

Price changes with the renewal
notated in Red text.

CONTRACT RENEWAL (Mandatory Source)

1. DATE March 23, 2012
2. **CONTRACT NUMBER** **E194-927**
3. COMMODITY NAME AND NUMBER Writing Instruments 62001
4. CONTRACT PERIOD March 23, 2012 through March 22, 2013
5. AUTHORIZED USERS State Agencies and Other Public Bodies
6. CONTRACTORS' eVA ID# C21574
7. CONTRACTOR Virginia Industries for the Blind
1102 Monticello Road
Charlottesville, VA 22902
FAX: (434) 977-0122
FISCAL Inquiries-Phone: (434) 422-3005
ORDER Inquiries-Phone: (804) 325-8289
8. TERMS Net 30 days or SPCC VISA
9. DELIVERY Ten (10) Calendar Days ARO, except for items with imprint services.
10. F.O.B. Agency
11. MINIMUM ORDER See Special Instructions
12. FOR FURTHER *CONTRACT* INFORMATION CONTACT: Kimberly Hatala, CPPB, VCO
Phone (804) 786-3849 Fax (804) 786-0223
13. ADDITIONAL COPIES OF CONTRACTS AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND PRINTED AT THE DPS WEBSITE: www.eva.virginia.gov
14. **NOTICE TO ALL STATE AGENCIES:** All such services, articles, and commodities as are required for purchase by DGS/DPS or by any person authorized to make purchases on behalf of the Commonwealth and their departments, agencies and institutions; are performed or produced by persons, or in schools or workshops under the supervision of the DBVI; are available for sale by the DBVI; and, conform to the standards established by DGS/DPS shall be purchased from the DBVI at the fair market price without competitive procurement. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to Virginia Industries for the Blind for approval on the Request for Waiver Release Form which is Page 4 of this document. A complete and factual written justification is necessary to support the request. Refer to Section 2.1.c Mandatory Sources of the Agency Procurement and Surplus Property Manual.
15. Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

INSTRUCTIONS

1. **Purchase orders:** Purchase orders shall be submitted to the contractor via the Commonwealth of Virginia's electronic procurement system, also known as eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor.
2. If this contract is authorized for use by localities (see line item 6, page 1), Virginia cities, counties, towns and political subdivisions they should use eVA to the maximum extent possible or may use their own form to order items listed in this contract.
3. The applicable contract number (E194-927), DUNS number, and item number (for itemized contracts) must be shown on each purchase order, each facsimile transmission or given verbally when telephonic orders are placed.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
5. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Vendor Complaint Forms (DGS-41-024revision), by which to facilitate the notification of the contractor and this office of complaints, are available at the www.eva.virginia.gov website at the Buyer tab.

SPECIAL INSTRUCTIONS

1. **NOTICE TO ALL STATE AGENCIES:** No purchases from other sources by State agencies of items listed on this agreement will be permitted without prior approval of the Commissioner of the Virginia Department for the Blind and Visually Impaired. As stated in the Code of Virginia, Section 2.1-450, "When convenience or emergency requires it, the Commissioner of the Department may, upon request of the purchasing officer, release the purchasing officer from the obligations of this section. Any purchasing officer who violates its provisions shall be guilty of a misdemeanor and upon conviction shall be punished accordingly." (Request for Waiver Release form attached)
2. **ORDERS:** Agencies must purchase from the Virginia Industries for the Blind regardless of order size. Any exemptions must be granted through the Virginia Industries for the Blind (Request for Waiver Release form attached). Orders of \$30.00 or more will be F.O.B. delivery to the ordering agency. Orders of less than \$30.00, the Virginia Industries for the Blind will be permitted to add actual transportation cost (prepaid) to invoice for payment. Partial shipments of less than the minimum order value which are made at the option of the Virginia Industries for the Blind shall be made F.O.B. Destination with no transportation charges added. Orders are shipped UPS. If, at any agency's request, shipments are below the minimum order value, the Virginia Industries for the Blind may add actual transportation cost to invoice for payment. Agencies may also pick up orders under \$30.00 at the Virginia Industries for the Blind at 1535 High Street.
3. **The Virginia Industries for the Blind ACCEPTS the State's VISA Small Purchase Credit Card.**

Writing Instruments may also be viewed on the Contractors website at:
<http://www.vibonline.org/manufactured-products.htm>

IMPRINTING INFORMATION:

1. Writing Instruments recommended for imprinting are shown below. These items are also denoted throughout the Contract with the following symbol: ””
2. Artwork: Will be retained on file for 24 months. Repeat orders submitted after that time may require new artwork. Logos are acceptable and can be used to enhance printing.
3. Delivery: Allow four (4) weeks for delivery of imprinted goods.
4. Imprint Charge: The charges for imprinting are shown in the table below. This does not include the cost of the writing instruments.
5. Imprint Minimum Orders: See table below.

CALL (804) 325-8286 for Details

VIB PRODUCT NUMBER	DESCRIPTION	IMPRINT AREA	IMPRINT CHARGE	MINIMUM ORDER
1204 to 1209	Stickpen Ballpoint	7/8" x 3"	\$2.40/dn.	25 Dozen
1210 to 1212	Stickpen Accountant	7/8" x 3"	\$2.40/dn.	25 Dozen
1219 to 1221	Twist Cap Ballpoint	1/2" x 1 3/4"	\$2.40/dn.	25 Dozen
1222 to 1224, 1226 to 1228	Standard Retractable Ballpoint	1" x 1 1/4"	\$2.40/dn.	43 Dozen
1251 to 1252	Deluxe Retractable Ballpoint	7/8" x 1 5/8"	\$2.40/dn.	25 Dozen
1370 to 1371, 1373 to 1374	Cushion Grip Retractable Ballpoint	1/2 x 1 3/4"	\$2.40/dn.	43 Dozen
1476 to 1481	Soft Grip Stickpen	7/8" x 2 1/2"	\$2.40/dn.	25 Dozen
1498 to 1499	Rubberized Anti-Microbial Retractable Ballpoint	Only one line on this pen.	\$2.40/dn.	25 Dozen
1508 to 1510	AlphaElite Gel	2" x 3/4"	FREE	60 Dozen
1511 to 1513	AlphaGrip Ballpoint	2" x 3/4"	FREE	60 Dozen

WAIVER: This contract and the mandatory clause covers all writing instruments used by state agencies with the exception of the following items:

- Pen with Holders
- Calligraphy pens
- Fountain pens
- Drafting Pencils and refills
- Water based Markers
- for Easel Pads
- Erasable Pens
- Colored lead for mechanical pencils
- Rapidograph technical pens
- Audio Visual markers
- Golf Pencils
- Washable Markers
- Chalk
- Metallic Markers
- Vis-a'-Vis overhead marker
- Pencil to be imprinted
- Colored pencil sets
- Fine Point Dry Board Markers

The above items can be ordered using normal state procurement procedures during the term of this contract.

See attached Waiver Form for waiver request.

An Order Form is also contained in this contract, however, it may not supersede procurement procedures internal to your agency or eVA requirements.

Request for Waiver Release Form

Writing Instrument Contract

DATE: _____

MAIL TO: Virginia Industries f/t Blind
1535 High St., Richmond 23220
ATTN: Waiver Reviewer

Requestor's phone number: (____) _____

Requestor's fax number: (____) _____

FAX TO: **(804) 786-4582**

Agency requesting release: _____

Address: _____

Person requesting release: _____ Title: _____

User's Department: _____

User's name (if different from requestor): _____ Title: _____

Indicate the item(s) requested to be purchased off State Contract:

<u>ITEM NO.</u>	<u>PRODUCT</u>	<u>BRAND</u>	<u>TYPE-MODEL-DESCRIPTION</u>	<u>QUANTITY</u>
1.				
2.				
3.				

FOR EACH ITEM ABOVE, **LIST SPECIFIC FUNCTIONAL REQUIREMENTS NOT BEING MET** BY VIRGINIA INDUSTRIES FOR THE BLIND PRODUCT WITH AN EXPLANATION.

(PERSONAL PREFERENCE IS NOT CONSIDERED JUSTIFICATION FOR WAIVER)

Above corresponding:

ITEM NO. 1.

ITEM NO. 2.

ITEM NO. 3.

Above corresponding:

Section to be completed by VIB

ITEM NO. 1. [] GRANTED [] DENIED DATE: ____/____/____

ITEM NO. 2. [] GRANTED [] DENIED DATE: ____/____/____

ITEM NO. 3. [] GRANTED [] DENIED DATE: ____/____/____

COMMENTS:

VIB AUTHORIZED SIGNATURE

DATE

Products may also be viewed on the Contractors website at: <http://www.vibonline.org/manufactured-products.htm>

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Stickpen Ballpoint:  A round ivory barrel for writing comfort with cap and clip. Cap color denotes ink color. Non-refillable. Popular for Imprinting	1204	Blue	Fine	2.15	Dozen
	1205	Black	Fine	2.15	Dozen
	1206	Red	Fine	2.15	Dozen
	1207	Blue	Medium	2.15	Dozen
	1208	Black	Medium	2.15	Dozen
	1209	Red	Medium	2.15	Dozen
Stickpen Accountant:  Ballpoint with auditor's extra fine point. Non-refillable.	1210	Blue	Ex.Fine	2.15	Dozen
	1211	Black	Ex.Fine	2.15	Dozen
	1212	Red	Ex.Fine	2.15	Dozen
G'Soft Pen: Uses revolutionary oil based gel ink that writes like a gel, lasts like a ballpoint. Bright intense ink is waterproof, permanent, fade-resistant, archival safe. Shelf life 5 years, 3 years cap off and pen will still write. Non-refillable	1472	Blue	0.7 mm	5.75	Dozen
	1473	Black	0.7 mm	5.75	Dozen
Flex Security Pen: The flexible ball point pen is designed for safe use in high risk areas where sharp objects may pose harm to residents or employees. Flexible 4" long. Non-refillable. Purchase by Dozen or Hundred.	1372	Black	Medium	6.00	Dozen
	1393	Black	Medium	45.00	Hundred
Vista Retractable: Retractable Ball Point Pen has a cushion grip offer maximum control and comfort. The tinted translucent barrel displays ink color and allows user to monitor ink levels. Includes handy pocket clip. Medium point. Cushion Grip refills fit Vista and Ergo Wide Body, #1391-92 & 1383-85	1292	Black	Medium	11.35	Dozen
	1293	Blue	Medium	11.35	Dozen
	1294	Red	Medium	11.35	Dozen
Aristocrat Retractable: Elegantly designed retractable combines a comfortable wide diameter design featuring a rubberized grip with top line performance for everyday use. Black, accented with gold trim. Gift Boxed and Refillable.	1375	Black	Medium	4.95	Each
Aristocrat Refill: Six jumbo refill cartridges per pack.	1367	Black	Medium	3.15	Pack of 6
Mini-Stick Pen: Courtesy miniature stick pen, 7/32" dia. X 4 1/4" long white barrel. This economical pen is disposable, making it ideal for use in public settings. One hundred in a pack.	1270	Black	Medium	13.30	Pack of 100
Twist Cap Ball Point:  New Muted Granite Barrel Colors Fixed cap with pocket clip twists to retract. Non-refillable.	1219	Blue	Medium	2.95	Dozen
	1220	Black	Medium	2.95	Dozen
	1221	Red	Medium	2.95	Dozen

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Standard Retractable Ball Point Pen:  Reliable classic "government " retractable. Solid color indicates ink color. Chrome pocket clip and distinctive band. Refillable Deluxe ink. May be Imprinted.	1222	Blue	Fine	5.95	Dozen
	1223	Black	Fine	5.95	Dozen
	1224	Red	Fine	5.95	Dozen
	1226	Blue	Medium	5.95	Dozen
	1227	Black	Medium	5.95	Dozen
	1228	Red	Medium	5.95	Dozen
Standard Retractable Refills: Brass cartridge with tungsten carbide ball, 24 month shelf life and 5,000 feet write out.	1229	Blue	Fine	3.55	Dozen
	1230	Black	Fine	3.55	Dozen
	1231	Red	Fine	3.55	Dozen
	1233	Blue	Medium	3.55	Dozen
	1234	Black	Medium	3.55	Dozen
	1235	Red	Medium	3.55	Dozen
Deluxe Retractable Ballpoint:  Retractable, refillable ballpoint pen. Styled in classic European fashion found in more expensive pens. Barrel and cap made from high impact plastic with gold trim. Burgundy barrel blue ink, Black barrel black ink. Very popular for Imprinting.	1251	Black	Medium	12.00	Dozen
	1252	Blue	Medium	12.00	Dozen
Refills for Deluxe Retractable Ballpoint:	1309	Black	Medium	3.80	Dozen
	1330	Blue	Medium	3.80	Dozen
Aristocrat GEL: The Aristocrat Gel Ink Pen with gold accents has a strikingly handsome, contemporary design. Cushioned Grip and refillable.	1432	Black	0.7mm (Medium)	5.95	Each
Aristocrat GEL Refill: Six large refills in each pack. Black or blue.	1433	Blue	0.7mm	4.05	Pack of 6
	1434	Black	0.7mm	4.05	Pack of 6
GEL Retractable: 0.7mm GEL ink technology provides the permanence of a ball point with the exceptionally smooth write of a roller ball pen.	1407	Blue	Medium	12.95	Dozen
	1408	Red	Medium	12.95	Dozen
	1409	Black	Medium	12.95	Dozen
GEL Retractable Refills: .7mm smooth writing.	1411	Blue	Medium	5.10	Dozen
	1412	Red	Medium	5.10	Dozen
	1410	Black	Medium	5.10	Dozen
Cushion Grip Retractable Ballpoint:  Ergonomically engineered for comfort and writing ease. Unique grooved cushion grip provides maximum non-slip, sure-grip. Refillable with 1391 -1392 and 1383 – 1385.	1370	Black	Medium	10.35	Dozen
	1371	Black	Fine	10.35	Dozen
	1373	Blue	Medium	10.35	Dozen
	1374	Blue	Fine	10.35	Dozen
Cushion Grip, Vista, Ergo Refills: Ballpoint refills are interchangeable among the Cushion Grip, Vista and Ergo pens.	1392	Black	Medium	3.40	Dozen
	1391	Black	Fine	3.40	Dozen
	1383	Blue	Medium	3.40	Dozen
	1384	Blue	Fine	3.40	Dozen
	1385	Red	Fine	3.40	Dozen

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Ultra Retractable Pen: Ultra Soft RUBBER grip with stainless steel and black styling. Refillable with .7mm blue (#1242) or black (1243) ink.	1419	Black	Medium	29.95	Dozen
Ultra Ink Refill: Refills fit the new Ultra Retractable Ballpoint Pen.	1243	Black	Medium	13.45	Dozen
Ultra Mechanical Pencil: Grooved plastic Grip with stainless steel and black styling. 0.5mm Match for the Ultra retractable pen. Refillable with Item # 1430.	1420	Lead	0.5mm	29.95	Dozen
Ultra .5mm Mechanical Lead Refill: Refills for the Ultra 0.5mm Mechanical pencil refill box includes 8 erasers and eighty leads. Eraser fits only the Ultra .5mm Mechanical Pencil.	1430	Lead / Eraser	0.5mm	5.75	Pack
Side Action 0.7mm Mechanical Pencil: This ergonomic, side action mechanical pencil is designed to advance the 0.7mm lead with the touch of a button without changing writing position. Twist- action eraser mechanism, 4 each.	1474	Lead	0.7mm	6.35	Box of 4
Side Action Mechanical Lead Refill: Two Tubes of 0.7mm, 12 count lead and 8 erasers per pack.	1475	Lead/ Eraser	0.75mm	2.00	Pack
Cusheeze: Five foam rubber grips in assorted colors promote ergonomics and relieve calluses. Fits all standard pencils and stick pens. Each box contains 5 grips; One (1) of each color listed.	1390	Rose, Blue, Lavender, Yellow, Green	Soft	1.25	Box
Wood Lead Pencils: Wood case pencil with yellow finish and rounded hexagonal shape. Packed 6 dozen in a box, sold in any increment of dozen. (* Item # 1394 are Sharpened # 2 Dixon Oriole pencils.)	1340 1342 1343 1344 * 1394	Lead Lead Lead Lead Lead	# 1 # 2.5 # 3 # 4 # 2 -Sharp	1.10 1.10 1.10 1.10 1.10	Dozen Dozen Dozen Dozen Dozen
Erasable Red Pencil: Special lead erases clean. Stays sharper longer for bookkeeping entries, engineering notations and blueprints.	1346	Red	Lead	4.50	Dozen
Liquid Magnus Roller Ball: Roller ball pen with metal clip provides smooth writing in .5mm or .7mm point with black or blue ink. Barrel has a window to observe ink supply and end plug indicates ink color.	1269 1266 1267 1268 1436	Blue Black Blue Black Red	0.5mm 0.5mm 0.7mm 0.7mm 0.7mm	15.95 15.95 15.95 15.95 15.95	Dozen Dozen Dozen Dozen Dozen
Roller Ball Pen: Precision 0.5 mm ball for clean, crisp lines. Barrel and cap match ink color. Non-refillable.	1313 1312 1314	Blue Black Red	Fine (0.5mm) Fine (0.5mm) Fine (0.5mm)	7.75 7.75 7.75	Dozen Dozen Dozen
Laundry Marker: Clipped black pocket-size; permanent on cloth. Indelible ink.	1258	Black	Fine	9.65	Dozen

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Sharpie Fine Point Permanent Markers: Permanent quick drying for precise marking on glass, metal, Plastic, and many other materials.	1323	Blue	Fine	9.60	Dozen
	1306	Black	Fine	9.60	Dozen
	1316	Red	Fine	9.60	Dozen
	1317	Green	Fine	9.60	Dozen
Sharpie Fine : Assortment: Fine Point Permanent Markers in four colors: (Eight Markers) 2 each - Blue, black, red, green.	1305	Assorted	Fine	6.40	Pack of 8
Liquid Impressions Medium: Visible ink supply with a smooth writing style. Favorably compares to Sanford Liquid Espresso. Similar line to the Sharpie Extra Fine. Assorted pack has 2 blacks, 1 blue and 1 red.	1459	Black	Ultra Fine	12.30	Dozen
	1460	Blue	Ultra Fine	12.30	Dozen
	1461	Red	Ultra Fine	12.30	Dozen
	1462	Assorted	Ultra Fine	4.35	Pack of 4
Sharpie Extra Fine Point Permanent Markers: Extra Fine Point Permanent marks on virtually all materials, no smears, no smudges. Water resistant.	1318	Blue	Ex. Fine	9.60	Dozen
	1319	Black	Ex. Fine	9.60	Dozen
	1320	Red	Ex. Fine	9.60	Dozen
	1321	Green	Ex. Fine	9.60	Dozen
Sharpie Extra Fine Assortment: Extra Fine Point Permanent Markers in four colors: Each pack contains 8 markers. (2 each - Blue, black, red, green)	1322	Assorted	Ex. Fine	6.40	Pack of 8
Fine Point Marking Pen: Porous fiber tip produces medium line with permanent ink. Barrel and cap color match ink color. Non-refillable.	1259	Blue	Fine	3.15	Dozen
	1260	Black	Fine	3.15	Dozen
	1261	Red	Fine	3.15	Dozen
	1262	Green	Fine	3.15	Dozen
Liquid Impressions Ultra Fine: Visible ink supply with a smooth writing style. Compares to Sanford Liquid Espresso. Assorted pack (item #1470) has 2 blacks, 1 blue and 1 red.	1467	Black	Ultra Fine	12.35	Dozen
	1468	Blue	Ultra Fine	12.35	Dozen
	1469	Red	Ultra Fine	12.35	Dozen
	1470	Assorted	Ultra Fine	4.35	Pack of 4
Ultra Fine Markers: Firm, Ultra fine tip produces thin accurate lines. Non-refillable.	1356	Blue	Ultra Fine	5.65	Dozen
	1355	Black	Ultra Fine	5.65	Dozen
	1357	Red	Ultra Fine	5.65	Dozen
China Marker: Non-toxic; marks on metal, glass, or any polished surface. Paper wrapped stick, pull string to expose point.	1351	Blue	Bold	8.45	Dozen
	1352	Black	Bold	8.45	Dozen
	1353	Red	Bold	8.45	Dozen
	1354	Yellow	Bold	8.45	Dozen
Pocket Highlighters: Packaged in five colors of two each: pink, blue, fluorescent: Yellow, green and orange.	1276	5 colors	Narrow (Chisel Tip)	5.50	Pack of 10
Pocket Highlighters: Ten fluorescent yellow pocket highlighters in pack.	1288	Yellow	Narrow (Chisel Tip)	5.50	Pack of 10
Desk Highlighter: Broad Chisel Tip Highlighters available in three colors: fluorescent yellow, light blue, and pink.	1278	Yellow	Broad	6.55	Dozen
	1281	Lt. Blue	Broad	6.55	Dozen
	1282	Pink	Broad	6.55	Dozen

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Desk Marker: Desk size permanent marker with chisel tip marks broad, medium, or standard lines. (Not for Dry-Board)	1284	Blue	Broad	3.85	Dozen
	1285	Black	Broad	3.85	Dozen
	1286	Red	Broad	3.85	Dozen
Dry-Board Markers Assorted: Colors that go on wet, dry instantly, and wipe off completely with dry tissue. For use on erasable marker boards. (Each pack contains one of each color)	1350	Red Blue Black Green	Broad (Chisel Tip)	4.00	Pack of 4
Dry-Board Markers: Color goes on wet, dry instantly, and wipe off completely with dry tissue. For use on erasable marker boards.	1358	Black	Broad	12.00	Dozen
	1360	Red	Broad	12.00	Dozen
	1361	Blue	Broad	12.00	Dozen
Whistle Clean Whiteboard Cleaner: Dry Erase Surfaces come whistle clean, eliminates ghosting, spray on/wipe off. Non-toxic and non-flammable fluid.	1427	Clear	8 fluid oz.	2.55	Each
Whistle Clean Eraser: Removes markings quickly and cleanly from dry-erase surfaces.	1428	Black		2.60	Each
Clam-Clip DESK Dispenser: Paper fastening system uses stainless steel clips to hold up to 40 pages together neatly and securely. Won't damage documents. Loaded with 10 removable and reusable clips.	1253	Black		13.75	Each
Clam-Clip Hand Held Dispenser: Clips interchangeable with desk model. Fully loaded with 8 clips. Easy to use and reload. Great for documents to be faxed or copied later.	1254	Blue		4.75	Each
Refills for Desk and Hand Held Clam-Clip:	1255	Chrome		3.25	Box of 50
Revise Correction Pen: Advanced metal tip applicator allows for precise Corrections. White, Point size = 0.7mm, Volume = 8ml.	1426	White	0.7mm	1.75	Each
White Board Wipes: Pre-moistened, static free and non-streaking to remove marks left behind by Dry Erasers, 50 per tub.	1453	Clear	Wipes	4.35	Each
Screen Cleaner Wipes: Pre-moistened, static free and non-streaking to quickly clean many display screens, CRT's, Laptops, keyboard and mouse, 50 per tub.	1454	Clear	Wipes	4.35	Each
Soft Grip Stickpen: Ball point with Soft rubber grip. Non-refillable 	1476	Black	Medium	7.55	Dozen
	1477	Blue	Medium	7.55	Dozen
	1478	Red	Medium	7.55	Dozen
	1479	Black	Fine	7.55	Dozen
	1480	Blue	Fine	7.55	Dozen
	1481	Red	Fine	7.55	Dozen

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Ergo Wide Body Retractable: Ergonomic, retractable ball point pen has a wide body design for added writing comfort. The thick cushion grip helps to reduce writing fatigue. The smooth writing low viscosity ink produces bold, vivid lines. (4 pack) Pen is refillable using Cushion Grip and VISTA cartridges Item #'s 1391-1392 and 1383-85.	1490	Black	Medium	5.00	Pack of 4
	1491	Blue	Medium	5.00	Pack of 4
Essential LVX Retractable: Retractable ball point pen features a translucent barrel for monitoring ink supply levels and uses easy low viscosity ink for easy writing. Includes non-corroding metal tip and push action retractor. Pocket clip indicates ink color. Pen is refillable.	1492	Black	Medium	8.35	Dozen
	1493	Black	Fine	8.35	Dozen
	1494	Blue	Medium	8.35	Dozen
Essential LVX Refills: Ball point refills for the above LVX retractable in two point sizes.	1495	Black	Medium	3.40	Dozen
	1496	Black	Fine	3.40	Dozen
	1497	Blue	Medium	3.40	Dozen
Rubberized Anti-Microbial Retractable:  Retractable ball point pen features Antimicrobial protection in a lightweight barrel design for easy gripping. Non-refillable ballpoint pen has a rubberized barrel that matches the color of the ink. One line may be imprinted.	1498	Black	Medium	6.95	Dozen
	1499	Blue	Medium	6.95	Dozen
Standard .5mm Mechanical Pencil: Three full-length leads provide smooth, continuous operation. Strong pocket clip keeps your pencil with you at all times. The advance feature delivers more lead almost seamlessly. HB Refillable however refills are not available through VIB.	1413	Black	0.5mm	4.55	Dozen
Bio-Write Ball Point: Retractable ballpoint pen is made using corn starch-based Bio-Plastic which leaves no chemical residue in commercial composting facilities. Latex-free rubber grip provides added writing comfort. Accent color identifies color of ink. Refillable.	1500	Black	Medium	10.00	Dozen
	1501	Blue	Medium	10.00	Dozen
Bio-Write Ballpoint Refill:	1517	Black	Medium	2.10	Dozen
	1518	Blue	Medium	2.10	Dozen
Bio-Write GEL Retractable: Bio-Based, retractable, components are 35% bio-based and biodegradable corn based bio-resin and 27% pre-consumer recycled plastic by pen weight. Latex-free rubber grip to protect against allergic reactions while providing added writing comfort. Grip color indicates ink color. Translucent barrel allows monitoring of ink supply. Product packaging contains 100% recycled material and 35% post-consumer material. Refillable.	1504	Blue	Medium	12.00	Dozen
	1505	Black	Medium	12.00	Dozen

DESCRIPTION	PRODUCT ITEM NUMBER	INK COLOR	POINT SIZE	UNIT PRICE (\$)	UNIT OF MEASURE (per)
Bio-Write GEL Refill:	1506 1507	Blue Black	Medium Medium	4.50 4.50	Dozen Dozen
AlphaElite GEL:  AlphaElite Gel non-retractable pens have a wide barrel with a ridged cushion grip. The water-based gel ink glides effortlessly across the paper. Clear barrel makes it easy to see the ink level. 0.7mm medium point. Popular for imprinting.	1508 1509 1510	Black Blue Red	Medium Medium Medium	7.30 7.30 7.30	Dozen Dozen Dozen
AlphaGrip Ball Point:  AlphaGrip Ball Point pen features an ergonomic design with contoured soft rubber grip for added comfort and reduced writing fatigue. The color barrel indicates ink color for easy identification. Ballpoint pen offers permanent, fade-proof and acid-free ink. Fine Point. Popular for imprinting.	1511 1512 1513	Black Blue Red	Fine Fine Fine	5.10 5.10 5.10	Dozen Dozen Dozen
AlphaGrip Refills:	1514 1515 1516	Black Blue Red	Fine Fine Fine	2.10 2.10 2.10	Dozen Dozen Dozen

To assist us in expediting your order, please give the purchase order number the Commodity Code Number, Description of the Item, and Price Per Unit. This will allow us to serve your writing instrument needs in a more efficient manner.

FOR MAXIMUM QUALITY AND LONGEVITY OF INK SUPPLY, RECAP MARKERS WHEN NOT IN USE, OR IF USAGE IS INTERRUPTED FOR A PERIOD OF TIME.

Code of Virginia

§ 2.1-450. **Purchases from Department for Visually Handicapped; violation.** --Unless exempted by the Division, all such services, articles and commodities as (1) are required for purchase by the Division or by any person authorized to make purchases in behalf of the Commonwealth and their departments, agencies and institutions, (2) are performed or produced by persons, or in schools or workshops, under the supervision of the Virginia Department for the Visually Handicapped, (3) are available for sale by the Department, and (4) conform to the standards established by the Division shall be purchased from the Department at the fair market price without competitive procurement. When convenience or emergency requires it the Commissioner of the Department may, upon request of the purchasing officer, release the purchasing officer from the obligations of this section. Any purchasing officer who violates its provisions shall be guilty of a misdemeanor and upon conviction shall be punished accordingly. (Code 1950, § 2.1-285; 1966, c.677; 1977, c.672; 1982, c.647; 1984, c.498)

**Please see "Attachment D" for sample product images.
Refer to VIB's website for up to date illustrations.**

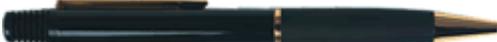
ATTACHMENT D - VIB Product Image Examples

<p><u>VIB ITEM #</u> (Numerical Order)</p>	<p><u>IMAGE EXAMPLE</u> Product color and features will vary depending on the VIB Item # ordered. See Pricing sheet and/or Order Form for detailed information.</p>	<p><u>REFILL ITEM #</u> Refill colors and sizes may be interchangeable. Contact the Vendor if additional information is needed.</p>
<p>1204 1205 1206 1207 1208 1209 1210 1211 1212</p>	 	<p>N/A N/A N/A N/A N/A N/A N/A N/A N/A</p>
<p>1219 1220 1221</p>		<p>N/A N/A N/A</p>
<p>1222 1223 1224 1226 1227 1228</p>	 	<p>1229 1230 1231 1233 1234 1235</p>
<p>1251 1252</p>	 	<p>1309 1330</p>
<p>1253</p>		<p>1255</p>
<p>1254</p>		<p>1255</p>
<p>1255</p>		<p>N/A</p>

ATTACHMENT D - VIB Product Image Examples

1258		N/A
1259		N/A
1260		N/A
1261		N/A
1262		N/A
1266		N/A
1267		N/A
1268		N/A
1269		N/A
1270		N/A
1276		N/A
1278		N/A
1281		N/A
1282		N/A
1284		N/A
1285		N/A
1286		N/A
1288	(see # 1276 image)	N/A
1292		1392
1293		1383
1294		1385 (Fine only)
	(other refill colors/tips available)	
1305		N/A
1306		N/A
1312		N/A
1313		N/A
1314		N/A
1316	(see # 1305 image)	N/A
1317	(see # 1305 image)	N/A
1318		N/A
1319		N/A

ATTACHMENT D - VIB Product Image Examples

1320		N/A
1321		N/A
1322		N/A
1323	<i>(see # 1305 image)</i>	N/A
1340		N/A
1342		N/A
1343		N/A
1344		N/A
1346		
1350		N/A
1351		N/A
1352		N/A
1353		N/A
1354		N/A
1355		
1356		N/A
1357		N/A
1358		
1360	<i>(see # 1350 Image)</i>	N/A
1361		N/A
1370		1392
1371		1391
1373		1383
1374		1384 <i>(red fine available as a refill only #1385)</i>
1372		N/A
1375		1367
1390	<i>(see # 1340 image for cusheeze image)</i>	N/A
1393	<i>(see # 1372 image)</i>	N/A
1394	<i>(sharpened) (see # 1340 image)</i>	N/A
1407		1411
1408		1412
1409		1410
1413		N/A
1419		1243
1420		1430

ATTACHMENT D - VIB Product Image Examples

1426	 <p>Rollerball</p>	N/A
1427		N/A
1428		N/A
1432		1433 or 1434
1436	(see # 1266 image)	N/A
1453		N/A
1454	(see #1453 image)	N/A
1459		N/A
1460		N/A
1461		N/A
1462		N/A
1467		N/A
1468		N/A
1469		N/A
1470		N/A
1472		N/A
1473		N/A

ATTACHMENT D - VIB Product Image Examples

1474		1475
1476	 	N/A
1477		N/A
1478		N/A
1479		N/A
1480		N/A
1481		N/A
1490	 <p align="right">(other refill colors/tips available)</p>	1392
1491		1383
1492		1495
1493		1496
1494		1497
1498	 	N/A
1499		N/A
1500		1517
1501		1518
1504		1506
1505		1507

ATTACHMENT D - VIB Product Image Examples

1508			N/A
1509			N/A
1510			N/A
1511			1514
1512			1515
1513			1516