

# MASTER AGREEMENT

## RENEWAL - E194 - 573 - 09

(Previous Contract No. E194-573-1)

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Document Id: 573

Title: Corrugated Boxes

Print Date: 5/29/2008

Procurement Folder: 29241

Procurement Type: IFB

Effective Begin Date: 6/1/2009

Expiration Date: 5/30/2010

Minimum Order Amount: \$0.00

Maximum Order Amount: \$0.00

On Behalf Of Name: Edwin M. Patterson

Phone: (804) 786-3897

Email: Edwin.Patterson@dgs.virginia.gov

Preparer Name: Edwin M. Patterson

Phone: (804) 786-3897

Email: Edwin.Patterson@dgs.virginia.gov

Description: Term Contract for Corrugated Boxes

Created By: epatters2

Modified By: epatters2

Created On: 2008-05-21

Modified On: 2008-05-21

### Contact Information

Edwin M. Patterson

Phone: (804) 786-3897

Email: Edwin.Patterson@dgs.virginia.gov

Renewal Periods

Line Number	Renewal Period Length	Renewal Period Unit	Effective Date	Expiration Date	Notification Days (Prior to Expiration)	Attachments (Name - Desc)
2	1	Years	5/31/2010	5/30/2011	90	
3	1	Years	5/31/2011	5/30/2012	90	
4	1	Years	5/30/2012	5/29/2013	120	

Authorized Departments

Line Number	Department	Spending Limit	No Limit	Active	Exclude this Dept.	Ordered Amount	Attachments (Name - Desc)
1	A719	\$0.00	Yes	Yes	No	\$0.00	

PRICE ESCALATION/DE-ESCALATION: Price adjustments may be permitted for changes in the contractor's cost of materials not to exceed the increase in the following index/indices: U. S Dept of Labor, Bureau of Labor Statistics, Series ID WPS091405 and WPU091411. No price increases will be authorized for 180 calendar days after the effective date of the contract, Price escalation may be permitted only at the end of this period and each 180 days thereafter and only where verified to the satisfaction of the purchasing office. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth. Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30 day notification period.

The contractor shall document the amount and proposed effective date of any general change in the price of materials. Documentation shall be supplied with the contractor's request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount or percentage of increase which is being passed on to the contractor by the contractor's suppliers. The purchasing office will notify the using agencies and contractor in writing of the effective date of any increase which it approves. However, the contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office.

RENEWAL OF CONTRACT: This contract may be renewed by the Commonwealth upon written agreement of both parties for (three (3) successive one year periods, under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration.

**eVA BUSINESS-TO-GOVERNMENT CONTRACTS & ORDERS:** The contract will result in Purchase Orders, eVA purchase order(s) with the following transaction fees. For orders issued prior to August 16, 2006 the Vendor Transaction Fee is 1% capped at a maximum of \$500 per order. For orders issued August 16, 2006 and after, the Vendor Transaction Fee is: (i) DMBE-certified Small Businesses: 1% capped at \$500 per order. (ii) Businesses that are not DMBE-certified Small Businesses: 1% capped at \$1,500 per order. The eVA transaction fee will be assessed approx. 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders. eVA the Internet electronic procurement solution, web site portal streamlines & automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies & public bodies. The eVA transaction fee will be assessed approx. 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders. eVA the Internet electronic procurement solution, web site portal streamlines & automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies & public bodies.

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## Vendor

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Legal Name: International Papers	Contact Name: Allen Lane
Location Legal Name: 723 Fenway Avenue Chesapeake, VA	Contact Email:
Contact Phone:	Vendor Type: Primary
MA Number: E194 - 573	

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## Lines

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Line: 1

Line Type: Item

NIGP Code: 64025

Description: Corrugated Boxes 275 lb Test, RSC, 44 ECT, 33 Med PL GL, C-Flute, Single Wall, Size 20" x 12" x 4"

Unit Price: \$0.46600

Delivery Type: Per Terms and Conditions

Free On Board Name: FOB Destination-Freight Prepaid

Bill To

Ship To

Attention:

Attention:

Billing Location: James River Correctional Center

Shipping Location: Department of Corrections

Billing Street Address 1: Business Office

Shipping Street Address 1: James River Correctional Center

Billing Street Address 2:

Shipping Address 2: Powhatan Warehouse

Billing City: State Farm

Shipping City: State Farm

Billing State: VA

Shipping State: VA

Billing Zip: 23160

Shipping Zip: 23160

Shipping Country: US

Shipping Instructions:

Free On Board Name: FOB Destination-Freight  
Prepaid

Shipping Method: Vendor

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Line: 2

Line Type: Item

NIGP Code: 64025

Description: Corrugated Boxes, 275 Test, RSC,  
44ECT, 33 Med PL, GL, C-Flute, Single Wall, Size  
20" x 10" x 4"

Unit Price: \$0.39000

Delivery Type: Per Terms and Conditions

Free On Board Name: FOB Destination-Freight  
Prepaid

Ship To

Bill To

Attention:

Attention:

Shipping Location: Department of Corrections

Billing Location: James River Correctional Center

Shipping Street Address 1: James River  
Correctional Center

Billing Street Address 1: Business Office

Shipping Address 2: Powhatan Warehouse

Billing Street Address 2:

Shipping City: State Farm

Billing City: State Farm

Shipping State: VA

Billing State: VA

Shipping Zip: 23160

Billing Zip: 23160

Shipping Country: US

Shipping Instructions:

Free On Board Name: FOB Destination-Freight  
Prepaid

Shipping Method: Vendor

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Line: 3

Line Type: Item

NIGP Code: 64025

Description: Corrugated Boxes 275 lb Test, RSC, 44  
ECT, 33 Med PL GL, C-Flute, Single Wall, Size 20"

Unit Price: \$0.59600	x 12" x 9"
	Delivery Type: Per Terms and Conditions
	Free On Board Name: FOB Destination-Freight Prepaid
Ship To	Bill To
Attention:	Attention:
Shipping Location: Department of Corrections	Billing Location: James River Correctional Center
Shipping Street Address 1: James River Correctional Center	Billing Street Address 1: Business Office
Shipping Address 2: Powhatan Warehouse	Billing Street Address 2:
Shipping City: State Farm	Billing City: State Farm
Shipping State: VA	Billing State: VA
Shipping Zip: 23160	Billing Zip: 23160
Shipping Country: US	
Shipping Instructions:	
Free On Board Name: FOB Destination-Freight Prepaid	
Shipping Method: Vendor	

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### Terms and Conditions for Line 3

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**QUANTITIES:** Quantities set forth in this solicitation are estimates only, and the contractor shall supply at bid prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown.

**DELIVERY SCHEDULE :** James River Correctional Center will set up a monthly delivery schedule for each item. The Specific Quantities referenced for each line item are the estimated purchase volume for each box over a twelve month period.

**RENEWAL OF CONTRACT:** This contract may be renewed by the Commonwealth upon written agreement of both parties for 4 (Four) successive one year periods), under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration.

**PURCHASE VOLUME AND DOLLAR REPORT:** The contractor shall furnish the Division of Purchases and Supply a statement covering the total dollar volume of purchases made under this contract and a report of the total number of each contract item delivered under this contract at approximately 90 days prior to the contract expiration.