

INSTRUCTIONS

1. **Purchase orders will be submitted to the contractor via the Commonwealth of Virginia's electronic procurement system, also known as Eva. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in Eva executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through Eva.**
2. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
3. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Form "Complaint to State Vendor" (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, is available from the Division of Purchases and Supply website www.dgs.state.va.us
(Click on DPS icon, click on DPS forms).
4. Renewals. Four (4) 1 year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
5. Any changes whether for increases or decreases in pricing, delivery terms or additional options must be approved by the Division of Purchases and Supply in advance of issuance of the purchase order. Disputes between the ordering agency and the vendor will be resolved in accordance with the terms of the contract and any change orders/renewals unless prior approval was granted by DPS.
6. This contract was bid by the vendor with the understanding that the dealer is not required to maintain an inventory of vehicles for this contract. The dealer factory orders the vehicles. Thus, purchasers are encouraged to order vehicles early in the contract cycle. The build out date is the last date that a dealer can order a vehicle. This date is some times adjusted by the manufacturer due to production changes. Please check the build out date before ordering.
7. If you need to cancel an order, cancel it early in the process. After a vehicle has been on order for a short time, (usually about 10 days), the manufacturer will not accept a cancellation.

**Commonwealth of Virginia
Department of General Services
Division of Purchases & Supply**

**Alternative Fuels Vehicle Specification
Flexible Fuel
Large Sport Utility Vehicle 2007**

LARGE SPORT UTILITY VEHICLE –FLEX FUEL, 4X4, 2007 MODEL YEAR

Vehicles shall be equipped with all of the manufacturer's standard equipment for the model bid. Additionally, the vehicle must meet or exceed the following specifications, which may exceed the base model as configured by the manufacturer.

Base Price of Vehicle	<u>\$ 30,300.00</u>
State Make and Model	<u>Chevrolet Suburban- Ck10906</u>
GVWR: 7400	
Engine: Minimum V8 – flexible fuel (Please state displacement and horsepower of engine)	<u>5.3 V8 SFI Flex Fuel (310 HP)</u>
Fuel Capacity: Largest available fuel tank (Please state gallons)	<u>31 Gallon Tank</u>
Spare Tire: Full size mounted spare tire	<u>P265/70R-17 All Season</u>
Tires: Tires steel belted radial in accordance with manufacturer's recommendation for this vehicle of this GVWR (Please state tire size)	<u>P265/70R-17 All Season</u>
Drive Train: 4X4	<u>4x4</u>
Transmission: Automatic	<u>4 Speed Automatic</u>

Standard equipment

- Deep Tinted glass
- Wheel Cover- Manufacturer’s standard wheel cover/ hub cap
- Instrumentation: Manufacturer’s standard instrumentation
- Liftgate and that includes the rear window defogger and rear wiper
- Keys- Two sets of keys
- Seat Belts-Manufacturer’s standard seat belts
- Intermittent minimum 2 speed windshield wipers with washer
- Power mirrors
- Rear window defogger with rear wiper with window washer and defogger
- Cloth seats, front and 2nd bench seat
- Carpet Flooring
- Tilt Steering Wheel
- Power door locks
- Power windows
- Front & rear air conditioning and heater
- Cruise control
- AM/FM stereo radio
- Locking rear axle
- Skid Plates
- 2 front frame mounted tow hooks
- Power 4 wheel anti lock brake system
- Jack and & lug wrench
- Tow Package to include 7 wire harness and heavy duty flasher
- Luggage Carrier- Roof Mounted
- Front and Rear Bumpers
- Air Bags: Driver and Passenger Front Airbags and Driver and Passenger Side Impact Airbags. (Please state if your side impact air bags/curtains protect passengers in second and third rows or if they only protect the driver and front passenger.

Side impact Airbags for front and center row outside seating positions.

- Colors: Please state manufacturer’s standard

Exterior	Interior
<u>White (50u)</u>	<u>Ebony or Titanium</u>
<u>Black (41u)</u>	<u>Ebony or Titanium</u>
<u>Graystone (16u)</u>	<u>Ebony Titanium</u>
<u>Silver Birch(59u)</u>	<u>Ebony or Titanium</u>
<u>Sport Red (63u)</u>	<u>Ebony or Titanium</u>
<u>Dark Blue (25u)</u>	<u>Ebony or Titanium</u>
<u>Amber Bronze (53u)</u>	<u>Ebony only</u>

Price Sheet

Options: Unless an option is specifically identified in the bid as a dealer installed option, all options shall be factory installed. Further if the factory installed option includes more features than specified in the bid, the additional features shall be considered as required by the resulting contract.

1. 3 rd Seat	\$ <u>450.00</u>
2. Delete Cloth Covered Seats (Substitute vinyl covered seats)	\$ <u>No Charge</u>
3. Delete Carpet Flooring (Substitute rubber/vinyl flooring)	\$ <u>-80.00</u>
4. Power Towing Mirrors	\$ <u>170.00</u>
5. Off Road Tires (please indicate tire size, rating, etc.) P265/70R-17 on/off road-blackwall includes full matching spare	\$ <u>150.00</u>
6. 4.10 Ratio Rear Axle (includes KNP Aux trans oil cooling-heavy duty system)	\$ <u>185.00</u>
7 .Carpeted Floor Mats	\$ <u>Inlcuded w/ carpeting</u>

* **Carpeted Floor Mats N/A with vinyl flooring**

Vehicle to be furnished shall conform to all applicable Federal and Motor Vehicle Safety Standards and all equipment shall conform to Title 46.2, Chapter 10, of the Code of Virginia and shall include a valid State Inspector Sticker. No dealer identifications such as sticker, decal, metal emblem and so forth will be accepted on automobiles furnished under this contract.

New vehicle preparation must be performed by dealer prior to delivery. Include in bid the cost of usual pre-delivery inspections.

Warranty: Furnish Manufacturer's Standard Warranty Data with your bid

Specify Standard Warranty 36 months or 36,000 miles bumper to bumper, 0 deductible

The warranty period shall begin when the vehicle is placed in service rather than at the time of delivery as evidenced by the purchaser's records.

Colors: All Vehicles shall be available in any of the manufacturer's standard colors.

TAXES: No Federal Tax is to be included in bid, including tires. Tax Exemption Registration number will be furnished.

LICENSE: Thirty day license tags shall be furnished with the vehicle.

TITLE PAPERS: All papers for titling purposes shall be delivered with the vehicle.

DELIVERY: Vehicles shall be delivered to the various state agencies, cities, counties, towns, and political subdivisions throughout the State as required. For bidding purposes only, quote delivery to 1111 E. Broad Street, Richmond, Va. 23219. The ordering entity will pay 60 cents per mile for mileage in excess of the distance from the dealer's location to 1111E. Broad street, Richmond, Va. 23219. A 60 cents per mile credit will apply if the distance is less than the mileage to 1111 E. Broad Street. Mileage will be determined based on Yahoo.com, (map, driving direction). Mileage shall be calculated between the dealer's address and the delivery address. **For this Contract built in mileage is 101 (\$ 60.60).** Delivery will be accepted between the hours of 8:15 A.M. and 4:30 P.M., Monday through Friday, except holiday.