

COMMONWEALTH OF VIRGINIA
DIVISION OF PURCHASES AND SUPPLY
1111 EAST BROAD STREET
P. O. BOX 1199
RICHMOND, VIRGINIA 23218-1199

CONTRACT RENEWAL

1. DATE November 1, 2009
2. COMMODITY NAME Emergency Water
3. CONTRACT NUMBER..... E194-67-10 (PF-433-10)
4. CONTRACT PERIOD November 1, 2009 through October 31, 2010
5. SUPERSEDES E194-67-2-06
6. AUTHORIZED USERS Virginia Department of Emergency Management
(and any Public Bodies that receive permission from
Virginia Department of Emergency Management)
7. CONTRACTOR..... **Virginia Artesian Bottling Company**
4300 Spring Run Road
Mechanicsville, VA 23116
8. CONTRACTOR'S PHONE NUMBER (804) 779-7500
9. TERMS..... Net 30
10. DELIVERY by VDEM as Required
11. F.O.B..... Destination
12. MINIMUM ORDER Truckload
13. FOR FURTHER CONTRACT INFORMATION CONTACT: Cindy W. Wilson
Phone (804) 786-3853
Fax: (804) 786-0223
E-mail: cindy.wilson@dgs.virginia.gov
14. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: www.dgs.state.va.us/dps.
15. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive procurement program and its use is mandatory in the purchase of the commodities. If any commodity available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the DGS/DPS contract officer for approval. A complete and factual written justification is necessary to support the request. Refer to Section 13.7a of the Agency Procurement and Surplus Property Manual.
16. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

By: /s/ Cynthia W. Wilson
Cynthia W. Wilson, MBA, CPPO, CPPB, VCO
Statewide Contract Officer
Phone: (804) 786-3853

INSTRUCTIONS

1. Orders: Unless otherwise instructed by the Division of Purchases and Supply, all departments, institutions and agencies of the Commonwealth of Virginia may order items listed by issuing agency purchase orders (Form DPS-41-056) or by issuing their own purchase order form.

Written Purchase Orders Required by the Contractor: A purchase order must be issued for orders exceeding \$5,000 and when required by the contractor for orders under \$5,000.

Verbal/Facsimile Orders: When a written purchase order is not required by the contractor, state agencies have the authority to place verbal and/or facsimile orders for requirements valued at less than \$5,000.

E-Procurement: Issue orders through the Commonwealth of Virginia e-procurement system also known as eVA.

2. If this contract is authorized for use by localities (see line item 6, page 1), Virginia cities, counties, towns and political subdivisions may use their own form to order items listed in this contract.
3. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
5. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Preprinted forms (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, are available from the Division of Purchases and Supply (786-8873).
6. Renewal: Two (2) additional one year periods (after this current year).

VIRGINIA ARTESIAN BOTTLING COMPANY - PRICE LIST

Contractor: Virginia Artesian Bottling Company

CONTRACTOR'S INFORMATION

PRODUCT

Container Size	16.9 oz.	20 oz.	24 oz.
# Ounces in Container	16.9 oz.	20 oz.	24 oz.
Number of containers per case:	24	24	24
Pallet Dimensions:	33" x 33" x 68"	33" x 33" x 75"	33" x 33" x 78"
Total; weight per pallet:	1,208 lbs.	1,460 lbs.	1,712 lbs.
Total number of pallets which may be legally Loaded (based on weight per 48 foot trailer:	36	30	26
Can these pallets be stacked?	No	no	no
How high?	n/a	n/a	n/a

PRICING

Price PER OUNCE of water:	\$0.016	\$0.016	\$0.014
Total price per pallet:	\$277.20	\$496.00	\$496.00
Price (if any) for pallet:	None	None	None
Delivery charges to add to product costs	\$1.00 per mile from Hanover County Plant		
Any loading/off-loading charges	None	None	None
Any other charges:	None	None	None

VIRGINIA ARTESIAN BOTTLING COMPANY

CONTRACTOR'S ORDERING INSTRUCTIONS

CONTRACTOR: Virginia Artesian Bottling Company

CUSTOMER NUMBER: VS 0000001473

DUN'S #: 130438653

CONTRACT ADMINISTRATION CONTACT INFORMATION
(LIST ALL CONTACTS NECESSARY FOR 24/7 COVERAGE).

Steve Brown
(804) 779-7500 (work)
(804) 779-3319 (home)
(804) 690-8308 (cell)

ALL ORDERS SHOULD BE SENT TO:
(Clarify whether this information matches the eVA registration information.)

Steve Brown: steve.brown@virginiaartesian.com

REMIT PAYMENT ADDRESS:
(Clarify whether this information matches the eVA registration information.)

**Virginia Artesian Bottling Company
4300 Spring Run Road
Mechanicsville, VA 23116**

This information does match the eVA information.

DIRECT INQUIRIES TO:

Name: **Steve Brown**
Toll Free Phone Number: **N/A**
Other Phone Number(s): **(804) 779-7500**
Fax Number: **1 (866) 291-9504**
E-mail Address: **steve.brown@virginiaartesian.com**

VIRGINIA ARTESIAN BOTTLING COMPANY.

EMERGENCY WATER CONTRACT
QUESTIONNAIRE

1. State the number of pallets of bottled water you could have available within the first eight (8) hours after the declaration of an emergency or disaster, or notification of pending emergency or disaster, pursuant to any contract which you may be awarded.

20 pallets

2. State the number of pallets of bottled water you could have available per day, pursuant to any contract you may be awarded.

20 pallets

3. State your normal hours of operation.

The business is on a 24/7 operating schedule.

4. Clarify your ability to furnish and load water outside of your normal hours of operation. Identify on the pricing schedule any associated “up charge” costs to furnish, package, load, and/or deliver “outside your normal hours of operation”.

There will be no “up charge” because the business is open all the time.

5. Clarify whether your company is capable of delivering water statewide or just for certain regions within the Commonwealth.

Spring Run Bottling Company, Inc. is capable of delivering water only in central Virginia.

6. Is pricing consistent across all regions for which you have proposed, or does pricing vary? Typically water will be delivered, but if desired water may be picked up at contractor’s site.

The delivery charge is \$1.00 per mile from plant located in Hanover, VA.

7. In pricing schedule, break-out all associated costs applicable during routine and non-routine hours to include costs for pickup and for delivery, as well as costs of pallets as they may not be returned. Is pricing for delivery separated from other costs as requested?

Yes, the pricing for delivery is separated from other costs as requested.

8. State the location of the facility/facilities where the water will be available for pick up if delivery is not requested.

**4300 Spring Run Road
Mechanicsville, VA 23116**

- 9 Clarify how your company can be reached during an emergency or disaster. Alternative numbers and contacts are requested in an attempt to be continuously accessible during such times. Twenty-four/seven (24/7) accessibility is requested since no one knows when a disaster will strike. Include the name, and telephone number (24 hour) of the contact person(s) who will be responsible for administering this contract for your firm.

Please contact Steve Brown
(804) 779-7500 (work)
(804) 779-3319 (home)
(804) 690-8308 (cell)

10. Clarify all packaging for all drinking water offered: container sizes in ounces; number of containers per case; total cases per pallet; total weight per pallet; total number of pallets which may be legally loaded (bases on weight) per 48 foot trailer; pallet dimensions; and clarify if pallets can be stacked and any limitations on stacks.

Container Size (in ounces)	Number of Containers per Case	Total Cases per Pallet	Total Weight per Pallet	Total number of pallets which may be legally loaded (based on weight) per 48' trailer	Pallet Dimensions	Are pallets able to be stacked? Limitations on stacking.
16.9	24	42	1,208 lbs.	36	33" x 33" x 68"	Non-stackable due to height
20	24	42	1,460 lbs.	30	33" x 33" x 75"	Non-stackable due to height
24	24	42	1,712 lbs.	26	33" x 33" x 78"	Non-stackable due to height

11. State minimum quantity for delivery at pricing established (Assumed to be a truck load).

Minimum quantity for delivery at pricing established is one pallet.

12. Identify Brand Name, Company Information, and Plant's Permit Number for bottled water.

Brand Name: Chill
 Company Information: Virginia Artesian Bottling Company
4300 Spring Run Road
Mechanicsville, VA 23116
(804) 779-7500

Plant Permit Number: N/A

13. Is your company currently a registered eVA vendor (www.eva.state.va.us)?
If no, are you willing to registered in eVA?

Virginia Artesian Bottling Company is an eVA registered vendor.