

INSTRUCTIONS

1. **Purchase orders will be submitted to the contractor via the Commonwealth of Virginia's electronic procurement system, also known as Eva. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in Eva executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through Eva.**
2. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
3. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Form "Complaint to State Vendor" (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, is available from the Division of Purchases and Supply website www.dgs.state.va.us (Click on DPS icon, click on DPS forms).
4. Renewals. **Four (4)** one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
5. Any changes whether for increases or decreases in pricing, delivery terms or additional options must be approved by the Division of Purchases and Supply in advance of issuance of the purchase order. Disputes between the ordering agency and the vendor will be resolved in accordance with the terms of the contract and any change orders/renewals unless prior approval was granted by DPS.
6. This contract was bid by the vendor with the understanding that the dealer is not required to maintain an inventory of vehicles for this contract. The dealer factory orders the vehicles. Thus, purchasers are encouraged to order vehicles early in the contract cycle. The build out date is the last date that a dealer can order a vehicle. This date is some times adjusted by the manufacturer due to production changes. Please check the build out date before ordering.
7. If you need to cancel an order, cancel it early in the process. After a vehicle has been on order for a short time, (usually about 10 days), the manufacturer will not accept a cancellation.

**COMMONWEALTH OF VIRGINIA
VIRGINIA DEPARTMENT OF GENERAL SERVICES
DIVISION OF PURCHASES & SUPPLY
SPECIFICATIONS**

All components, unless otherwise required by these specifications, shall be the standard or optional equipment specifically advertised and installed by the manufacturer for the police vehicle which the bidder proposes to furnish. The sole source of information in determining whether or not the equipment is specifically advertised for the vehicle being offered shall be the manufacturer's published police vehicle literature.

Any equipment called for in these specifications which is not listed by the manufacturer as standard or optional for the police model being offered is subject to buyer approval.

Vehicles and equipment must conform to the requirements set forth below. Minimum requirements are stated for certain equipment and may be exceeded, subject to buyer approval.

Truck, full size, 1/2 Ton Pickup, Extended Cab, with min. 4-doors, Rear Seat, 4X2 Flexible Fuel, Base Truck, 2007	BASE PRICE \$ <u>16,270</u>	Specify Specifications For the Vehicle You are Bidding
GVW	Minimum 6000 lbs.	7000 LB
Short Bed Standard	Specify Bed length.	6.5'
Wheelbase	Min.140" Specify Wheelbase	145"
Engine	8 cylinder Flexible Fuel (Specify cylinder, displacement, HP and Torque	5.4L V8 300 HP @5000 365 @3750 Torque
Front Axle	Heavy duty shock absorbers	Yes
Rear Axle	Heavy duty shock absorbers -- Specify rear axle ratio	Yes - 3.55:1

Transmission	Automatic. Specify gearing (e.g. 4 speed w/overdrive)	4 Speed Automatic
Transmission Cooling	Transmission oil cooler	Yes
Steering	Power steering	Yes
Brake System	Power brakes, 4 wheel antilock	Yes
Body	Double wall construction, Straight body.	Yes
Bumper	Rear Step bumper	Yes
Fuel System	Equipped with largest tank available from manufacturer. Specify gallon size.	Yes—35.7 Gallons
Tires	Manufacturer's standard tire and mounted spare tire. Specify size.	P235/75Rx17
Mirrors	Manufacturer's standard right/left Exterior mirror	Yes
Radio	AM/FM Stereo	Yes
Air Conditioning	Factory Standard	Yes
Windshield Wipers	2 speed with intermittent	Yes
Glass	Tinted	Yes
Instrumentation	Factory installed gauges and dome light	Yes
	Cruise Control and Tilt wheel	Yes
Towing	Tow Package including Class III receiver and HD Flasher	Yes

Manufacturer	Specify Manufacturer, Model Year, Order Code # and Built-Out date.	Ford F150/ X12—MY 2007	
Color	Manufacturer's standard colors. Specify exterior/interior colors	Exterior	Interior
		1 Dark Shadow Gray	Flint
		2 Dark Blue Pearl	Tan /Flint
		3 Bright Red	Tan/ Flint
		4 Red Fire	
		5 Pueblo Gold	Tan/Flint
		6 Forest Green	Tan/Flint
		7 Black	Tan/Flint
		8 Silver	Flint
		9 White	Tan/Flint
OPTIONS			
Manual Transmission (Deduct)	Specify Transmission (e.g. 5 speed OD)	N/A	
Long Bed (if Available)	Specify Length and Wheelbase	N/A with FFV Engine	
Sliding Rear Glass	Specify Yes or No	\$120.00 Yes	
Locking or Limited Slip Rear Differential		\$275.00	

Vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.

Dealer preparation: Vehicles must be delivered clean and complete and ready for service including a current Virginia State Inspection. New vehicle service preparation must be performed by the dealer according to the manufacturer's specifications. Vehicles delivered without proper dealer preparation must be picked up, serviced, and re-delivered by the dealer.

New vehicle preparation must be performed by dealer prior to delivery. Include in bid the cost of usual pre-delivery inspections.

Warranty: Furnish Manufacturer's Standard Warranty Data with your bid

Specify Standard Warranty- 36 months, 36,000/Power Train 60 months- 60,000 miles

The warranty period shall begin when the vehicle is placed in service rather than at the time of delivery as evidenced by the purchaser's records.

Colors: All Vehicles shall be available in any of the manufacturer's standard colors.

TAXES: No Federal Tax is to be included in bid, including tires. Tax Exemption Registration number will be furnished.

LICENSE: Thirty day license tags shall be furnished with the vehicle.

TITLE PAPERS: All papers for titling purposes shall be delivered with the vehicle.

DELIVERY: Vehicles shall be delivered to the various state agencies, cities, counties, towns, and political subdivisions throughout the State as required. For bidding purposes only, quote delivery to 1111 E. Broad Street, Richmond, Va. 23219. The ordering entity will pay 60 cents per mile for mileage in excess of the distance from the dealer's location to 1111 E. Broad street, Richmond, Va. 23219. A 60 cents per mile credit will apply if the distance is less than the mileage to 1111 E. Broad Street. Mileage will be determined based on Yahoo.com, (map, driving direction). Mileage shall be calculated between the dealer's address and the delivery address. Delivery will be accepted between the hours of 8:15 A.M. and 4:30 P.M., Monday through Friday, except holidays.

Emissions certification: Meets U. S. Government Standards for sale in Virginia.