

NOTICE OF MANDATORY SOURCE

EXAMINATION GLOVES
VIRGINIA INDUSTRIES FOR THE BLIND (VIB)

Who Must Buy from VIB: Unless exempted by DPS, all departments, institutions and agencies of the Commonwealth which are supported in whole or in part with state funds, **must** purchase the goods produced and services offered by the Virginia Industries for the Blind (VIB). Per the *Code of Virginia* §2.2-1117, any purchasing officer convicted of a violation of this section shall be guilty of a Class 1 misdemeanor. VIB products *may* also be purchased by any county, district of any county, city or town and by any nonprofit organization, including volunteer lifesaving or first aid crews, rescue squads, fire departments, sheltered workshops and community service organizations. If the commodity and/or services available from VIB cannot be used by a non-exempt agency, a request to purchase other goods or services of the same or similar nature shall be submitted to VIB for approval. The VIB Request for Waiver Form which is found within this document shall be used to submit all waiver requests. A complete and factual written justification is necessary to support the request. (*Refer to Chapter 2.1c of the APSPM for additional guidance*)

Additional Information: This document is provided as a Product Line Card for the examination gloves distributed by VIB. DPS has assigned it a contract number for administrative purposes; however, this is a Mandatory Source with no expiration date. This Mandatory Source shall take precedence over any other mandatory or optional use contract or Employment Services Organizations (ESO). Agencies may obtain further product information by visiting VIB’s website at <http://www.vibonline.org/manufactured-products.htm> or by accessing VIB’s Punch-out Catalog in eVA.

- 1. CONTRACT NUMBER VIB-72872
- 2. COMMODITY NAMEGloves, Examination, Latex, Non-Sterile Powdered & Non-Powdered, EMS, Gloves for Chemotherapy Drugs, Vinyl & Nitrile
- 3. NIGP COMMODITY CODE NUMBER47541
- 4. PRICING EFFECTIVE:.....January 1, 2013 through December 31, 2013
- 5. VIB eVA Vendor ID#..... C21574

6. VIB Contact Information.....**Virginia Industries for the Blind**
1102 Monticello Road
Charlottesville, VA 22902
1-(855) 842-7867 Phone / (434) 977-0122 Charlottesville FAX
FISCAL Inquiries: (434) 295-5168 ext. 23005 (Charlottesville)
ORDER Inquiries: 1-(855) 842-7867

EMAIL ORDER ADDRESS: CustomerService@vibonline.org

- 7. DPS Contract Officer:.....Cindy Wilson, MBA, CPPO, CPPB, VCO
Phone: (804) 786-3853
Email: Cindy.Wilson@dgs.virginia.gov

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

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ORDERING
INSTRUCTIONS

1. Purchase orders will be submitted to the Contractor via the Commonwealth of Virginia's electronic procurement system, also known as eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through eVA.

Written Purchase Orders Required by the Contractor. **When required by the contractor**, state agencies and public bodies will supply written purchase order forms for orders under \$5,000.

EMAILED ORDERS: The contractor now accepts emailed orders of the Exam Glove Order Form (see pages 9 and 10 of this document). Email the completed Exam Glove Order Form to CustomerService@vibonline.org

Facsimile Orders. When a written purchase order is not required by the contractor, state agencies have the authority to place facsimile orders for requirements valued at less than \$5,000.

2. If this contract is authorized for use by localities; Virginia cities, counties, towns and political subdivisions may use their own form to order items listed in this contract.
3. The applicable contract number, eVA vendor ID, and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia City, county, town or political subdivision.
5. Any complaint as to quality, faulty, delinquent delivery or violation of contract provisions by contractor shall be reported to both the contractor and the Division of Purchases and Supply Contract Compliance Officer, by completing a "Complaint to State Vendor" form. The form, (DGS-41-024), revised 6-2008, facilitates notification to both the contractor and the Compliance Officer. The form must be completed and sent to both the contractor and the Contract Compliance Officer at the Division of Purchases and Supply. The forms are available on the eVA website, www.eVA.virginia.gov Click on the "Buyer" tab, form is listed in the middle of the page, last square bullet point.
6. Price Adjustments. This contract also contains a PRICE ESCALATION provision. During the current term of the contract, price escalation may be allowed every 180 days, if justified to the satisfaction of the contract Contract Officer. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.
7. Delivery Services: Delivery of all requested contract items shall be made within 10 calendar days after receipt of purchase order. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.
8. Minimum Order: 1 Box. 10 boxes (1 Case), avoids shipping charges. Boxes of different gloves can be mixed to make a case.
9. Authorized Users: State Agencies and Other Public Bodies.

ITEM DESCRIPTIONS

GLOVES. POWDERED. EXAMINATION. LATEX. NON-STERILE

Sizes: Small, Medium, Large, Extra Large
100 ambidextrous gloves per box 10 boxes per case

GLOVES. POWDER FREE. EXAMINATION. LATEX. NON-STERILE

Sizes: Small, Medium, Large, Extra Large
100 ambidextrous gloves per box 10 boxes per case

GLOVES. POWDER FREE. EXAMINATION. VINYL. NON-STERILE

Sizes: Small, Medium, Large, Extra Large
100 ambidextrous gloves per box 10 boxes per case

GLOVES. POWDER FREE. EXAMINATION. NITRILE. NON-STERILE

Sizes: Small, Medium, Large, Extra Large
100 ambidextrous gloves per box 10 boxes per case

GLOVES. POWDER FREE. EMS (High Risk). NITRILE. NON-STERILE

Sizes: Large, Extra Large
50 ambidextrous gloves per box 10 boxes per case

GLOVES. POWDER FREE. EXAMINATION. NITRILE. BLACK NON-STERILE

Sizes: Small, Medium, Large, Extra Large
100 ambidextrous gloves per box 10 boxes per case

VENDOR ORDER ADDRESS LIST

<u>VENDOR REF NO.</u>	<u>eVA Vendor ID</u>	<u>VENDOR NAME/ADDRESS/CONTACT PERSON</u>	<u>TELEPHONE</u>
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001	C21574	VIRGINIA INDUSTRIES FOR THE BLIND 1102 MONTICELLO ROAD CHARLOTTESVILLE, VIRGINIA 22902 FAX #: (434) 977-0122	1-(855) 842-7867 Richmond
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Order Inquiry 1-(855) 842-7867

Fiscal Info. 1-(434) 295-5168 x23005

EMAIL ORDER ADDRESS: CustomerService@vibonline.org

VENDOR
REF NO. ITEM
 NUMBER

LOT # 001

GLOVES, POWDERED, EXAMINATION, LATEX,
NON-STERILE, BULK

001 00010 SIZES: SMALL #5572, MEDIUM #5573, LARGE #5574
AND X-LARGE #5579 - 100/BOX, 10 BOXES/CASE

1-459 BOXES \$ 5.45/BOX
460 + BOXES \$ 5.25/BOX

LOT # 002

001 00020 GLOVES, POWDER FREE, EXAM, LATEX, TEXTURED,
NON-STERILE, 100/BOX, 10/BOXES/CASE

SIZES: SMALL #5520, MEDIUM #5521, LARGE #5522, AND
EXTRA LARGE # 5523

1-459 BOXES \$ 6.75/BOX
460 + BOXES \$ 6.55/BOX

VENDOR ITEM
REF NO. NUMBER

LOT # 003

001 00030 GLOVES, POWDER FREE, EXAM, VINYL,
NON-STERILE, AMBIDEXTROUS, 100/BOX.

SIZES: SMALL #5540, MEDIUM #5541, LARGE #5542, AND
EXTRA-LARGE #5543

1-459 BOXES	\$ 4.60/BOX
460 + BOXES	\$ 4.40/BOX

NOTE: DIFFERENT SIZES OF ANY GLOVE MAY BE COMBINED
TO FILL ONE CASE OF 10 BOXES.

LOT # 004

001 00040 GLOVES, POWDER FREE, EXAM, NITRILE,
BLUE, NON-STERILE, 100/BOX, 10/CASE.

TESTED FOR USE WITH CHEMOTHERAPY DRUGS

SIZES: SMALL #5510, MEDIUM #5511, LARGE #5512
AND EXTRA LARGE #5513

1-459 BOXES	\$ 6.20/BOX
460 + BOXES	\$ 6.00/BOX

NOTE: DIFFERENT SIZES OF ANY GLOVE MAY BE COMBINED
TO FILL ONE CASE OF 10 BOXES.

VENDOR ITEM
REF NO NUMBER

LOT # 005

001 00050

GLOVES, EMS HIGH-RISK, NITRILE, NON-STERILE, POWDER FREE, 50/BOX, 10/CASE.

SIZES: LARGE #5494, EXTRA LARGE #5496

1-459 BOXES	\$ 11.85/BOX
460 + BOXES	\$ 11.65/BOX

NOTE: DIFFERENT SIZES OF ANY GLOVE MAY BE COMBINED TO FILL ONE CASE OF 10 BOXES.

VENDOR ITEM
REF NO NUMBER

LOT # 006

001 00060

GLOVES, NITRILE, **BLACK**, NON-STERILE, POWDER FREE, 100/BOX, 10/CASE.

SIZES: SMALL #5484, MEDIUM #5485, LARGE #5486, EXTRA LARGE #5487

1-459 BOXES	\$ 9.00/BOX
460 + BOXES	\$ 8.80/BOX

NOTE: DIFFERENT SIZES OF ANY GLOVE MAY BE COMBINED TO FILL ONE CASE OF 10 BOXES.

Exam Glove Order Form
Mandatory Source Document VIB-72872

VIRGINIA INDUSTRIES FOR THE BLIND

Ship to:

Email, fax or mail orders to:

Virginia Industries for the Blind
1102 Monticello Rd. Charlottesville, VA 22902
CustomerService@vibonline.org
Fax: (434) 977-0122

LATEX Non-Sterile Powdered Examination Gloves				
ITEM #	SIZE	QTY	UNIT PRICE	TOTAL \$
5572	Small			
5573	Medium			
5574	Large			
5579	X Large			

Quantity	Unit	Unit of Measure	Price	10 boxes in a case
1 -	459 boxes	box	5.45	(54.50)
460	+ boxes	box	5.25	(52.50)
100 Powdered Gloves per Box				

LATEX Non-Sterile Powder Free Examination Gloves				
ITEM #	SIZE	QTY	UNIT PRICE	TOTAL \$
5520	Small			
5521	Medium			
5522	Large			
5523	X Large			

Quantity	Unit	Unit of Measure	Price	10 boxes in a case
1 -	459 boxes	box	6.75	(67.50)
460	+ boxes	box	6.55	(65.50)
100 Powder Free Gloves per Box				

VINYL Non-Sterile Powder Free Examination Gloves				
ITEM #	SIZE	QTY	UNIT PRICE	TOTAL \$
5540	Small			
5541	Medium			
5542	Large			
5543	X Large			

Quantity	Unit	Unit of Measure	Price	10 boxes in a case
1 -	459 boxes	box	4.60	(46.00)
460	+ boxes	box	4.40	(44.00)
100 Powder Free Gloves per Box				

Glove count in dispenser box measured by weight.

Lightly Powdered Latex Gloves use a specially processed corn starch as a lubricant for the user.

All other non-sterile latex, nitrile, vinyl and EMS examination gloves are powder free.

Individuals who have an adverse reaction to latex may choose to use a synthetic alternative. The nitrile synthetic glove offers greater elasticity and is tighter fitting than the vinyl synthetic glove.

Questions and concerns may be directed to:
VIB Richmond 1-(855) 842-7867

Please direct questions
with regard to order status to 1-(855) 842-7867
Invoices:
VIB Charlottesville (434) 295-5168 x 23005

Exam Glove Order Form
Mandatory Source Document VIB-72872

NITRILE Non-Sterile <i>BLUE</i> Powder Free Exam Gloves				
ITEM #	SIZE	QTY	UNIT PRICE	TOTAL \$
5510	Small			
5511	Medium			
5512	Large			
5513	X Large			

Quantity	Unit	Unit Price	Unit of Measure	10 boxes in a case
1 - 459 boxes	6.20	box	(62.00)	
460 + boxes	6.00	box	(60.00)	

100 **Powder Free** Gloves per Box

NITRILE EMS HIGH-RISK Non-Sterile Powder Free Exam Gloves				
ITEM #	SIZE	QTY	UNIT PRICE	TOTAL \$
5494	Large			
5496	X Large			

Quantity	Unit	Unit Price	Unit of Measure	10 boxes in a case
1 - 459 boxes	11.85	box	(118.50)	
460 + boxes	11.65	box	(116.50)	

50 **Powder Free** Gloves per Box

NITRILE Non-Sterile <i>BLACK</i> Powder Free Examination Gloves				
ITEM #	SIZE	QTY	UNIT PRICE	TOTAL \$
5484	Small			
5485	Medium			
5486	Large			
5487	X Large			

Quantity	Unit	Unit Price	Unit of Measure	10 boxes in a case
1 - 459 boxes	9.00	box	(90.00)	
460 + boxes	8.80	box	(88.00)	

100 **Powder Free** Gloves per Box

No shipping charge for orders of 10 boxes or more
All orders for less than one (1) case, UPS charges will be added to invoice

This order is subject to the terms and conditions of Mandatory Source Document VIB-72872 and future revisions

Gloves of different types may be mixed for volume discounts

Bill to:

Purchase Order # or Reference #: _____

Authorized Signature: _____

Total Order \$ _____

Title : _____

NOTE: This form does not supersede procurement procedures internal to your agency or eVA requirements.

Phone: _____ Date: _____



VIRGINIA INDUSTRIES FOR THE BLIND (VIB)

An Enterprise Division of the Virginia Department for the Blind and Vision Impaired (DBVI)

Request for Waiver Release Form

Examination Gloves

Date: _____

Requestor's phone number: (____) _____

Requestor's fax number: (____) _____

Agency requesting release: _____

Address: _____

Person requesting release: _____ Title: _____

User's Department: _____

User's name (if different from requestor): _____ Title: _____

Send To:
Virginia Industries for the Blind
Attn: Waiver Reviewer
Fax: 804-786-4582 or
Mail: 1535 High Street, Richmond, VA 23220

ITEM(s): Indicate the item(s) requested to be purchased from an alternate source.

<u>LINE</u>	<u>ITEM NO.</u>	<u>PRODUCT</u>	<u>BRAND-TYPE-MODEL-DESCRIPTION</u>	<u>QUANTITY</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

JUSTIFICATION: For each item listed above, indicate the specific functional requirements not met by VIB's product(s) with a clear explanation to substantiate your request. (NOTE: Personal preference is not considered a justification for waiver.)

Above corresponding Line #;

1. _____
2. _____
3. _____

Section to be completed by VIB

Above corresponding;

Line # 1.	[]	GRANTED	[]	DENIED	DATE: _____
Line # 2.	[]	GRANTED	[]	DENIED	DATE: _____
Line # 3.	[]	GRANTED	[]	DENIED	DATE: _____

COMMENTS: _____

VIB AUTHORIZED SIGNATURE

DATE