

COMMONWEALTH OF VIRGINIA  
DIVISION OF PURCHASES AND SUPPLY  
1111 E. BROAD STREET  
P. O. BOX 1199  
RICHMOND, VIRGINIA 23218-1199

**NOTICE OF AWARD**

1. DATE .....December 14, 2009
2. COMMODITY NAME ..... Pharmaceutical Products (Prime Vendor Services)
3. CONTRACT NUMBER .....MMS10001
4. CONTRACT PERIOD ..... January 1, 2010 through October 31, 2011
5. SUPERSEDES DPS CONTRACT ..... 91033-60
6. AUTHORIZED USERS ..... Approved State Agencies and Public Bodies (Membership Application Form must be completed)
7. CONTRACTOR(S) FEIN NUMBER ..... 680158739
8. CONTRACTOR.....Cardinal Health 110, Inc.  
700 Cardinal Place  
Dublin, OH 43015
10. MINIMUM ORDER.....None
11. FOR FURTHER CONTRACT INFORMATION CONTACT: Tina M. Mizelle, CPPB, VCO  
Phone: (804) 786-1603  
Fax: (804) 786-0223  
Email: tina.mizelle@dgs.virginia.gov
12. ADDITIONAL COPIES OF THIS DOCUMENT, AND ANY ASSOCIATED CONTRACT CHANGES MAY BE VIEWED AND/OR PRINTED AT THE DPS WEBSITE:  
<http://dps.dgs.virginia.gov/dps/contracts/covacontractsinfo.aspx> Supporting MMCPA documents can be found on the MMCP WEBSITE along with pricing schedules [www.mmcp.org](http://www.mmcp.org) .
13. NOTICE TO ALL STATE AGENCIES: This contract is the result of a competitive negotiation process and its use is **mandatory** for all approved State Agencies (unless otherwise indicated in item 6 above) in the purchase of any commodity listed herein. If the commodity or services available under this contract cannot be used by an agency, a request to purchase other goods or services of a similar nature shall be submitted to the appropriate DGS/DPS contract/purchase officer for approval. A complete and factual written justification is necessary to support the request. Refer to Chapter 13, Section 13.7a of the Agency Procurement and Surplus Property Manual.
14. **Note:** This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.



By: \_\_\_\_\_  
Tina M. Mizelle, CPPB, VCO  
Statewide Contract Officer

## **INSTRUCTIONS**

1. Pursuant to the Division of Purchases and Supply, Agency Procurement and Surplus Property Manual, Chapter 14, Electronic Procurement, Section 14.9, Use of eVA and Exclusions, b., 14. and 15., purchases made from the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) are excluded from eVA. All orders shall be placed through the closed loop system Cardinal.com.
2. In order to participate in this Contract and the MMCAP program, a **Participating Membership Application\* MUST** be completed, signed and faxed to Tina Mizelle, Statewide Contract Officer at 804-786-0223 for the state level approval. After the state level approval is complete, the application is forwarded to MMCAP for final approval. After final approval is complete, an email will be sent by MMCAP, to the requesting agency, outlining detailed instructions on website navigation, user id, password, and ordering procedures.
3. CARDINAL HEALTH 110, INC. IS THE DESIGNATED DISTRIBUTOR ASSIGNED TO THE COMMONWEALTH OF VIRGINIA. All orders issued against this contract (with the exception of the flu vaccine and possibly a few other identified direct manufacturer products) shall be placed through the closed loop system of Cardinal.com. An online tutorial for the Cardinal ordering system can be found on the MMCAP website <http://www.mmd.admin.state.mn.us/mmcap/pdf/111708%20Ordering%20on%20.com%20for%20MMCAP.pdf>. Cardinal should only be contacted AFTER the membership application has been approved; a logon (to include a password and user ID) is received along with ordering instructions. All of which will be issued by MMCAP.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia City, county, town or political subdivision.
5. Three (3) one-year renewals remain. The Commonwealth of Virginia portion of this Contract will be renewed once a formal renewal has been completed by the State of Minnesota.
6. Pricing. Please refer to the MMCAP website for current pricing and actual signed Contract documents.

\* This form may be revised throughout the life of this Contract. Participating members may be required to update information periodically.