

MASTER AGREEMENT

Master Agreement - E194 - 559 - 1 - New - Final

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|-----------------------------------|---|
| Document Id: 559 | Title: ABC Boxes |
| Print Date: 4/9/2008 | |
| Procurement Folder: 26766 | Procurement Type: Complex IFB |
| Effective Begin Date: 4/8/2008 | Expiration Date: 4/7/2009 |
| Minimum Order Amount: \$0.00 | Maximum Order Amount: \$0.00 |
| | |
| Preparer Name: Edwin M. Patterson | Phone: (804) 786-3897 |
| | Email: Edwin.Patterson@dgs.virginia.gov |

Description: Term Contract, Cartons, and Supply items for the Department of Alcoholic Beverage Control Board Warehouse. Richmond, VA

Contact Information

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|---|-----------------------|
| Edwin M. Patterson | Phone: (804) 786-3897 |
| Email: Edwin.Patterson@dgs.virginia.gov | Fax: (804) 786-0223 |

Renewal Periods

| Line Number | Renewal Period Length | Renewal Period Unit | Effective Date | Expiration Date | Notification Days (Prior to Expiration) | Attachments(Name - Desc) |
|-------------|-----------------------|---------------------|----------------|-----------------|---|--------------------------|
| 1 | 1 | Years | 4/8/2009 | 4/7/2010 | 90 | |
| 2 | 1 | Years | 4/8/2010 | 4/7/2011 | 90 | |
| 3 | 1 | Years | 4/8/2011 | 4/7/2012 | 90 | |
| 4 | 1 | Years | 4/7/2012 | 4/6/2013 | 120 | |

Authorized Department

| Line Number | <u>Dept. of ABC</u> | Spending Limit | No Limit | Active | Exclude this Dept. | Ordered Amount | Attachments(Name - Desc) |
|-------------|---------------------|----------------|----------|--------|--------------------|----------------|--------------------------|
| 1 | A999 | \$0.00 | Yes | Yes | No | \$0.00 | |

Terms and Conditions

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The eVA Internet electronic procurement solution, web site portal www.eVA.virginia.gov streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders or offerors must register in eVA; failure to register will result in the bid/proposal being rejected.

a.) eVA Basic Vendor Registration Service: \$25 Annual Fee plus the appropriate order Transaction Fee specified below. eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, electronic bidding and the ability to research historical procurement data available in the eVA purchase transaction data warehouse. b.) eVA Premium Vendor Registration Service: \$25 Annual Fee plus the appropriate Transaction Fee specified below. eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments. c.) For orders issued prior to August 16, 2006 the Vendor Transaction Fee is 1% capped at a maximum of \$500 per order. d.) For orders issued August 16, 2006 and after, the Vendor Transaction Fee is: (i) DMBE-certified Small Businesses: 1% capped at \$500 per order. (ii) Businesses that are not DMBE-certified Small Businesses: 1% capped at \$1,500 per order.

PRICE ESCALATION/DE-ESCALATION: Price adjustments may be permitted for changes in the contractor's cost of materials not to exceed the increase in the following index/indices: PPI, Corrugated Boxes. . No price increases will be authorized for 180 calendar days after the effective date of the contract,. Price escalation may be permitted only at the end of this period and each 180 days thereafter and only where verified to the satisfaction of the purchasing office. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth. Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30 day notification period.

The contractor shall document the amount and proposed effective date of any general change in the price of materials. Documentation shall be supplied with the contractor's request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount or percentage of increase which is being passed on to the contractor by the contractor's suppliers. The purchasing office will notify the using agencies and contractor in writing of the effective date of any increase which it approves. However, the contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office.

QUANTITIES: Quantities set forth in this solicitation are estimates only, and the contractor shall supply at bid prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown.

RENEWAL OF CONTRACT: This contract may be renewed by the Commonwealth upon written agreement of both parties for (Four) successive one year periods), under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration.

Vendor

Legal Name: SupplyOne - Weyers Cave

Address: P. O. Box 126

90 Packaging Drive

Weyers Cave, VA 24486

Contact Phone: 757-538-8004

Contact Name: Theresa Bryant

Contact Email: tbryant@supplyone.com

Fin #: 540885488

Duns # 054044912

Fax #: 757-538-8006

Commodity Information

Line: 1

Line Type: **Item**

NIGP Code: **64025**

Description: **Corrugated Box, (Fifth Half Case Box) Size 12 1/8" x 8 3/16" x 11 3/4",200 Test, RSC,**

Commodity Ref Line: **1**

Unit Price: **\$0.38000**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-Freight Prepaid**

Line: 2

Line Type: **Item**

NIGP Code: **64025**

Description: **2 Slot Partitition for item (1) Size 11 3/4" x 12" This is to be assembled with 11 3/4" x 8" (IFB line item 3). Final Assembled Partition will have a cell size 4" x 3 3/4". Six (6) Cells**

Commodity Ref Line: **2**

Unit Price: **\$0.61000**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-Freight Prepaid**

Line: 3

Line Type: **Item**

NIGP Code: **64025**

Description: **Corrugated Box (Liter Box)
Size 15 3/8" x 11 7/8" x 12 5/8", RSC, Glue
in 1P-1C, 40 ECT C**

Commodity Ref Line: **4**

Unit Price: **\$0.71000**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-
Freight Prepaid**

Line: 4

Line Type: **Item**

NIGP Code: **64025**

Description: **Liter Box Partition for item (4)
above , N D/C Plain, Size 25 1/4" x 35 1/4",
32 ECT C. Assembled Partition will have 12
Cells 4"x 3 1/2"**

Commodity Ref Line: **5**

Unit Price: **\$1.18000**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-
Freight Prepaid**

Line: 5

Line Type: **Item**

NIGP Code: **64025**

Description: **Corrugated Box (Half Gallon
Box) 12 3/4" x 9 1/2" x 15 1/2", RSC, 200
Test, SW.**

Commodity Ref Line: **6**

Unit Price: **\$0.51500**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-
Freight Prepaid**

Line: 6

Line Type: **Item**

NIGP Code: **64025**

Description: **1 Slot Partition, for Line Item 6. 15 1/2" x 9 1/8", 200 TC, Plain Bid Price to include assembly with item (8) 15 1/2" 12 5/8", 200 TC Final assembled Partition will have 6 Cells Size 4" x 4 3/8".**

Commodity Ref Line: **7**

Commodity Ref Line: **7**

Unit Price: **\$0.69000**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-Freight Prepaid**

Line: 7

Line Type: **Item**

NIGP Code: **64025**

Description: **Corrugated Box (DG Room) 12" x 4" x12 ", Corrugated Run 12" Direction on Pad, Style RSC, Test 32 ECT, No Printing**

Commodity Ref Line: **9**

Unit Price: **\$0.25000**

Delivery: **7 Days ARO**

Unit: **each**

Delivery Type: **Per Specifications**

Free On Board Name: **FOB Destination-Freight Prepaid**