



Automated Quote Ordering Customer Instructions

July 19, 2002

Overview

Dell has launched the Automated Quote Ordering feature as part of our Premier B2B and Premier Dell.com integration programs. This feature is a direct result of feedback to Dell and is designed to improve your overall online shopping experience with Dell.

New Features

Automated Quote Ordering - Dell's B2B offering now supports the conversion of generated quotes into valid purchase orders. This feature applies only to customers integrated through the Ariba e-Commerce or a cXML application. Now, Dell generated quotes can be converted to into purchase orders simply by typing the Dell Quote Number into the AQO portal and confirming contents of the quote. It's that easy.

Instructions

Below are instructions on how to access this environment from your procurement application. To fully utilize the new functionality, you will need to follow the following steps.

1. Work with your Account Manager and have a Dell quote created.
2. Account Manager will send the Dell quote.
3. Log into your cXML purchasing application.
4. Create a quote based PO (ad hoc/non-catalog) for Dell.
5. In the description field, enter QUOTE: (space) QUOTE #/Customer # (space) followed by any other optional description text.

For example, **Quote: 12345678/789123 OptiPlex 2.1G P4 512 MB RAM 21 In Monitor**

6. Submit the order.
7. Repeat for multiple orders

Who to Contact

If you wish to contact us with your updates or new contacts, please send an email to us_premier_b2b_support@dell.com

If you find issues with our production B2B systems, please send those issues to us_premier_b2b_support@dell.com