in product literature or advertising. The Contractor shall not state in any of the advertising or product literature that the Commonwealth of Virginia or any agency or institution of the Commonwealth has purchased or uses its products or

**PRICE ESCALATION/DEESCALATION:** Price adjustments may be permitted only for changes in the Contractor's cost of materials. The Producer's Price Index will be used as a guide to determine increase or decrease. No price increases will be authorized for 180 calendar days after the effective date of the contract. Price escalation may be permitted only at the end of this period and each 180 days thereafter and only where verified to the satisfaction of the purchasing office. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth.

Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30 day notification period. The Contractor shall document the amount and proposed effective date of any general change in the price of materials. Documentation shall be supplied with the Contractor's request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount or percentage of increase which is being passed on to the Contractor by the Contractor's suppliers. The purchasing office will notify the using agencies and Contractor in writing of the effective date of any increase which it approves. However, the Contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The Contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office

**MINIMUM ORDERS:** Minimum orders will be \$2,500.00 for FOB destination to ordering agency within the Commonwealth of Virginia. For orders less than the minimum order, the Contractor will be permitted to add actual transportation cost (prepaid) to invoice for payment or the agency may purchase such items off contract from other sources. Partial shipments of less than minimum order value which are made at the option of the contractor shall be FOB Destination with no transportation charges added. If at the agency's request shipments are made below the minimum order value, the contractor may add actual transportation cost to invoice for payment.

**QUANTITIES:** Quantities set forth in this solicitation are estimates only, and the Contractor shall supply at bid prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown

**Commodity Information**

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Line: 1

Line Type: Item

Commodity: 20085

Description: Uniforms, Blended Fabric

Extended Description: SHIRT,100% Cotton, Color Navy Blue, Ripstop Brigade Quartermaster Model #PDT, BDU - TAC shirt shall be single-breasted, long sleeve style shirt with square cut tails for wear inside or outside of pants. Shirt shall have front button closure, wing collar, banded three button adjustable cuff, elbow reinforcement patches, bellows-type cargo pockets with 2-button flap on left/right breast and a straight cut bottom. Button front and pocket flaps are to be the covered button style. Left breast pocket shall have pen/pencil slot with internal pouch to secure pen/pencil. Pelon inner-lining shall be used in the collars and pocket flaps for reinforcement and better appearance. All stress parts, including pocket gussets, flaps are to be bar-tacked. Placket front shall have bar-tacked reinforcements. Atlantco 1411. 2XL Reg & Long \$21.50, 3XL Reg & Long \$22.50, 4XL Reg & Long \$23.50

Unit: each

Delivery Type: Per Specification

Unit Price: \$20.00000

Free On Board Name: FOB Destination-Freight Prepaid

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Line: 2

Line Type: Item

Commodity: 20085

Description: Uniforms, Blended Fabric

Extended Description: DBU Pants, SIX POCKET, 100 % Cotton, Color Navy Blue, Ripstop, Brigade Quartermasters Model #PDP. shall have double fabric reinforced seat and knees, large thigh cargo pockets with gussets, deep back pockets, concealed double-button snag-proof flaps on thigh and hip pockets, front slash pockets, waist take-up tabs with metal adjustment buckles for comfort fitting, wide belt loops to fit up to 1-3/4 " belt, concealed button fly and drawstring cuffs. Atlantco 1577 2XL Reg & Long \$18.10, 3XL Reg & Long \$19.20, 4XL Reg \$21.20.

Unit: each

Delivery Type: Per Specification

Unit Price: \$17.10000

Free On Board Name: FOB Destination-Freight Prepaid

Line: 3

Line Type: Item

Commodity: 20085

Description: Uniforms, Blended Fabric

Extended Description: Shirt: two-pocket, 65/35 poly/cotton, color OD Green, Ripstop Brigade Quatermasters Model#BTS02, BDU - TAC shirt shall be single-breasted, long sleeve style shirt with square cut tails for wear inside or outside of pants. Shirt shall have front button closure, wing collar, banded three button adjustable cuff, elbow reinforcement patches, bellows-type cargo pockets with 2-button flap on left/right breast and a straight cut bottom. Button front and pocket flaps are to be the covered button style. Left breast pocket shall have pen/pencil slot with internal pouch to secure pen/pencil. Pelon inner-lining shall be used in the collars and pocket flaps for reinforcement and better appearance. All stress parts, including pocket gussets, flaps are to be bar-tacked. Placket front shall have bar-tacked reinforcements. Atlantco 1379 2XL Reg &

Long \$24.50, 3XL Reg & Long \$25.50, 4XL  
\$26.50

Unit: each

Delivery Type: Per Specifications

Unit Price: \$23.50000

Free On Board Name: FOB Destination-Freight  
Prepaid

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Line: 4

Line Type: Item

Commodity: 20085

Description: Uniforms, Blended Fabric

Extended Description: Pants: Six Pocket, 65/35  
Poly/Cotton, Color OD Green, Ripstop, Brigade  
Quartermasters Model# BRT02. DBU Pants  
shall have double fabric reinforced seat and  
knees, large thigh cargo pockets with gussets,  
deep back pockets, concealed double-button  
snag-proof flaps on thigh and hip pockets, front  
slash pockets, waist take-up tabs with metal  
adjustment buckles for comfort fitting, wide belt  
loops to fit up to 1-3/4 " belt, concealed button  
fly and drawstring cuffs. Atlantco 1318 2XL  
Reg & Long \$22.00, 3XL Reg & Long \$23.00,  
4XL Reg \$24.00, 5XL Reg \$25.00

Unit: each

Delivery Type: Per Specifications

Unit Price: \$21.00000

Free On Board Name: FOB Destination-Freight  
Prepaid